



County of Chester

Agenda Commissioners' Meeting

April 24, 2024

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Announcements**
 - a. Proclamation - Community Development Month
 - b. Recognition of Chester County 4-H Volunteers
 - c. Executive Session – The Board of Commissioners met in Executive Session on Wednesday, April 10, 2024 and Monday, April 22, 2024, to discuss personnel and legal matters.
4. **Public Comment on Agenda**
5. **Adoption of Agenda**
6. **Consent Agenda** - A single vote will approve the following routine items of business without discussion, unless individual agenda item action is requested by a Commissioner:
 - a. **Minutes of the April 10, 2024 Meeting**
 - b. **Resolution BOC-14-24**
Resolution of the Chester County Commissioners authorizing the exoneration of certain County taxes in West Goshen Township.
 - c. **Resolution BOC-15-24**
Resolution of the Chester County Commissioners authorizing the exoneration of certain County taxes in Wallace Township.

d. **Contracts**

Controller's Office

Contract Amendment

With: Zelenkofske Axelrod, LLC

Amount: \$50,000.00

Purpose: Auditing Services

Term: 04/24/2024-01/31/2026

Parks and Preservation

Contract Amendment

With: East Pikeland Township

Amount: No Additional Cost to the County

Purpose: Preservation Partnership Program: Hidden River Park

Term: 05/20/2024-12/31/2026

Contract

With: Hundt, George S. Jr

Amount: \$104,716.11

Purpose: Agricultural Land Preservation

Term: 04/24/2024-Until Complete

Planning Commission

Contract

With: West Goshen Township

Amount: \$45,000.00

Purpose: Vision Partnership Program: Parks, Recreation, Open Space and Green Infrastructure Plan

Term: 05/01/2024-04/30/2026

Contract

With: West Chester Borough

Amount: \$38,000.00

Purpose: Vision Partnership Program: Recreation and Parks Master Plan Update

Term: 05/01/2024-04/30/2026

Contract

With: Pennsbury Township

Amount: \$15,600.00

Purpose: Vision Partnership Program: Ordinance Amendments

Term: 05/01/2024-10/31/2025

Pocopson Home

Contract Amendment

With: Wissahickon Hospice of UPHS

Amount: Revenue Agreement

Purpose: Inpatient Respite Care Day

Term: 04/24/2024-07/21/2026

e. **Grants**

Planning

Grant Application

With: Delaware Valley Regional Planning Commission

Amount: \$200,000.00

Description: Preliminary design, engineering, and environmental clearance for the Downingtown Trestle of the Chester Valley Trail P&T extension within the P&T corridor

Term: 01/01/2025-12/31/2026

Grant Application

With: Delaware Valley Regional Planning Commission

Amount: \$150,000.00

Description: Design and engineering for the proposed Boot Road Trailhead along the Chester Valley Trail P&T extension within the P&T corridor

Term: 01/01/2025-12/31/2026

f. **HR Agenda**

Hires and rehires

Promotions

Ends of employment

Retirements

g. **Budget Change 23-23**

Department: ARPA Fund

Amount: \$4,769,887

To budget for interest recognized in ARPA Fund

Department: ARPA Fund

Amount: \$3,7000,000

To budget transfer to General Fund

Department: Non-Departmental

Amount: \$3,700,000

To budget transfer from ARPA Fund

Department: Non-Departmental

Amount: (\$1,171,057)

To budget transfer to Pocopson Home

Department: Pocopson Home

Amount: \$1,171,057

To budget transfer from General Fund

h. **Budget Change 08-24**

Department: Planning/ Non-Departmental

Amount: No Net Change

To allocate funds for Agricultural Development Council Farm Guide costs

Department: Public Health

Amount: \$10,330

To align budget with anticipated revenue and expenditures for the HIV Prevention Grant

Department: Capital Improvement

Amount: \$100,000

To adjust the budget for the Local Assistance and Tribal Consistency Fund allotment transfer from the ARPA Fund

i. **Vouchers as submitted by Controller**

7. **Old Business** – There are no items of old business.

8. **New Business**

a. **Appointment of Chief Clerk**

b. **Resolution BOC-16-24**

Resolution of the Chester County Board of Commissioners appointing Julie Bookheimer as the Acting Chief Clerk to act when the Chief Clerk is absent or unavailable.

c. **Resolution BOC-17-24**

Resolution of the Chester County Commissioners adopting the Chester County Heritage Tourism Plan.

d. **Contracts**

Aging Services

Contract Amendment

With: Brandywine Valley Active Aging

Amount: \$30,102.00

Purpose: Senior Center Services

Term: 07/01/2023-06/30/2025

Contract Amendment

With: Kennett Area Senior Center

Amount: \$8,750.00

Purpose: Senior Center Services

Term: 07/01/2023-06/30/2024

Contract Amendment

With: Oxford Senior Center

Amount: \$11,301.00

Purpose: Senior Center Services

Term: 07/01/2023-06/30/2025

Contract Amendment
With: Phoenixville Area Senior Center
Amount: \$8,750.00
Purpose: Senior Center Services
Term: 07/01/2023-06/30/2024

Contract Amendment
With: West Chester Area Senior Center
Amount: \$11,301.00
Purpose: Senior Center Services
Term: 07/01/2023-06/30/2025

Contract Amendment
With: Meals On Wheels of Chester County
Amount: \$30,000.00
Purpose: In-home meals
Term: 07/01/2023-06/30/2024

District Attorney
Contract
With: Ronald Adams
Amount: \$124,817.00
Purpose: Associate Deputy Director for the Liberty Mid-Atlantic High Intensity Drug Trafficking Area
Term: 04/01/2024-03/31/2025

Drug and Alcohol Services
Contract Amendment
With: Bowling Green Brandywine
Amount: \$200,000.00
Purpose: Non-Hospital Residential Rehabilitation and Detoxification Services, Partial Hospitalization and Case Management Screening and Assessment Services
Term: 03/01/2024-06/30/2025

Contract
With: Henderson PTO Association
Amount: \$5,000.00
Purpose: 2024 Safe After Prom Program
Term: 04/01/2024-06/30/2024

Contract
With: Downingtown West Drug & Alcohol Educational Program
Amount: \$5,000.00
Purpose: 2024 Safe After Prom Program
Term: 04/01/2024-06/30/2024

Contract

With: STEM Academy Home & School Association

Amount: \$5,000.00

Purpose: 2024 Safe After Prom Program

Term: 04/01/2024-06/30/2024

Contract

With: Downingtown High School East Campus

Amount: \$5,000.00

Purpose: 2024 Safe After Prom Program

Term: 04/01/2024-06/30/2024

Contract

With: Bayard Rustin High School PTO

Amount: \$5,000.00

Purpose: 2024 Safe After Prom Program

Term: 04/01/2024-06/30/2024

Contract

With: West Chester East High School PTO

Amount: \$5,000.00

Purpose: 2024 Safe After Prom Program

Term: 04/01/2024-06/30/2024

e. **Grants**

Community Development

Grant Award

With: Pennsylvania Department of Community and Economic Development

Amount: \$300,000.00

Description: Chester County Home Modification Program funding

Term: 02/12/24-06/30/2026

Grant Award

With: Pennsylvania Housing Finance Agency

Amount: \$72,000.00

Description: Housing stability case management and street outreach

Term: 01/01/2024-12/31/2024

District Attorney

Grant Award Renewal

With: Liberty Mid-Atlantic High-Intensity Drug Trafficking Area

Amount: \$124,817.00

Description: Deputy Director for Programs Management

Term: 04/01/2024-03/31/2025

Public Health

Grant Award

With: Pennsylvania Department of Environmental Protection

Amount: \$129,938.00

Description: Education and habitat reduction, mosquito surveillance, mosquito control, and response to positive mosquito virus activity in Chester County

Term: 01/01/2024-12/31/2024

Grant Award

With: Pennsylvania Department of Health

Amount: \$10,330.00

Description: Outreach and education of HIV and sexually transmitted disease prevention services

Term: 07/01/2023-06/30/2024

9. Commissioner Reports

10. Public Comment

11. Adjournment