



THE COUNTY OF CHESTER



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PRISON BOARD OF INSPECTORS MINUTES

June 26, 2024

1. CALL MEETING TO ORDER

The public meeting of the Chester County Prison Board of Inspectors was called to order at 2:30 PM on Wednesday, June 26, 2024, at the Chester County Prison, by Commissioner Josh Maxwell. Commissioner Marian Moskowitz, Commissioner Eric Roe, President Judge John Hall, Controller Margaret Reif, Sheriff Kevin Dykes, and District Attorney Chris de Barrena-Sarobe were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Commissioner Maxwell asked Commissioners' Office Intern Mia Badman to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Warden Holland recognized Sgt Beavers for 10 years of service, CO Bechtel for 10 years of service, and CO Brahl for 10 years of service. CO Czaplicki was recognized as May's Employee of the Month.

ANNOUNCEMENTS

Commissioner Maxwell announced the Prison Board of Inspectors met in Executive Session on Wednesday, May 29, 2024, to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

President Judge Hall made a motion to approve the Prison Board of Inspectors minutes from the meeting on Wednesday, May 29, 2024. Commissioner Roe seconded the motion. All were in favor; motion carried to approve the minutes from the Monday, Wednesday, May 29, 2024, Prison Board of Inspectors Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment.

PUBLIC COMMENT

6. ADOPTION OF AGENDA

Commissioner Moskowitz made a motion to adopt the agenda. President Judge Hall seconded the motion. Motion carried to adopt the Wednesday, June 26, 2024, Prison Board of Inspectors Meeting agenda.

ADOPTION OF AGENDA

7. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

8. NEW BUSINESS

NEW BUSINESS

a. MONTHLY REPORT

Monthly Report

Warden Holland presented the monthly update on the Prison for May 2024, noting that the average daily inmate population was 709, as compared to 684 in the previous year.

The Warden noted that on May 31, 2024, there were 701 inmates held, and no juvenile offenders housed in the Prison.

Central Booking had 162 arrestees in May. Central Booking had a year-to-date total of 705 arrestees from 43 different agencies, of which 328 made bail, and 377 were committed.

The Correctional Center for May 2024 had an average daily population of 33 residents, the average at this time last year was 40.

For Security, there were 3 transports to a State Correctional Institute (SCI) in May for a total of 23 inmates transported to SCI.

There were 33 medical transports, 8 of which were to the emergency room.

There were 4 Correctional Emergency Unit activations in May, two for non-complaint behavior, one for assault on staff, and one for medical observation.

There were 63 inmate disciplinary actions for major misconduct. There were 57 inmates housed on the Restricted Housing Unit.

There were 242 Video Conferencing Hearings in May with an approximate cost savings of \$24,200.

The Warden reported the following medical updates:

- Inmates seen at sick call: 506

- Inmates on prescription or "over-the-counter" medications: 60%

- Inmates on psychotropic medications: 36%

- Inmates on suicide watch: 9%

The Warden reported the following mental health updates:

- Serious Mentally Ill Inmates: 74

- Inmates at Norristown State Hospital (NSH): 19

- Inmates awaiting a bed at NSH: 3

- Court Orders received in May for commitment to NSH: 3

Monthly Report (cont.)

Additionally, Warden Holland reported Institutional Programming included Alcohol Anonymous, Anger Management, Community Volunteers in Medicine, Crime Victims, Depression/Anxiety Management, Drug and Alcohol, New Choices, Oral Hygiene, One Page at a Time, Question, Persuade, Refer (QPR), Stable Pathways, and Thinking for a Change, with 187 participants.

Warden Holland reported that in the month of May 2024 a total of \$7,336.46 was collected for inmate booking fees and a total of \$1,740.47 was collected for inmate financial responsibilities.

Lastly, it was reported that the Prison had no officers go through the Basic Training Academy in the month of May, 3 graduated on June 13, and 2 started on June 24, 2024. Additionally, the Warden reported there are 8 individuals awaiting interviews. 107 officers participated in additional training including Weapons Qualifications, Correctional Emergency Unit, Use of Force, Crisis Intervention Team, Defensive Tactics, Active Threat, Health Training for Correctional Officers, Field Training Officer, Advanced Ethic and Engaging in Legally Defensible Policing, and Narcotic Identification Kit Public Safety.

b. PRISON SECURITY IMPROVEMENT UPDATES

Prison Security Improvement Updates

Warden Holland reported cameras were installed resulting in total coverage of the yards and they are working well. Additionally, Warden Holland reported the new HVAC units are installed and only air scrubbers remain to be installed. Additional razor wire was installed and the RFP for the shakers for the fence is complete. Additionally, the countertop replacement and the PLC projects are ongoing. Warden Holland reported all small to medium projects are on schedule to be completed by the end of July 2024.

Warden Holland reported two K9 vehicles have been transferred from the Sheriff's Department to be repurposed for use at the prison.

c. HUMAN RESOURCES MATTERS

Human Resources Matters approved

Commissioner Roe made a motion to approve hires and rehires. Commissioner Moskowitz seconded the motion. Motion carried to approve hires and rehires.

President Judge Hall made a motion to approve ends of employment. Commissioner Moskowitz seconded the motion. Motion carried to approve ends of employment.

Commissioner Moskowitz made a motion to approve retirements. President Judge Hall seconded the motion. Motion carried to approve retirements.

d. GRANTS

District Attorney de Barrena-Sarobe made a motion to approve the Grants Agenda. President Judge Hall seconded the motion. Motion carried to approve the Grants Agenda.

Grants approved

e. VOUCHERS AS SUBMITTED BY CONTROLLER

Commissioner Roe made a motion to approve the vouchers as submitted by Controller. Commissioner Moskowitz seconded the motion. Motion carried to approve the vouchers as submitted by Controller.

Vouchers approved

9. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

10. ADJOURNMENT

Commissioner Roe made a motion to adjourn, which was seconded by President Judge Hall. Motion carried to adjourn the meeting. Meeting adjourned at 2:43 PM.

ADJOURNMENT