



THE COUNTY OF CHESTER



COMMISSIONERS
Josh Maxwell
Marian D. Moskowitz
Eric M. Roe

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

November 20, 2024

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 AM on Wednesday, November 20, 2024 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Josh Maxwell. Commissioner Marian Moskowitz and Commissioner Eric Roe were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Maxwell asked Taylor Pettit, Executive Assistant, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Commissioner Moskowitz read a proclamation recognizing National Hunger & Homelessness Awareness Week, which was accepted by Rob Henry, Administrator for the Chester County Partnership to End Homelessness.

ANNOUNCEMENTS

Executive Session – The Board of Commissioners met in Executive Session on Wednesday, October 23, 2024, Friday, October 25, 2024, Monday, October 28, 2024, Tuesday, October 29, 2024, Thursday, October 31, 2024, Monday, November 4, 2024, Wednesday, November 6, 2024, Monday, November 11, 2024, Wednesday, November 13, 2024, Thursday, November 14, 2024, and Monday, November 18, 2024, to discuss personnel and legal matters.

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. ADOPTION OF AGENDA

Commissioner Moskowitz made a motion to adopt the November 20, 2024 Commissioners' Meeting agenda. Commissioner Roe seconded the motion. Motion carried to adopt the November 20, 2024 Commissioners' Meeting agenda.

ADOPTION OF AGENDA

6. **CONSENT AGENDA** – Commissioner Roe made a motion to approve the following routine items of business without discussion. Commissioner Moskowitz seconded the motion. Motion carried to approve the following items:

CONSENT AGENDA

- a. **Minutes of the October 23, 2024 Meeting**
- b. **Minutes of the October 25, 2024 Meeting**

Approval of Minutes

- | | |
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| c. Bid Awards for Ekki Lumber for Rehabilitation of County Bridges in the amount of \$57,019.20, and Laundry Pump Room Demolition/ Renovation at the Prison in the amount of \$74,000.00 | Bid Awards |
| d. Authorization to Bid Guard Shack Grinder Pump and Force Main Connection at the Prison | Bid Authorization |
| e. Board Appointments | Board Appointments |
| f. <u>Cooperation Agreement</u>
Cooperation Agreement among the County of Chester, the Chester County Industrial Development Authority, and the Great Valley Community Organization. | Cooperation Agreement |
| g. <u>Resolution BOC-53-24</u>
Resolution of the Chester County Commissioners authorizing the Department of Community Development 2025 Federal Entitlement Housing and Development Awards. | Resolution BOC-53-24 |
| h. <u>Resolution BOC-54-24</u>
Resolution of the Chester County Commissioners authorizing an additional cost in connection with a bridge construction contract. | Resolution BOC-54-24 |
| i. <u>Resolution BOC-55-24</u>
Resolution of the Chester County Commissioners authorizing signature authority and seeking grant funding from the Commonwealth of Pennsylvania. | Resolution BOC-55-24 |
| j. Contracts
Contracts approved as part of the Consent Agenda can be found noted in red on the Contracts Agenda that corresponds with this meeting date and packet. | Contracts |
| k. Grants
Grants approved as part of the Consent Agenda can be found noted in red on the Grants Agenda that corresponds with this meeting date and packet. | Grants |
| l. Budget Change 19-24 | Budget Change 19-24 |
| m. Vouchers as submitted by Controller | Vouchers |

The following items were removed from the consent agenda to be voted on separately:

NON-CONSENT AGENDA ITEMS

- | | |
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| n. HR Agenda
Commissioner Moskowitz made a motion to approve the HR Agenda. Chair Maxwell seconded the motion. A vote was conducted; motion carried 2-to-1 to approve the HR Agenda. | HR Agenda |
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7. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

8. NEW BUSINESS

a. Presentation of the Preliminary 2025 Budget

Chief Financial Officer Julie Bookheimer presented the Preliminary 2025 Budget.

NEW BUSINESS

Presentation of the Preliminary 2025 Budget

b. Resolution BOC-56-24

Commissioner Moskowitz made a motion to approve Resolution BOC-56-24 accepting the Chester County Public Transportation Plan and closing out the Delaware Valley Regional Planning Commission's (DVRPC) Transportation and Community Development Initiative (TCDI) Grant project. Commissioner Roe seconded the motion. All were in favor; motion carried to approve Resolution BOC-56-24.

Resolution BOC-56-24

c. Resolution BOC-57-24

Commissioner Roe made a motion to approve Resolution BOC-57-24 extending the ban on open burning in Chester County, Pennsylvania (adopted October 25, 2024 at Resolution No. BOC-52-24). Commissioner Moskowitz seconded the motion. All were in favor; motion carried to approve Resolution BOC-57-24.

Resolution BOC-57-24

d. Contracts

Commissioner Moskowitz made a motion to approve the Contracts Agenda. Commissioner Roe seconded the motion. Motion carried to approve the Contracts Agenda.

Contracts

e. Grants

Commissioner Roe made a motion to approve the Grants Agenda. Commissioner Moskowitz seconded the motion. Motion carried to approve the Grants Agenda.

Grants

9. COMMISSIONER REPORTS

Commissioner Roe thanked everyone that helped with the General Election and wished everyone a happy Thanksgiving.

COMMISSIONER REPORTS

Commissioner Moskowitz reported that Small Business Weekend is November 29, 2024 through December 1, 2024 and encouraged everyone to shop small this weekend.

There were no additional Commissioner reports.

10. PUBLIC COMMENT

Pat Bokovitz reported the passing of Andrew McNeil, who did tremendous work for the West Chester Atkinson Center.

PUBLIC COMMENT

There was no further public comment.

11. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Roe, which was seconded by Commissioner Moskowitz. Motion carried to adjourn the meeting. Meeting adjourned at 10:53 AM.

A handwritten signature in black ink, appearing to read 'T. Pettit', with a stylized flourish at the end.

Taken by Taylor Pettit

On behalf of Chief Clerk Erik T. Walschburger

ADJOURNMENT