



THE COUNTY OF CHESTER



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PRISON BOARD OF INSPECTORS MINUTES

November 20, 2024

CALL TO ORDER

1. CALL MEETING TO ORDER

The public meeting of the Chester County Prison Board of Inspectors was called to order at 2:01 PM on Wednesday, November 20, 2024, in the Commissioners' Board Room, by Commissioner Josh Maxwell. Commissioner Marian Moskowitz, Commissioner Eric Roe, President Judge John Hall, Controller Margaret Reif, Sheriff Kevin Dykes, and District Attorney Chris de Barrena-Sarobe were also present.

PLEDGE OF ALLEGIANCE

2. PLEDGE OF ALLEGIANCE

Commissioner Maxwell asked Robin Davis, Director of Procurement and General Services, to lead the Pledge of Allegiance.

ANNOUNCEMENTS

3. ANNOUNCEMENTS

Warden Holland recognized Director Mulrooney for 30 years of service, LT DiOrio for 10 years of service, and Cpl Riggin for 15 years of service. CO Mills was recognized as October's Employee of the Month.

Commissioner Maxwell announced the Prison Board of Inspectors met in Executive Session on Wednesday, October 23, 2024, to discuss personnel and legal matters.

MINUTES APPROVED

4. MINUTES OF PREVIOUS MEETING

Commissioner Moskowitz made a motion to approve the Prison Board of Inspectors minutes from the meeting on Wednesday, October 23. Commissioner Roe seconded the motion. All were in favor; motion carried to approve the minutes from the Wednesday, October 23, Prison Board of Inspectors Meeting.

PUBLIC COMMENT

5. PUBLIC COMMENT ON AGENDA

Stephanie Hoopman of Pocopson Township expressed thanks to the Prison Board of Inspectors for continued efforts to improve the prison and expressed concerns regarding prison staffing challenges and prison safety and security.

ADOPTION OF AGENDA

6. ADOPTION OF AGENDA

President Judge Hall made a motion to adopt the agenda. Commissioner Moskowitz seconded the motion. Motion carried to adopt the Wednesday, October 23, 2024, Prison Board of Inspectors Meeting agenda.

OLD BUSINESS

7. OLD BUSINESS

8. NEW BUSINESS

NEW BUSINESS

a. MONTHLY REPORT

Monthly Report

Warden Holland presented the monthly update on the Prison for October 2024, noting that there are 213 employed staff, for a net gain of one from the previous month, and the average daily inmate population was 732, as compared to 697 in the previous year.

The Warden noted that on October 30, 2024, there were 721 inmates held, and no juvenile offenders housed in the Prison.

Central Booking had 156 arrestees in October. Central Booking had a year-to-date total of 1,462 arrestees from 47 different agencies, of which 708 made bail, and 754 were committed.

The Correctional Center for October 2024 had an average daily population of 40 residents, the average at this time last year was 27.

For Security, there were 3 transports to a State Correctional Institute (SCI) in October for a total of 14 inmates transported to SCI.

There were 50 medical transports, 15 of which were to the emergency room.

There were 2 Correctional Emergency Unit activations in October.

There were 39 inmate disciplinary actions for major misconduct. There were 40 inmates housed on the Restricted Housing Unit.

There were 242 Video Conferencing Hearings in October with an approximate cost savings of \$24,200.

The Warden reported the following medical updates:

Inmates seen at sick call: 710

Inmates on prescription or "over-the-counter" medications: 63%

Inmates on psychotropic medications: 33%

Inmates on suicide watch: 8%

The Warden reported the following mental health updates:

Serious Mentally Ill Inmates: 83

Inmates at Norristown State Hospital (NSH): 16

Inmates awaiting a bed at NSH: 0

Court Orders received in August for commitment to NSH: 1

Additionally, Warden Holland reported Institutional Programming included Alcohol Anonymous, Anger Management, Budgeting, Community Volunteers in Medicine, Crime Victims, Drug and Alcohol, Exit, Enter, Employ (E3), GED, Home of the Sparrow, Mental Health First Aid, One Page at a Time, Oral Hygiene, OSHA,

Question, Persuade, Refer (QPR), Signs, Ask, Validate, Encourage & Expedite (S.A.V.E.), Stable Pathways, Thinking for a Change, and Understanding and Rebuilding Credit with 588 participants.

Monthly Report (cont.)

Warden Holland reported that in the month of October 2024 a total of \$7,173.65 was collected for inmate booking fees and a total of \$1,728.56 was collected for inmate financial responsibilities.

Lastly, it was reported that the Prison had 0 officers complete the Basic Training Academy in the month of October, 12 officers are in the Academy, 4 officers started the Academy on November 18, 2024, and 3 no longer work at the Prison. 195 officers participated in additional training including Weapons Qualifications, P.R.E.A. Training, Canine Training, Crisis Intervention Team (CIT) Training, CEU Training, CPR/AED Training, Defensive Tactics (Gracie Survival Tactics-Level2), Non-Security Key Control/Radio Communications, Fraudulent Identity Documents, Mobile Field Force, and FBI Leeda – Supervisory Law Enforcement Executive Development.

b. PRISON SECURITY IMPROVEMENT UPDATES

Warden Holland reported on efforts to improve the quality of the employee experience at the Prison, including increased opportunities for training. Warden Holland also reported that discussions regarding yard enclosures are ongoing, the canine program is successfully underway, and the drone program has the first flight scheduled. Additionally, the ancillary, HVAC, and control room projects are nearing completion.

Prison Security Improvement Updates

c. HUMAN RESOURCES MATTERS

Commissioner Roe made a motion to approve hires and rehires. Commissioner Moskowitz seconded the motion. Motion carried to approve hires and rehires.

Human Resources Matters approved

Commissioner Moskowitz made a motion to approve ends of employment. President Judge Hall seconded the motion. Motion carried to approve ends of employment.

d. CONTRACTS

Commissioner Moskowitz made a motion to approve contracts. President Judge Hall seconded the motion. Motion carried to approve the contracts.

Contracts approved

e. GRANTS

Commissioner Moskowitz made a motion to approve grants. President Judge Hall seconded the motion. Motion carried to approve the grants.

Grants approved

f. VOUCHERS AS SUBMITTED BY CONTROLLER

Commissioner Roe made a motion to approve the vouchers as submitted by Controller. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve the vouchers as submitted by Controller.

Vouchers approved

9. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

10. ADJOURNMENT

President Judge Hall made a motion to adjourn, which was seconded by Commissioner Roe. Motion carried to adjourn the meeting. Meeting adjourned at 2:31 PM.

ADJOURNMENT