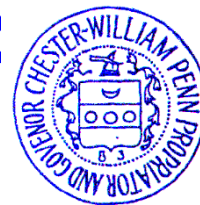




# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Marian D. Moskowitz  
Josh Maxwell  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## COMMISSIONERS' MEETING MINUTES

**October 12, 2023**

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 AM on Thursday, October 12, 2023 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

### CALL TO ORDER

### 2. PLEDGE OF ALLEGIANCE

Chair Moskowitz lead the Pledge of Allegiance. Following the Pledge of Allegiance, Chair Moskowitz asked for a moment of silence to acknowledge of the attack on Israel, the many lives lost, the hostages, and families affected in Israel and across the world.

### PLEDGE OF ALLEGIANCE

### 3. ANNOUNCEMENTS

Commissioner Maxwell read a Proclamation recognizing Fire Prevention Week, which was accepted by Chief Eamon Brazunas of the Phoenixville Fire Department.

### ANNOUNCEMENTS

Commissioner Kichline read a Proclamation recognizing Domestic Violence Awareness Month, which was accepted by Dolly Wideman-Scott, CEO of the Domestic Violence Center of Chester County.

Chair Moskowitz announced that the Board met in Executive Session on Thursday, September 14th, 2023 and Tuesday, October 10th, 2023 to discuss personnel and legal matters.

### 4. PUBLIC COMMENT ON AGENDA

Bob Beggs highlighted the Whole Home Repairs Program and the work his team at Chester County Good Works does for the Program, as well as the work of Coalition members Habitat for Humanity and Good Neighbors. He noted there were contracts on the agenda funding their work.

### PUBLIC COMMENT

There was no further public comment on agenda items.

### 5. ADOPTION OF AGENDA

Commissioner Kichline made a motion to adopt the agenda. Commissioner Maxwell seconded the motion. Motion carried to adopt the October 12, 2023 Commissioners' Meeting agenda.

### ADOPTION OF AGENDA

## **(Consent Agenda)**

- |                                                                                                                                                                                                                                |                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| <b>6. CONSENT AGENDA</b> – Commissioner Kichline made a motion to approve the following routine items of business without discussion. Commissioner Maxwell seconded the motion. Motion carried to approve the following items: | <b>CONSENT AGENDA</b>      |
| <b>a. Minutes of the September 14, 2023 meeting</b>                                                                                                                                                                            | <b>Approval of Minutes</b> |
| <b>b. Bid Award for Countertop Replacement at the Prison in the amount of \$88,220.00, and Seal Coat and Line Striping at the GSC in the amount of \$54,800.00</b>                                                             | <b>Bid Awards</b>          |
| <b>c. Board Appointments</b>                                                                                                                                                                                                   | <b>ABCs</b>                |
| <b>d. Approval of the 2024 Official County Government Holiday Schedule</b>                                                                                                                                                     | <b>Holiday Schedule</b>    |
| <b>e. <u>Resolution 44-23</u></b><br>Resolution of the Chester County Commissioners approving the Industrial Development Authority application/ project on behalf of Joseph F. and Fannie L. Stoltzfus.                        | <b>Resolution 44-23</b>    |
| <b>f. <u>Resolution 45-23</u></b><br>Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in East Pikeland Township.                                                             | <b>Resolution 45-23</b>    |
| <b>g. Contracts</b><br>Contracts approved as part of the Consent Agenda can be found noted in red on the Contracts Agenda that corresponds with this meeting date and packet.                                                  | <b>Contracts</b>           |
| <b>h. Grants</b><br>Grants approved as part of the Consent Agenda can be found noted in red on the Grants Agenda that corresponds with this meeting date and packet.                                                           | <b>Grants</b>              |
| <b>i. HR Agenda</b><br>Hires and rehires<br>Transfers<br>Promotions<br>Ends of employment<br>Retirements                                                                                                                       | <b>HR Agenda</b>           |
| <b>j. Budget Change 14-23</b>                                                                                                                                                                                                  | <b>Budget Change 14-23</b> |
| <b>k. Vouchers as submitted by Controller</b>                                                                                                                                                                                  | <b>Vouchers</b>            |
| <b>7. OLD BUSINESS</b><br>There were no items of old business.                                                                                                                                                                 | <b>OLD BUSINESS</b>        |

**8. PUBLIC HEARING ON ACTIVE VOLUNTEER REAL ESTATE TAX REBATE ORDINANCE**

**PUBLIC HEARING**

Commissioner Maxwell made a motion to open the public hearing for the Active Volunteer Real Estate Tax Rebate Ordinance. Commissioner Kichline seconded the motion. Motion carried to open the public hearing.

Chief Brazunas and Chaz Brogan, President of the EMS Council, thanked the Board for their consideration of this ordinance. There were no additional comments or questions from the public.

Commissioner Kichline made a motion to close to the public hearing for the Active Volunteer Real Estate Tax Rebate Ordinance. Commissioner Maxwell seconded the motion. Motion carried to close the public hearing.

**9. NEW BUSINESS**

**NEW BUSINESS**

**a. Ordinance 2023-01**

**Ordinance 2023-01**

Commissioner Maxwell made a motion to approve Ordinance 2023-01 enacting a tax rebate for volunteer members of fire companies and not-for-profit emergency medical service agencies; and establishing administrative procedures and appeals. Commissioner Kichline seconded the motion. Motion carried to approve Ordinance 2023-01.

**b. Memorandum of Understanding and Appointments to SEPSPA Board**

**MOU and Appointments**

Commissioner Kichline made a motion to approve a Memorandum of Understanding between Bucks, Delaware, Montgomery, and Chester Counties for the purpose of pursuing a Managed Portfolio Subaccount approach to purchasing energy, and appointment of Julie Bookheimer, Chief Financial Officer, as Board member, and Vickie Brown, Senior Financial Analyst, as alternate, to the Sustainable Energy partnership of Southeast Pennsylvania Board, both with a term expiring 10/12/2025. Commissioner Maxwell seconded the motion. Motion carried to approve the Memorandum of Understanding and appointments to the SEPSPA Board.

**c. Contracts**

**Contracts**

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Contracts Agenda.

**d. Grants**

**Grants**

Commissioner Kichline made a motion to approve the Grants Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Grants Agenda.

**10. COMMISSIONER REPORTS**

Commissioner Kichline encouraged residents to apply for a position on the America250th PA Chester County Commission or to volunteer for the planning of, and to support, the Commission's activities and celebrations, which will take place over the next several years.

There were no further Commissioner Reports.

**COMMISSIONER  
REPORTS**

**11. PUBLIC COMMENT**

Brett Dolente expressed her support of ChescoConnect, and thanked the County for their efforts in paratransit for Chester County.

Jeff Huckabee thanked the Board for their service.

Angela Biesecker expressed concern regarding services provided for disabled and elderly individuals in Chester County.

There was no further public comment.

**PUBLIC COMMENT**

**12. ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. Motion carried to adjourn the meeting. Meeting adjourned at 10:53 AM.

**ADJOURNMENT**



**Taken by Taylor Pettit**

**On behalf of Chief Clerk Robert J. Kagel**