



THE COUNTY OF CHESTER



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PRISON BOARD OF INSPECTORS MINUTES

October 23, 2024

CALL TO ORDER

1. CALL MEETING TO ORDER

The public meeting of the Chester County Prison Board of Inspectors was called to order at 2:01 PM on Wednesday, October 23, 2024, in the Commissioners' Board Room, by Commissioner Josh Maxwell. Commissioner Marian Moskowitz, Commissioner Eric Roe, President Judge John Hall, Controller Margaret Reif, Sheriff Kevin Dykes, and District Attorney Chris de Barrena-Sarobe were also present.

PLEDGE OF ALLEGIANCE

2. PLEDGE OF ALLEGIANCE

Commissioner Maxwell asked Tara LaFiura, Acting Director of Human Resources to lead the Pledge of Allegiance.

ANNOUNCEMENTS

3. ANNOUNCEMENTS

Warden Holland recognized Operator Wrigley for 10 years of service, and CO Juarez for 5 years of service. CO Cruz was recognized as September's Employee of the Month, and Sgt Powers was recognized as Supervisor of the quarter.

Commissioner Maxwell announced the Prison Board of Inspectors met in Executive Session on Wednesday, September 25, 2024, to discuss personnel and legal matters.

MINUTES APPROVED

4. MINUTES OF PREVIOUS MEETING

Controller Reif made a motion to approve the Prison Board of Inspectors minutes from the meeting on Wednesday, September 25. Commissioner Roe seconded the motion. All were in favor; motion carried to approve the minutes from the Wednesday, September 25, Prison Board of Inspectors Meeting.

PUBLIC COMMENT

5. PUBLIC COMMENT ON AGENDA

Sundifu Dorley of Downingtown Borough expressed concerns regarding prison employment practices and staffing challenges.

ADOPTION OF AGENDA

6. ADOPTION OF AGENDA

Commissioner Roe made a motion to adopt the agenda. Commissioner Moskowitz seconded the motion. Motion carried to adopt the Wednesday, September 25, 2024, Prison Board of Inspectors Meeting agenda.

OLD BUSINESS

7. OLD BUSINESS

8. NEW BUSINESS

NEW BUSINESS

a. MONTHLY REPORT

Monthly Report

Warden Holland presented the monthly update on the Prison for September 2024, noting that the average daily inmate population was 731, as compared to 738 in the previous year.

The Warden noted that on September 30, 2024, there were 728 inmates held, and no juvenile offenders housed in the Prison.

Central Booking had 148 arrestees in September. Central Booking had a year-to-date total of 1,306 arrestees from 46 different agencies, of which 637 made bail, and 669 were committed.

The Correctional Center for September 2024 had an average daily population of 36 residents, the average at this time last year was 37.

For Security, there was 1 transport to a State Correctional Institute (SCI) in September for a total of 8 inmates transported to SCI.

There were 45 medical transports, 13 of which were to the emergency room.

There were 0 Correctional Emergency Unit activations in September.

There were 50 inmate disciplinary actions for major misconduct. There were 26 inmates housed on the Restricted Housing Unit.

There were 210 Video Conferencing Hearings in September with an approximate cost savings of \$21,000.

The Warden reported the following medical updates:

Inmates seen at sick call: 511

Inmates on prescription or "over-the-counter" medications: 63%

Inmates on psychotropic medications: 34%

Inmates on suicide watch: 7%

The Warden reported the following mental health updates:

Serious Mentally Ill Inmates: 67

Inmates at Norristown State Hospital (NSH): 16

Inmates awaiting a bed at NSH: 0

Court Orders received in August for commitment to NSH: 1

Additionally, Warden Holland reported Institutional Programming included Alcohol Anonymous, Anger Management, Community Volunteers in Medicine, Crime Victims, Drug and Alcohol, Exit, Enter, Employ (E3), Flagger Training, GED, One Page at a Time, Oral Hygiene, Question, Persuade, Refer (QPR), Signs, Ask, Validate, Encourage & Expedite (S.A.V.E.), Stable Pathways, Thinking for a

Change, Understanding and Rebuilding Credit, and Understanding the Lending Process with 279 participants.

Monthly Report (cont.)

Warden Holland reported that in the month of September 2024 a total of \$5,559.93 was collected for inmate booking fees and a total of \$1,651.81 was collected for inmate financial responsibilities.

Lastly, it was reported that the Prison had 2 officers go through the Basic Training Academy in the month of September. 100 officers participated in additional training including Weapons Qualifications, P.R.E.A. Training, Professionalism and Ethics, Canine Training, FBI Leeda – Executive Development, Crisis Intervention Team (CIT) Training, ALERRT – Solo Response/Rapid Development, 25 Steps to Leadership & Organizational Success, Addiction and Connection to Treatment, Cell Extraction, Leadership, Active Threat, and Mobile Field Force.

b. PRISON SECURITY IMPROVEMENT UPDATES

Warden Holland reported the PLC project is 95% complete. The Warden reported the PIDS project meeting was held on October 3, 2024, and that that project will be merged into existing projects. Additionally, the Warden reported the work on the septic tanks and control room remains in progress.

Prison Security Improvement Updates

c. HUMAN RESOURCES MATTERS

Commissioner Moskowitz made a motion to approve hires and rehires. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve hires and rehires.

Human Resources Matters approved

President Judge Hall made a motion to approve promotions. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve promotions

Commissioner Moskowitz made a motion to approve ends of employment. President Judge Hall seconded the motion. Motion carried to approve ends of employment.

Commissioner Roe made a motion to approve retirements. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve retirements.

d. CONTRACTS

Contracts approved

President Judge Hall made a motion to approve contracts. District Attorney de Barrena-Sarobe seconded the motion. President Judge Hall made a motion to amend the contract amount for Biotech Solutions, Inc. to \$6,240.00, which was seconded by District Attorney de Barrena-Sarobe. Motion carried to approve the contracts as amended.

e. VOUCHERS AS SUBMITTED BY CONTROLLER

Commissioner Roe made a motion to approve the vouchers as submitted by Controller. Commissioner Moskowitz seconded the motion. Motion carried to approve the vouchers as submitted by Controller.

Vouchers approved

9. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

10. ADJOURNMENT

Commissioner Moskowitz made a motion to adjourn, which was seconded by President Judge Hall. Motion carried to adjourn the meeting. Meeting adjourned at 2:22 PM.

ADJOURNMENT