



THE COUNTY OF CHESTER



COMMISSIONERS
Josh Maxwell
Marian D. Moskowitz
Eric M. Roe

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

PRISON BOARD OF INSPECTORS MINUTES

December 18, 2024

CALL TO ORDER

1. CALL MEETING TO ORDER

The public meeting of the Chester County Prison Board of Inspectors was called to order at 1:35 PM on Wednesday, December 18, 2024, at the Chester County Prison by Commissioner Josh Maxwell. Commissioner Marian Moskowitz, Commissioner Eric Roe, President Judge John Hall, Controller Margaret Reif, Sheriff Kevin Dykes, and District Attorney Chris de Barrena-Sarobe were also present.

PLEDGE OF ALLEGIANCE

2. PLEDGE OF ALLEGIANCE

Commissioner Maxwell asked Nathan Shenker, Chief Public Defender, to lead the Pledge of Allegiance.

ANNOUNCEMENTS

3. ANNOUNCEMENTS

Warden Holland recognized LT Kelly for 25 years of service, LT Daniels for 15 years of service, LT Givler for 15 years of service, CO C. Smith for 10 years of service, and CO Walston for 5 years of service. CO Reese was recognized as November's Employee of the Month.

Commissioner Maxwell announced the Prison Board of Inspectors met in Executive Session on Wednesday, November 20, 2024, to discuss personnel and legal matters.

MINUTES APPROVED

4. MINUTES OF PREVIOUS MEETING

Commissioner Moskowitz made a motion to approve the Prison Board of Inspectors minutes from the meeting on Wednesday, November 20, 2024. President Judge Hall seconded the motion. All were in favor; motion carried to approve the minutes from the Wednesday, November 20, 2024, Prison Board of Inspectors Meeting.

PUBLIC COMMENT

5. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

ADOPTION OF AGENDA

6. ADOPTION OF AGENDA

Commissioner Roe made a motion to adopt the agenda. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to adopt the Wednesday, December 18, 2024, Prison Board of Inspectors Meeting agenda.

OLD BUSINESS

7. OLD BUSINESS

There were no items of old business.

8. NEW BUSINESS

NEW BUSINESS

a. MONTHLY REPORT

Monthly Report

Warden Holland presented the monthly update on the Prison for November 2024, noting the average daily inmate population was 713, as compared to 691 in the previous year.

The Warden noted that on November 30, 2024, there were 682 inmates held, and no juvenile offenders housed in the Prison.

Central Booking had 122 arrestees in November. Central Booking had a year-to-date total of 1,584 arrestees from 48 different agencies, of which 779 made bail, and 805 were committed.

The Correctional Center for November 2024 had an average daily population of 32 residents, the average at this time last year was 26.

For Security, there were 2 transports to a State Correctional Institute (SCI) in November for a total of 16 inmates transported to SCI.

There were 47 medical transports, 13 of which were to the emergency room.

There were 0 Correctional Emergency Unit activations in November.

There were 46 inmate disciplinary actions for major misconduct. There were 26 inmates housed on the Restricted Housing Unit.

There were 204 Video Conferencing Hearings in November with an approximate cost savings of \$20,400.

The Warden reported the following medical updates:

- Inmates seen at sick call: 653

- Inmates on prescription or "over-the-counter" medications: 65%

- Inmates on psychotropic medications: 44%

- Inmates on suicide watch: 10%

The Warden reported the following mental health updates:

- Serious Mentally Ill Inmates: 67

- Inmates at Norristown State Hospital (NSH): 13

- Inmates awaiting a bed at NSH: 0

- Court Orders received in November for commitment to NSH: 4

Additionally, Warden Holland reported Institutional Programming included Alcohol Anonymous, Anger Management, Community Volunteers in Medicine, Crime Victims, Drug and Alcohol, Flagger Training Certification, GED, Identity Theft and Fraud Prevention, Mental Health First Aid, One Page at a Time, Oral Hygiene, Question, Persuade, Refer (QPR), Signs, Ask, Validate, Encourage & Expedite

(S.A.V.E.), Small Business Program, Stable Pathways, Thinking for a Change, and West Chester Food Cupboard with 369 participants.

Monthly Report (cont.)

Warden Holland reported that in the month of November 2024 a total of \$7,429.80 was collected for inmate booking fees and a total of \$3,034.40 was collected for inmate financial responsibilities.

Lastly, it was reported that the Prison had 8 officers complete the Basic Training Academy in the month of November, 4 officers are in the Academy, 9 officers are scheduled to start the Academy on January 6, 2025, and 3 no longer work at the Prison. 270 officers participated in additional training including Weapons Qualifications, P.R.E.A. Training, CEU Training, CPR/AED Training, De-Escalation and Crisis Response, Non-Security Key Control/Radio Communications, Range Training, Use of Force Instructor Certification for Corrections, Time Keeping, Leadership, Drug Awareness/Overdose Response, National Technical Investigators Association Conference, Close Quarter Battle-Pistol, Recruitment, Hiring, and Retention Workshop, and Vest Protocol and Usage.

b. PRISON SECURITY IMPROVEMENT UPDATES

Warden Holland reported the PIDS system is in progress, having found a vendor to install the system. Warden Holland also reported that both control rooms have the monitors installed and wire installation to interface monitors with computers is in progress, and touchscreens are installed and undergoing troubleshooting. Additionally, the canine program is working well, and the drone program is up and running. Warden Holland reported that 26 projects will be completed by March 2025.

Prison Security Improvement Updates

c. HUMAN RESOURCES MATTERS

Commissioner Moskowitz made a motion to approve hires and rehires. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve hires and rehires.

Human Resources Matters approved

President Judge Hall made a motion to approve ends of employment. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve ends of employment.

Commissioner Moskowitz made a motion to approve retirements. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve retirements.

d. CONTRACTS

Commissioner Moskowitz made a motion to approve contracts. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve the contracts.

Contracts approved

e. VOUCHERS AS SUBMITTED BY CONTROLLER

Commissioner Roe made a motion to approve the vouchers as submitted by Controller. President Judge Hall seconded the motion. Motion carried to approve the vouchers as submitted by Controller.

Vouchers approved

9. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

10. ADJOURNMENT

Commissioner Moskowitz made a motion to adjourn, which was seconded by District Attorney de Barrena-Sarobe. Motion carried to adjourn the meeting. Meeting adjourned at 1:47 PM.

ADJOURNMENT