



THE COUNTY OF CHESTER



COMMISSIONERS

Josh Maxwell
Marian D. Moskowitz
Eric M. Roe

OFFICE OF THE COMMISSIONERS

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COMMISSIONERS' MEETING MINUTES

April 24, 2024

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 AM on Wednesday, April 24, 2024 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Josh Maxwell. Commissioner Marian Moskowitz and Commissioner Eric Roe were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Maxwell asked Brandi Levine, Administrative Analyst, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Commissioner Moskowitz read a proclamation recognizing Community Development Month, which was accepted by Dolores Colligan, Director of Community Development, Kristen McGee, Executive Director for Ann's Heart, Peter Urscheler, Mayor of Phoenixville, and Chris Wiseman, Executive Director of Habitat for Humanity.

ANNOUNCEMENTS

Commissioner Roe read a proclamation recognizing Chester County 4-H Volunteers, which was accepted by volunteers Jane People, Dawn McCuen, Patricia Taws, Davida Waters, and Melanie McCartney.

Chair Maxwell announced that the Board of Commissioners met in Executive Session on Wednesday, April 10, 2024, and Monday, April 22, 2024 to discuss personnel and legal matters.

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. ADOPTION OF AGENDA

Commissioner Moskowitz made a motion to adopt the April 24, 2024 Commissioners' Meeting agenda. Commissioner Roe seconded the motion. Motion carried to adopt the April 24, 2024 Commissioners' Meeting agenda.

ADOPTION OF AGENDA

6. CONSENT AGENDA – Commissioner Moskowitz made a motion to approve the following routine items of business without discussion. Commissioner Roe seconded the motion. Motion carried to approve the following items:

CONSENT AGENDA

a. Minutes of the April 10, 2024 Meeting

Approval of Minutes

(Consent Agenda)

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| <p>b. <u>Resolution BOC-14-24</u>
Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in West Goshen Township.</p> | <p>Resolution BOC-14-24</p> |
| <p>c. <u>Resolution BOC-15-24</u>
Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in Wallace Township.</p> | <p>Resolution BOC-15-24</p> |
| <p>d. <u>Contracts</u>
Contracts approved as part of the Consent Agenda can be found noted in red on the Contracts Agenda that corresponds with this meeting date and packet.</p> | <p>Contracts</p> |
| <p>e. <u>Grants</u>
Grants approved as part of the Consent Agenda can be found noted in red on the Grants Agenda that corresponds with this meeting date and packet.</p> | <p>Grants</p> |
| <p>f. <u>HR Agenda</u></p> | <p>HR Agenda</p> |
| <p>g. <u>Budget Change 08-24</u></p> | <p>Budget Change 08-24</p> |
| <p>h. <u>Vouchers as submitted by Controller</u></p> | <p>Vouchers</p> |
| <p>7. <u>OLD BUSINESS</u>
There were no items of old business.</p> | <p>OLD BUSINESS</p> |
| <p>8. <u>NEW BUSINESS</u></p> | <p>NEW BUSINESS</p> |
| <p>a. <u>Appointment of Chief Clerk</u>
Commissioner Moskowitz made a motion to appoint Erik T. Walschburger as Chief Clerk. Commissioner Roe seconded the motion. All were in favor; motion carried to appoint Erik T. Walschburger as Chief Clerk.</p> | <p>Appointment of Chief Clerk</p> |
| <p>b. <u>Resolution BOC-16-24</u>
Commissioner Moskowitz made a motion to approve Resolution BOC-16-24 appointing Julie Bookheimer as the Acting Chief Clerk to act when the Chief Clerk is absent or unavailable. Commissioner Roe seconded the motion. All were in favor; motion carried to approve Resolution BOC-16-24.</p> | <p>Resolution BOC-16-24</p> |
| <p>c. <u>Resolution BOC-17-24</u>
Commissioner Roe made a motion to approve Resolution BOC-17-24 adopting the Chester County Heritage Tourism Plan. Commissioner Moskowitz seconded the motion. All were in favor; motion carried to approve Resolution BOC-17-24.</p> | <p>Resolution BOC-17-24</p> |

(Consent Agenda)

d. Contracts

Commissioner Moskowitz made a motion to approve the Contracts Agenda. Commissioner Roe seconded the motion. Motion carried to approve the Contracts Agenda.

Contracts

e. Grants

Commissioner Roe made a motion to approve the Grants Agenda. Commissioner Moskowitz seconded the motion. Motion carried to approve the Grants Agenda.

Grants

9. COMMISSIONER REPORTS

Commissioner Roe thanked everyone that participated in the Primary Election for their hard work.

**COMMISSIONER
REPORTS**

Commissioner Moskowitz recognized Holi Day, and noted the Board's attendance at the ribbon-cutting for Nemours Children's Health Specialty Care and Surgery Center in Malvern on April 20, 2024.

Commissioner Maxwell noted the birth of lambs at Springton Manor last week, and encouraged everyone to attend Sheep and Wool Day at Springton Manor Farm on April 27, 2024.

There were no additional Commissioner Reports.

10. PUBLIC COMMENT

Don Wambold expressed concern over the County's Hall of Heroes project.

PUBLIC COMMENT

There was no further public comment.

11. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Roe, which was seconded by Commissioner Moskowitz. Motion carried to adjourn the meeting. Meeting adjourned at 10:49 AM.

ADJOURNMENT



Taken by Taylor Pettit

On behalf of Chief Clerk Erik T. Walschburger