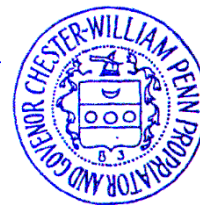




THE COUNTY OF CHESTER

COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

April 12, 2023

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 AM on Wednesday, April 12, 2023 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Moskowitz asked Jeanne Franklin, Director of the Health Department, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chair Moskowitz read a Proclamation recognizing Public Safety Telecommunicators Week, which was accepted by Bill Messerschmidt, Director of the Emergency Services Department, and Telecommunicator Samantha Neilds.

ANNOUNCEMENTS

Commissioner Maxwell read a Proclamation recognizing Sexual Assault Awareness Month, which was accepted by Christine Zaccarelli, CEO of the Crime Victim's Center of Chester County.

Commissioner Kichline read a Proclamation recognizing National Volunteer Month, which was accepted by Jeanne Franklin, Director of the Health Department.

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Wednesday, March 29, 2023, and Monday, April 10, 2023 to discuss personnel and legal matters.

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. ADOPTION OF AGENDA

Commissioner Maxwell made a motion to adopt the agenda. Commissioner Kichline seconded the motion. Motion carried to adopt the April 12, 2023 Commissioners' Meeting agenda.

ADOPTION OF AGENDA

6. CONSENT AGENDA – Commissioner Kichline made a motion to approve the following routine items of business without discussion. Commissioner Maxwell seconded the motion. Motion carried to approve the following items:

CONSENT AGENDA

a. Minutes of the March 29, 2023 meeting

Approval of Minutes

(Consent Agenda)

b. Contracts

Contracts approved as part of the Consent Agenda can be found noted in red on the Contracts Agenda that corresponds with this meeting date and packet.

Commissioner Kichline recused herself from the vote on the Archives and Records contract with the Chester County Historical Society because she is a member of their Board.

Contracts

c. Grants

Grants approved as part of the Consent Agenda can be found noted in red on the Grants Agenda that corresponds with this meeting date and packet.

Grants

d. HR Agenda

Hires and rehires
Transfers
Promotions
Ends of employment
Retirements

HR Agenda

e. Budget Change 06-23

Budget Change 06-23

f. Vouchers as submitted by Controller

Vouchers

7. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

8. NEW BUSINESS

NEW BUSINESS

a. Resolution 20-23

Commissioner Maxwell made a motion to approve Resolution 20-23 amending Section 3.04 of Resolution Number 12-20 concerning the City of Coatesville Local Economic Revitalization Tax Assistance (LERTA). Commissioner Kichline seconded the motion. Motion carried to approve Resolution 20-23.

Resolution 20-23

b. Resolution 21-23

Commissioner Kichline made a motion to approve Resolution 21-23 adopting the Chester County Department of Community Development Language Access Plan for Limited English Proficient (LEP) Persons. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 21-23.

Resolution 21-23

c. Resolution 22-23

Commissioner Maxwell made a motion to approve Resolution 22-23 authorizing the submission of the 2023-2027 Consolidated Plan to the United States Department of Housing and Urban Development. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 22-23.

Resolution 22-23

(Consent Agenda)

d. Resolution 23-23

Commissioner Kichline made a motion to approve Resolution 23-23 authorizing the addition of fees for services, examinations, and reports from the County Coroner's Office. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 23-23.

Resolution 23-23

e. Contracts

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Contracts Agenda.

Contracts

f. Grants

Commissioner Kichline made a motion to approve the Grants Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Grants Agenda.

Grants

9. COMMISSIONER REPORTS

Commissioner Maxwell reported that all three Commissioners will be attending the Civics Bee Regional Competition at the Chester County Intermediate Unit on Saturday, April 15, 2023.

**COMMISSIONER
REPORTS**

There were no further Commissioner Reports.

10. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

11. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. Motion carried to adjourn the meeting. Meeting adjourned at 10:35 AM.

ADJOURNMENT



Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel