



County of Chester

Agenda Commissioners' Meeting

March 1, 2023

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Announcements**
 - a. Proclamation - World Hearing Day
 - b. Citation - Beth Intoccia, Keep Pennsylvania Beautiful Volunteer of the Year
 - c. Presentation - Chesco on the Move
 - d. Executive Session – The Board of Commissioners met in Executive Session on Wednesday, February 8, 2023 and Wednesday, February 22, 2023, to discuss personnel and legal matters.
- 4. Public Comment on Agenda**
- 5. Adoption of Agenda**
- 6. Consent Agenda** - A single vote will approve the following routine items of business without discussion, unless individual agenda item action is requested by a Commissioner:
 - a. **Minutes of the February 8, 2023 Meeting**
 - b. **Bid Award for Rehabilitation of County Bridge #187**
 - c. **Board Appointments**
It is recommended that the Board of Commissioners approve the attached appointment.

d. **Resolution 12-23**

Resolution of the Chester County Commissioners approving the Chester County Industrial Development Authority Next Generation Farmer Loan application/ project on behalf of Jacob B. and Katie B. Smucker.

e. **Memorandum of Understanding**

Addendum to the Memorandum of Understanding between the Chester County Conservation District and the Chester County Commissioners.

f. **Contracts**

Adult Probation & Parole

Contract Amendment

With: Vigilnet America, LLC.

Amount: \$0.00

Purpose: Alcohol Monitoring Services

Term: 03/01/2023-02/29/2024

Children, Youth and Families

Contract Amendment

With: Human Services, Inc.

Amount: \$400,000.00

Purpose: Supportive Housing Program

Term: 03/01/2023-06/30/2023

Contract

With: Maternal & Child Health Consortium of Chester County

Amount: \$503,750.00

Purpose: Family Navigator Program

Term: 03/01/2023-06/30/2024

Contract

With: Maternal & Child Health Consortium of Chester County

Amount: \$701,875.00

Purpose: In-Home Services: Visitation, Life Skills and Positive Parenting Program

Term: 03/01/2023-06/30/2024

Contract

With: Pressley Ridge

Amount: \$593,600.00

Purpose: In-Home Services: Visitation, Life Skills and Positive Parenting Program

Term: 03/01/2023-06/30/2024

Community Development

Contract

With: Human Services, Inc.

Amount: \$34,866.00

Purpose: Housing Options Program

Term: 04/01/2023-03/31/2024

Contract

With: Open Hearth, Inc.

Amount: \$803,374.00

Purpose: Housing Options Program

Term: 04/01/2023-03/31/2024

Coroner's Office

Contract

With: Lindsay Simon

Amount: In Accordance with Coroners Fee Schedule

Purpose: Forensic Pathology Services

Term: 03/01/2023-02/29/2024

District Justice Administration

Contract

With: Keyser Consulting Group, LLC.

Amount: \$20,399.00

Purpose: Court Scheduling and Recording Software

Term: 03/01/2023-02/29/2024

Facilities

Contract Amendment

With: Exton Commercial, LLC

Amount: No Additional Cost

Purpose: Chester Valley Trail Maintenance and Easement Agreement Revision

Term: 03/01/2023-Until Complete

Contract Amendment

With: Elliott-Lewis Corporation

Amount: \$19,500.00

Purpose: Heat Exchanger and Storage Tank at Pocopson Home

Term: 03/01/2023-Until Complete

Contract Amendment

With: Bursich Associates, Inc.

Amount: \$52,400.00

Purpose: Engineering & Design Services for projects at the Chester County Library and Struble Trail

Term: 03/01/2023-Until Complete

Human Services

Contract Amendment

With: Christ the King Deaf Church

Amount: \$10,000.00

Purpose: Education and Outreach Services

Term: 03/01/2023-06/30/2023

Contract

With: Triangle Communications, Inc.

Amount: \$150,000.00

Purpose: Mobile Radios for Community Transit System

Term: 03/01/2023-02/28/2026

Contract

With: Rover Community Transportation, Inc.

Amount: \$57,350.00

Purpose: County Paratransit Vehicle Return

Term: 03/01/2023-12/31/2023

Parks and Preservation

Contract Amendment

With: East Brandywine Township

Amount: No Additional Cost

Purpose: Round 31 Municipal Grant Program: Bondsville Mill Park

Term: 04/04/2023-10/03/2023

Contract Amendment

With: East Vincent Township

Amount: No Additional Cost

Purpose: Round 31 Municipal Grant Program: Independence Park

Term: 04/04/2023-04/03/2025

Contract

With: Lawrence P. Johnson

Amount: \$152,118.00

Purpose: Agricultural Land Preservation

Term: 03/01/2023-Until Complete

Planning Commission

Contract

With: Chester County Economic Development Foundation

Amount: \$24,000.00

Purpose: Agricultural Economic Development Strategic Plan

Term: 03/01/2023-02/29/2024

Contract

With: Downingtown Borough

Amount: \$45,000.00

Purpose: Vision Partnership Program: Cash Grant Manual - Downingtown Borough Comprehensive Plan

Term: 03/01/2023-02/28/2025

Health Department

Contract

With: LCH Health and Community Services

Amount: \$115,500.00

Purpose: Electronic Medical Records Enhancement & Security Assessment

Term: 03/01/2023-06/30/2023

Contract

With: Community Volunteers in Medicine

Amount: \$143,000.00

Purpose: On-site Laboratory Enhancement

Term: 03/01/2023-06/30/2023

Contract

With: The Clinic

Amount: \$323,000.00

Purpose: Electronic Medical Records and On-site Laboratory Enhancements

Term: 03/01/2023-06/30/2023

Solicitors

Contract Amendment

With: Myers, Brier & Kelly, LLP

Amount: \$0.00

Purpose: Legal Services

Term: 03/01/2023-Until Complete

g. **Grants**

Adult Probation, Parole, and Pretrial Services

Application - Renewal

With: Administrative Office of Pennsylvania Courts

Amount: \$6,850.00

Description: Problem Solving Courts Grant - Drug Court

Term: 04/01/2023 - 03/31/2024

Application - Renewal

With: Administrative Office of Pennsylvania Courts

Amount: \$9,011.00

Description: Problem Solving Courts Grant - Mental Health Court

Term: 04/01/2023 - 03/31/2024

Application - Renewal

With: Administrative Office of Pennsylvania Courts

Amount: \$3,783.00

Description: Problem Solving Courts Grant - Recovery Court

Term: 04/01/2023 - 03/31/2024

Application - Renewal

With: Administrative Office of Pennsylvania Courts

Amount: \$7,940.00

Description: Problem Solving Courts Grant - Veterans' Court

Term: 04/01/2023 - 03/31/2024

Public Health

Grant Award - Renewal

With: Pennsylvania Department of Health

Amount: \$12,000.00

Description: Lead Hazard Control Grant

Term: 03/01/2023 - 02/28/2024

h. **HR Agenda**

Hires and rehires

Transfers

Promotions

Ends of employment

Retirements

i. **Budget Change 19-22**

Department: Clerk of Courts

No Net Change

To align budget with actual personnel expenditures.

Department: Conservation District

No Net Change

To align budget with actual personnel expenditures.

Department: Controller

No Net Change

To align budget with actual personnel expenditures.

Department: Non-Departmental

Amount: \$3,500,000

To budget transfer from American Rescue Plan Act Fund.

Department: Public Defender

No Net Change

To align budget with actual personnel expenditures.

Department: American Rescue Plan Act Fund

No Net Change

To budget transfer to General Fund.

Department: Library

Amount: \$165,000

To align budget with actual personnel expenditures.

Department: Liquid Fuels
No Net Change
To align budget with actual personnel expenditures.

Capital Improvement Fund
No Net Change
To adjust the 2022 budget for the Schuylkill River Trail Phase II project.

j. **Budget Change 04-23**

Department: Adult Probation
Amount: \$20,248
To align budget with anticipated revenue and expenditures for Bureau of Justice Assistance Smart Probation Planning Grant.

Department: Emergency Services
Amount: \$250,000
To budget funding from Downingtown Borough for Bearcat vehicle purchase.

Department: Prison
Amount: \$22,869
To rollover budget for American Rescue Plan Elementary and Secondary School Emergency Relief grant.

Department: Public Health
Amount: \$94,436
To rollover remaining budget for the Nurse Family Partnership grant from prior year.

Department: Public Health
Amount: \$24,100
To rollover remaining budget for the Safe and Healthy Communities grant from prior year.

Department: Public Health
Amount: \$47,788
To rollover remaining budget for the Women, Infants and Children grant from prior year.

Department: Voter Services
Amount: \$40,170
To rollover remaining budget for the 2022 Election Security grant from prior year.

Department: Workforce Development Fund
Amount: \$25,500
To budget for the Workforce Innovation and Opportunity Act Dislocated Worker Career Link Upgrades grant.

Department: Human Services Fund
Amount: -\$2,105,652
To transfer Medical Assistance Transportation Program (MATP) capital grant to Community Transit Fund.

Department: Human Services Fund

Amount: -\$5,135,980

To transfer Paratransit - Shared Ride grant to Community Transit Fund.

Department: Human Services Fund

Amount: -\$4,227,824

To transfer Medical Assistance Transportation Program (MATP) grant to Community Transit Fund.

Department: Community Transit Fund

Amount: \$2,105,652

To establish budget for Medical Assistance Transportation Program (MATP) capital grant in the Community Transit Fund.

Department: Community Transit Fund

Amount: \$5,135,980

To establish budget for Paratransit - Shared Ride grant in the Community Transit Fund.

Department: Community Transit Fund

Amount: \$4,227,824

To establish budget for Medical Assistance Transportation Program (MATP) grant in the Community Transit Fund.

Capital Improvement Fund

No Net Change

To budget a Preservation Partnership Program grant to Natural Lands Trust for the Crebilly Easement project.

Capital Improvement Fund

Amount: \$152,118

To budget for the Lawrence and Helen Johnson Ag Easement.

Capital Improvement Fund

Amount: \$180,942

To allocate funds for Vesta 9-1-1 Refresh final payment milestone due in 2023 and KOVA Recorder project year-one contract payment.

Capital Improvement Fund

No Net Change

To allocate funds for contract payment with Arraya Solutions Inc. (Amendment #3) for Cisco SmartNet cabling and switches.

Capital Improvement Fund

No Net Change

Roll forward \$35,000 for New circuits to support the L3Harris 8TAC expansion from FY2022 budget.

Capital Reserve Fund

No Net Change

To allocate funds for document conversion services of Prothonotary Records.

Capital Reserve Fund

No Net Change

To allocate funds for PSTC AV Upgrade (Alternate 9-1-1 Center). Requesting \$150,000 rollforward of FY2022 budget and an additional \$86,652 of 2023 funds.

k. **Vouchers as submitted by Controller**

7. **Old Business** – There are no items of old business.

8. **New Business**

a. **Remote Work/ Telework Policy**

It is recommended that the Board of Commissioners adopt the new Remote Work and Telework Policy and the changes to the Personal Days - Eligibility: Full-Time Employees, Personal Days - Eligibility: Part-Time Employees, and Parking policies to formalize remote work and telework for County employees.

b. **Contracts**

Community Development

Contract

With: Holcomb Associates, Inc.

Amount: \$229,839.64

Purpose: Adult and Transition Aged Youth Master Lease program

Term: 01/01/2023-12/31/2023

Contract

With: Open Hearth, Inc.

Amount: \$160,050.00

Purpose: Rental and Hotel Respite Assistance

Term: 01/01/2023-12/31/2023

DCIS

Contract Amendment

With: Cogent Communications, Inc.

Amount: \$70,200.00

Purpose: Alternate Internet Service at the Government Services Center

Term: 02/22/2023-02/21/2026

Drug and Alcohol Services

Contract Amendment

With: The Council of Southeast PA, Inc.

Amount: \$454,562.00

Purpose: Peer Support Expansion Initiative and Recovery Specialist Programs

Term: 01/01/2023-06/30/2024

MH/IDD

Contract Amendment

With: Arc Alliance Children's Services

Amount: \$246,345.00

Purpose: Early Intervention Services

Term: 07/01/2022-06/30/2023

Contract Amendment

With: Pinwheels Development & Therapeutic Services, Inc.

Amount: \$44,652.00

Purpose: Early Intervention Services

Term: 07/01/2022-06/30/2023

Contract Amendment

With: Speaking from the Heart, Inc.

Amount: \$50,907.00

Purpose: Early Intervention Services

Term: 07/01/2022-06/30/2023

Contract Amendment

With: Theraplay, LLC

Amount: \$6,000.00

Purpose: Early Intervention Services

Term: 07/01/2022-06/30/2023

Contract Amendment

With: Devereux Foundation

Amount: \$300,398.00

Purpose: Residential, Home and Community Habilitation Services

Term: 07/01/2022-06/30/2023

Parks and Preservation

Contract

With: Westtown Township

Amount: \$4,206,750.00

Purpose: Round 34 Preservation Partnership Program Grant: Crebilly Acquisition

Term: 03/01/2023-12/31/2027

Pocopson

Contract Amendment

With: PointClickCare Technologies, Inc.

Amount: \$45,728.16

Purpose: Long Term Care Medical and Billing Software

Term: 02/01/2023-06/09/2023

Contract

With: PA Association of County Affiliated Homes

Amount: \$0.00

Purpose: Disbursement of Medical Assistance Payments

Term: 07/01/2022-12/31/2023

Contract

With: Department of Human Services

Amount: \$0.00

Purpose: Intergovernmental Transfer Agreement for Medical Assistance Payments

Term: 07/01/2022-12/31/2023

c. **Grants**

Adult Probation, Parole, and Pretrial Services

Grant Award / New

With: County Commissioners Association of Pennsylvania

Amount: \$20,248.00

Description: Bureau of Justice Assistance (BJA) Smart Planning

Term: 12/01/2022 - 12/30/2023

Grant Award - Renewal

With: Pennsylvania Commission on Crime and Delinquency

Amount: \$533,144.00

Description: County Adult Probation Grant-in-Aid

Term: 07/01/2022 - 06/30/2023

District Attorney

Grant Award - Renewal

With: Pennsylvania Commission on Crime and Delinquency

Amount: \$47,000.00

Description: Child Advocacy Center Assistant 2023

Term: 01/01/2023 - 12/31/2023

Workforce Development

Grant Award - New

With: Pennsylvania Department of Labor and Industry

Amount: \$25,500.00

Description: Workforce Innovation and Opportunities Act Dislocated Worker - CareerLink

Upgrades Grant

Term: 10/01/2021 - 06/30/2024

9. Commissioner Reports

10. Public Comment

11. Adjournment