



County of Chester

Agenda Commissioners' Meeting

January 10, 2024

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Announcements**
 - a. Proclamation - National Human Trafficking Awareness and Prevention Month
 - b. Proclamation - Martin Luther King, Jr. Day
 - c. Executive Session – The Board of Commissioners met in Executive Session on Monday, January 8, 2024, to discuss personnel and legal matters.
4. **Public Comment on Agenda**
5. **Adoption of Agenda**
6. **Consent Agenda** - A single vote will approve the following routine items of business without discussion, unless individual agenda item action is requested by a Commissioner:
 - a. **Minutes of the December 7, 2023 Meeting**
 - b. **Minutes of the January 2, 2024 Organizational Meeting**
 - c. **Board Appointments**

It is recommended that the Board of Commissioners approve the attached appointments.
 - d. **Resolution BOC-03-24**

Resolution of the Chester County Commissioners authorizing an additional cost in connection with a bridge construction contract for County Bridge #21.

e. **Collective Bargaining Agreement**

Collective Bargaining Agreement between the County of Chester and the the Chester County Detectives Benevolent Society.

f. **Quitclaim Deed**

Quitclaim Deed between the County of Chester and the Borough of Phoenixville regarding assets held by the former Redevelopment Authority of Chester County.

g. **Contracts**

Adult Probation & Parole

Contract Amendment

With: Vigilnet America LLC

Amount: \$85,269.00

Purpose: Alcohol Monitoring Services using the Secure Continuous Remote Alcohol Monitoring (SCRAM) System

Term: 03/01/2024-02/28/2025

Controller's Office

Contract Amendment

With: AuditBoard, Inc.

Amount: \$18,408.00

Purpose: Addition of Data Analytics to the Audit Management Software subscription

Term: 01/15/2024-12/09/2026

DCIS

Contract Amendment

With: Carahsoft Technology Corporation

Amount: \$103,327.25

Purpose: Service revisions to the Digital Signature/ Web-form Replacement solution

Term: 01/15/2024-01/14/2025

Drug and Alcohol Services

Contract Amendment

With: MVP Recovery, LLC

Amount: No additional Cost to the County

Purpose: Revises the Rates and Services and Work Statement for Outpatient, Intensive Outpatient, Case Management and Recovery Support Services for eligible residents

Term: 04/01/2024-06/30/2025

Facilities

Contract Amendment

With: Johnson Controls Security Solutions LLC

Amount: \$50,488.00

Purpose: Maintenance and Software Support Services for all County building card readers, access control panels and the Honeywell Prowatch Access Control System

Term: 01/20/2024-01/19/2025

Pocopson Home

Contract Amendment

With: General Healthcare Resources LLC

Amount: \$0.00

Purpose: Staffing Services and increases to the hourly rates for Registered Nurses and Licensed Practical Nurses at Pocopson Home

Term: 01/16/2024-01/15/2025

Procurement and General Services

Contract

With: DWD Mechanical Contractor Inc.

Amount: \$200,000.00

Purpose: HVAC Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: DWD Mechanical Contractor Inc.

Amount: \$50,000.00

Purpose: Boiler Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: DWD Mechanical Contractor Inc.

Amount: \$50,000.00

Purpose: Refrigeration Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: DWD Mechanical Contractor Inc.

Amount: \$50,000.00

Purpose: Plumbing Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: Lenni Electric Corporation

Amount: \$50,000.00

Purpose: Electrical Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: McCloskey Mechanical Contractors, Inc.

Amount: \$50,000.00

Purpose: Plumbing Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: McCloskey Mechanical Contractors, Inc.

Amount: \$50,000.00

Purpose: Refrigeration Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: McCloskey Mechanical Contractors, Inc.

Amount: \$200,000.00

Purpose: HVAC Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: McCloskey Mechanical Contractors, Inc.

Amount: \$50,000.00

Purpose: Boiler Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: Gem Mechanical Services Inc

Amount: \$200,000.00

Purpose: HVAC Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: Gem Mechanical Services Inc

Amount: \$50,000.00

Purpose: Plumbing Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: Gem Mechanical Services Inc

Amount: \$50,000.00

Purpose: Boiler Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: Gem Mechanical Services Inc

Amount: \$50,000.00

Purpose: Refrigeration Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: Diversified Refrigeration Holdings, Inc.

Amount: \$50,000.00

Purpose: Refrigeration Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: Diversified Refrigeration Holdings, Inc.

Amount: \$200,000.00

Purpose: HVAC Services for various County locations

Term: 01/10/2024-12/31/2024

Contract

With: Diversified Refrigeration Holdings, Inc.

Amount: \$50,000.00

Purpose: Boiler Services for various County locations

Term: 01/10/2024-12/31/2024

h. **Grants**

Emergency Services

Grant Application Renewal

With: Pennsylvania Emergency Management Agency

Amount: 105,000.00

Description: Multi-Hazard Mitigation Plan Grant

Term: 08/06/2022-09/05/2025

Mental Health/ Intellectual and Developmental Disabilities

Grant Application

With: Pennsylvania Commission on Crime and Delinquency

Amount: \$175,400.00

Description: Community-based training initiative to reduce the risk of susceptibility to suicide by firearm.

Term: 04/01/2024-04/30/2026

Planning

Grant Application

With: Exelon/ PECO

Amount: \$1,000.00

Description: Planning Commission's support of the Solar Adopters Conference Event.

Term: 01/15/2024-01/31/2024

i. **HR Agenda**

Hires and rehires

Transfers

Promotions

Ends of employment

Retirements

j. **Budget Change 18-23**

Department: Constables

Amount: No Net Change

To align budget with anticipated expenditures.

Department: Coroner

Amount: No Net Change

To budget for use of funds received through Pennsylvania Department of Health's Violent Death Reporting System work agreement.

Department: DCIS

Amount: \$23,144

To set-up initial vehicle lease.

Non-Departmental

Amount: \$3,100,000

To align interest budget with anticipated interest earnings.

Non-Departmental

Amount: No Net Change

To set-up transfer budget from General Fund to Pocopson Home to cover anticipated net loss.

Department: Procurement

Amount: \$25,870

To set-up initial vehicle lease.

Department: Library

Amount: \$54,582

To set-up initial vehicle lease.

Department: MH/IDD

Amount: \$3,500,000

To budget additional revenue received from the Human Services Block Grant and Office of Child Development and Early Learning.

Department: Pocopson Home

Amount: \$531,464

To set-up transfer budget from General Fund to Pocopson Home to cover anticipated net loss.

Benefits Fund

Amount: \$427,903

To align Workers' Compensation budget with anticipated revenue and expenditures.

k. **Budget Change 01-24**

Department: District Courts

Amount: \$10,000

To budget for Administrative Office of Pennsylvania Courts Security Grant.

Department: Capital Improvement

Amount: No Net Change

To carryforward the budget for the Lorimer Preserve Stream Restoration project.

1. **Vouchers as submitted by Controller**

7. **Old Business** – There are no items of old business.

8. **New Business**

a. **Employee Handbook Changes**

It is recommended that the Board of Commissioners adopt the proposed revisions to the Part-Time Employee Policy 40201.6 and rescind the Casual Employee Policy 40201.7.

b. **Contracts**

Aging Services

Contract Amendment

With: AccuCare Home Nursing, Inc.

Amount: No Additional Cost to the County

Purpose: In-Home Services

Term: 01/01/2024-06/30/2026

Contract Amendment

With: Aurora Home Care, Inc.

Amount: No Additional Cost to the County

Purpose: In-Home Services

Term: 01/01/2024-06/30/2026

Contract Amendment

With: Bayada Home Health Care, Inc.

Amount: No Additional Cost to the County

Purpose: Overnight In-Home Services

Term: 01/01/2024-06/30/2026

Contract Amendment

With: Bayada Home Health Care, Inc.

Amount: No Additional Cost to the County

Purpose: In-Home Services

Term: 01/01/2024-06/30/2026

Contract Amendment

With: Hand In Hand Group, Inc.

Amount: No Additional Cost to the County

Purpose: In-Home Services

Term: 01/01/2024-06/30/2026

Contract Amendment
With: Apex Homecare Advantage Inc.
Amount: No Additional Cost to the County
Purpose: In-Home Services
Term: 01/01/2024-06/30/2026

Contract Amendment
With: Platinum Care Inc.
Amount: No Additional Cost to the County
Purpose: In-Home Services
Term: 01/01/2024-06/30/2026

Contract Amendment
With: Chadds Ford Alternacare, Inc.
Amount: No Additional Cost to the County
Purpose: In-Home Services
Term: 01/01/2024-06/30/2026

Contract Amendment
With: Heron Companions
Amount: No Additional Cost to the County
Purpose: In-Home Services
Term: 01/01/2024-06/30/2026

Contract Amendment
With: Mama816 LLC
Amount: No Additional Cost to the County
Purpose: In-Home Services
Term: 01/01/2024-06/30/2026

Contract Amendment
With: MOG International LLC
Amount: No Additional Cost to the County
Purpose: In-Home Services
Term: 01/01/2024-06/30/2026

Contract Amendment
With: Relative Care LLC
Amount: No Additional Cost to the County
Purpose: In-Home Services
Term: 01/01/2024-06/30/2026

Contract Amendment
With: Cal Capital Corporation
Amount: No Additional Cost to the County
Purpose: In-Home Services
Term: 01/01/2024-06/30/2026

Contract Amendment

With: Surrey Services for Seniors, Inc.

Amount: No Additional Cost to the County

Purpose: In-Home Services

Term: 01/01/2024-06/30/2026

Contract Amendment

With: Precise Point, Inc.

Amount: No Additional Cost to the County

Purpose: In-Home Services

Term: 01/01/2024-06/30/2026

Contract Amendment

With: Chester County Home Care Association, LLC

Amount: No Additional Cost to the County

Purpose: In-Home Services

Term: 01/01/2024-06/30/2026

Contract Amendment

With: Bon Homie, LTD

Amount: No Additional Cost to the County

Purpose: Adult Day Care Services

Term: 01/01/2024-06/30/2026

Contract Amendment

With: Devine Care, Inc.

Amount: No Additional Cost to the County

Purpose: Adult Day Care Services

Term: 01/01/2024-06/30/2026

Contract Amendment

With: Senior Care Centers of Pennsylvania Inc.

Amount: Adult Day Care Services

Purpose: In-Home Services

Term: 01/01/2024-06/30/2026

Community Development

Contract

With: Blackbaud, Inc.

Amount: \$61,946.12

Purpose: Renews funding for Grants Management Database

Term: 01/01/2024-12/31/2028

Contract

With: South Coatesville Borough

Amount: \$400,000.00

Purpose: Replacement of the Youngsburg Road Stormwater Inlet

Term: 01/01/2024-12/31/2025

DCIS

Contract

With: Konica Minolta Business Solutions USA

Amount: \$120,000.00

Purpose: After Hours Help Desk Services

Term: 01/01/2024-12/31/2024

Drug and Alcohol Services

Contract Amendment

With: Libertae, Inc.

Amount: No Additional Cost to the County

Purpose: Residential Rehabilitation and Halfway House Services

Term: 07/01/2023-06/30/2025

Emergency Services

Contract Amendment

With: Metropolitan Communications, Inc.

Amount: \$453,274.25

Purpose: Paging Infrastructure Maintenance Services for the Fire and Emergency Medical Services Paging System

Term: 01/01/2024-12/31/2025

Contract Amendment

With: Computing Technologies LLC

Amount: \$197,558.00

Purpose: Cybersecurity Monitoring for the Integrated Emergency Communications System

Term: 01/01/2024-12/31/2024

Finance

Contract

With: Azizuddin Yamini

Amount: \$0.00 - Revenue Contract

Purpose: Rental of House #5 at the Prison for a personal residence

Term: 01/01/2024-12/31/2024

Contract

With: James Brooks

Amount: \$0.00 - Revenue Contract

Purpose: Rental of House #3 at the Prison for a personal residence

Term: 01/01/2024-12/31/2024

Contract

With: Peter Steven Sergi

Amount: \$0.00 - Revenue Contract

Purpose: Rental of House #4 at the Prison for a personal residence

Term: 01/01/2024-12/31/2024

Human Resources

Contract Amendment

With: Randstad North America, L.P.

Amount: \$0.00

Purpose: Temporary Personnel Staffing Services

Term: 10/01/2023-11/29/2025

Contract

With: HCC Life Insurance Company

Amount: \$993,679.00

Purpose: Stop Loss Insurance benefits for County employees

Term: 01/01/2024-12/31/2024

Human Services

Contract Amendment

With: Oxford Area Neighborhood Services Center

Amount: \$32,500.00

Purpose: Routine and Supplemental Information and Referral Services for people requiring assistance in accessing Health and Human Services

Term: 01/01/2024-06/30/2024

MH/IDD

Contract Amendment

With: Holcomb Associates, Inc.

Amount: \$100,858.00

Purpose: Community Residential Rehabilitation Services

Term: 07/01/2023-06/30/2024

Contract Amendment

With: Human Services, Inc.

Amount: \$41,324.00

Purpose: Community Residential Rehabilitation and Housing Support Services

Term: 07/01/2023-06/30/2024

Contract Amendment

With: Salisbury Behavioral Health, Inc.

Amount: \$167,060.00

Purpose: Residential and Clinical Services utilizing the Long Term Structured Residence Model

Term: 07/01/2023-06/30/2024

Contract Amendment
With: Carelink Community Support Service
Amount: \$274,118.00
Purpose: Residential Support Services
Term: 07/01/2023-06/30/2024

Managed Behavioral Healthcare

Contract Amendment
With: Open Hearth, Inc.
Amount: No Additional Cost to the County
Purpose: Assertive Community Treatment Respite Housing Services
Term: 12/01/2023-12/31/2023

Contract Amendment
With: Phoenix Center for Experiential Trauma
Amount: No Additional Cost to the County
Purpose: Revises Work Statement for Training Services
Term: 12/01/2023-12/31/2024

Treasurer's Office

Contract
With: West Caln Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Honey Brook Borough
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Honey Brook Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Valley Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: South Coatesville Borough
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Oxford Borough
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Willistown Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: West Brandywine Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: East Bradford Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: New Garden Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Lower Oxford Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Franklin Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Atglen Borough
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: East Goshen Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: West Bradford Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Avondale Borough
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Pocopson Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: West Pikeland Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Penn Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Modena Borough
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Easttown Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: East Caln Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Contract
With: Birmingham Township
Amount: \$0.00 - Revenue Contract
Purpose: Collection of Municipal Property Taxes
Term: 01/01/2024-12/31/2025
Embedded Resolution No. BOC-04-24

Voter Services
Contract Amendment
With: NPC, Inc.
Amount: \$0.00
Purpose: Voter Ballot Printing and Production Services
Term: 07/01/2023-03/20/2025

c. **Grants**

Adult Probation, Parole, and Pretrial Services

Grant Award Renewal

With: Pennsylvania Commission on Crime and Delinquency

Amount: \$533,144.00

Description: Reimbursement of a portion of probation officer salaries.

Term: 07/01/2023-06/30/2024

District Courts

Grant Award

With: Administrative Office of Pennsylvania Courts

Amount: \$20,000.00

Description: Security equipment enhancement for the Magisterial District Courts.

Term: 07/01/2023-06/30/2024

Facilities

Grant Award Amendment

With: Delaware Valley Regional Planning Commission

Amount: \$200,000.00

Description: Construction of one mile expansion of the Chester Valley Trail

Term: 12/15/2023-12/12/2025

9. Commissioner Reports

10. Public Comment

11. Adjournment