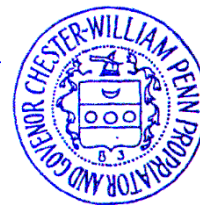




THE COUNTY OF CHESTER

COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

May 10, 2023

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 AM on Wednesday, May 10, 2023 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Moskowitz asked Bill Messerschmidt, Director of Emergency Services, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chair Moskowitz read a Proclamation recognizing National Law Enforcement Appreciation Week, which was accepted by Chief William Holdsworth of the Kennett Square Borough Police and President of the Chester County Police Chiefs Association, President Bob McCarron of Chester County FOP Lodge #11, and Chief David Sassa of the Chester County Detectives.

ANNOUNCEMENTS

Commissioner Kichline read a Proclamation recognizing National Prevention Week, which was accepted by Kathy Collier, Prevention Program Manager for the Chester County Department of Drug and Alcohol Services.

Commissioner Maxwell read a Proclamation recognizing Mental Health Awareness Month, which was accepted by Candy Craig, Deputy Administrator for the Chester County Department of Mental Health/Intellectual and Developmental Disabilities.

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Wednesday, April 26, 2023, and Monday, May 8, 2023 to discuss personnel and legal matters.

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. ADOPTION OF AGENDA

Commissioner Maxwell made a motion to adopt the agenda. Commissioner Kichline seconded the motion. Motion carried to adopt the May 10, 2023 Commissioners' Meeting agenda.

ADOPTION OF AGENDA

(Consent Agenda)

6. CONSENT AGENDA – Commissioner Kichline made a motion to approve the following routine items of business without discussion. Commissioner Maxwell seconded the motion. Motion carried to approve the following items:	CONSENT AGENDA
a. Minutes of the April 26, 2023 meeting	Approval of Minutes
b. Bid Award for Hatfield House Environmental Services in the amount of \$36,702.00	Bid Award
c. Contracts Contracts approved as part of the Consent Agenda can be found noted in red on the Contracts Agenda that corresponds with this meeting date and packet.	Contracts
d. Grants Grants approved as part of the Consent Agenda can be found noted in red on the Grants Agenda that corresponds with this meeting date and packet.	Grants
e. HR Agenda Hires and rehires Transfers Promotions Ends of employment	HR Agenda
f. Budget Change 08-23	Budget Change 08-23
g. Vouchers as submitted by Controller	Vouchers
7. OLD BUSINESS	OLD BUSINESS
a. <u>2023 First Quarter Budget Status Report</u> Julie Bookheimer, Chief Financial Officer, gave an update on the 2023 Budget Status for the first quarter of the year.	2023 First Quarter Budget Status Report
8. NEW BUSINESS	NEW BUSINESS
a. <u>Reimbursement of Personal Expenses Policy</u> Commissioner Maxwell made a motion to approve the proposed revisions to the Reimbursement of Personal Expenses Policy, effective June 3, 2023. Commissioner Kichline seconded the motion. Motion carried to approve the proposed revisions to the Reimbursement of Personal Expenses Policy, effective June 3, 2023.	Reimbursement of Personal Expenses Policy
b. <u>Contracts</u> Commissioner Kichline made a motion to approve the Contracts Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Contracts Agenda.	Contracts

c. Grants

Commissioner Maxwell made a motion to approve the Grants Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Grants Agenda.

Grants

9. COMMISSIONER REPORTS

Commissioner Maxwell reported that himself, County Administrator Bobby Kagel, and Deputy County Administrator Erik Walschburger had been to the Prison at the midnight and 8a rollcalls to thank the Correctional Officers as part of Correctional Officer Appreciation Week. He noted that the three of them will also be attending the 3p rollcall later that day.

**COMMISSIONER
REPORTS**

Commissioner Kichline noted that both the World Health Organization and the Center for Disease Control announced that the COVID-19 Pandemic is no longer classified as a health emergency.

There were no further Commissioner Reports.

10. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

11. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. Motion carried to adjourn the meeting. Meeting adjourned at 10:37 AM.

ADJOURNMENT



Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel