



County of Chester

Agenda Commissioners' Meeting

February 5, 2025

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Announcements**
 - a. Citation – Gerri Jackson
 - b. Proclamation – 211 Day
 - c. Proclamation – Heart Health Month
 - d. Executive Session – The Board of Commissioners met in Executive Session on Wednesday, January 22, 2025 and Monday, February 3, 2025, to discuss personnel and legal matters.
4. **Public Comment on Agenda**
5. **Adoption of Agenda**
6. **Departmental Spotlight**
 - a. **“Library Services for the 21st Century”**
Joe Sherwood, Director, Chester County Library System
7. **Consent Agenda** - A single vote will approve the following routine items of business without discussion, unless individual agenda item action is requested by a Commissioner:
 - a. **Minutes of the January 22, 2025 Meeting**

b. **Hazardous Material Response Team Agreement**

Agreement of the County Commissioners of Chester County, the Chester County Department of Emergency Services, and the Pennsylvania Emergency Management Agency regarding application for initial certification/ recertification of the County's Hazardous Material Response Team (HMRT).

c. **Resolution BOC-04-25**

Resolution of the Chester County Commissioners approving the Industrial Development Authority application/ project on behalf of Travis J. and Janessa F. Musser.

d. **Resolution BOC-05-25**

Resolution of the Chester County Commissioners approving the Federal Aid Bridge Reimbursement Grant Agreement and authorizing signature authority.

e. **Contracts**

District Justice Admin

Contract Amendment

With: 3D Group, LTD

Amount: In accordance with a lease agreement

Purpose: District Court 15-2-01 Lease Agreement

Term: 03/01/2025 - 02/28/2035

Contract Amendment

With: Lawrence Wolfrey

Amount: In accordance with Resolution BOC-43A-24

Purpose: Constable Services

Term: 02/05/2025 - 01/03/2028

Contract

With: Bobby Sterling Brown

Amount: In accordance with the Constable Handbook and Resolution BOC-43A-24

Purpose: Constable Services

Term: 02/05/2025 - 01/03/2028

Parks and Preservation

Contract

With: WP Cromby, LLC

Amount: No Cost to the County

Purpose: Assignment and Assumption of Easement

Term: 02/05/2025 - Until Complete

Pocopson Home

Contract Amendment

With: Turks Head Health Services, Inc.

Amount: In Accordance with the Pricing Sheet

Purpose: Occupational Physical Examinations

Term: 02/05/2025 - 12/31/2025

Prison

Contract Amendment

With: Unlimited Technology, Inc.

Amount: \$54,815.00

Purpose: Indoor Cameras

Term: 02/05/2025 - Until Complete

Contract

With: Whalls Group

Amount: \$100,000.00

Purpose: Correctional Officer Recruitment Services

Term: 02/05/2025 - 02/04/2026

Contract

With: Millennial Business Solutions, LLC.

Amount: \$100,000.00

Purpose: Correctional Officer Recruitment Services

Term: 02/05/2025 - 02/04/2026

Voters Services

Contract Amendment

With: NPC, Inc.

Amount: At current pricing

Purpose: Voter Ballot Printing and Production Services

Term: 03/21/2025 - 03/20/2026

f. **HR Agenda**

Hires and rehires

Transfers

Promotions

Ends of employment

Retirements

g. **Budget Change 23-24**

Department: Coroner

Amount: No Net Change

To allocate funds for costs related to the Keel 1 Appeal.

Department: Non-Departmental

Amount: No Net Change

To reallocate budget for Chester County Conference and Visitors Bureau funding.

h. **Budget Change 02-25**

Department: Emergency Services/ Non-Departmental

Amount: \$20,000

To budget additional funding received for Emergency Services PA Dept. of Health Grant.

Department: Planning

Amount: \$30,000

To adjust the budget for the PA Department of Conservation and National Resources - Open Space Accelerator Mini-Grant Program.

Department: Capital Improvement

Amount: \$2,500,528

To establish unappropriated funds for Open Space 2025 capital project carryforwards.

Department: Capital Improvement

Amount: No Net Change

To carryforward budgets for the Preservation Partnership Program Municipal Park projects.

Department: Capital Improvement

Amount: No Net Change

To carryforward budgets for the Preservation Partnership Program Conservancy projects.

Department: Capital Improvement

Amount: No Net Change

To carryforward budgets for Agriculture Easement projects.

Department: Capital Improvement

Amount: No Net Change

To establish budget for Agriculture Easement projects.

Department: Capital Improvement

Amount: \$646,801

To establish unappropriated funds for Department of Community Development 2025 capital project carryforwards.

Department: Capital Improvement

Amount: No Net Change

To carryforward budgets for Community Revitalization projects.

Department: Capital Improvement

Amount: \$861,004

To establish unappropriated funds for Prison 2025 capital project carryforwards.

Department: Capital Improvement

Amount: No Net Change

To carryforward budgets for the Prison Laundry Pump Room Renovation, Prison Roof Replacement, and Prison Guard Shack Sewage Facility projects.

Department: Capital Improvement

Amount: \$683,052

To establish unappropriated funds for Emergency Services capital project carryforwards.

Department: Capital Improvement

Amount: No Net Change

To carryforward budgets for the following Emergency Services capital projects: Communication Towers, Microwave Data System Router Replacement, and Fire and EMS Paging System Enhancements.

Department: Capital Improvement

Amount: \$92,352

To establish unappropriated funds for Planning Commission capital project carryforwards.

Department: Capital Improvement

Amount: No Net Change

To carryforward budget for the Struble Trail Marsh Creek Connection project.

Department: Capital Improvement

Amount: \$48,824

To establish unappropriated funds for Facilities capital project carryforwards.

Department: Capital Improvement

Amount: No Net Change

To carryforward budgets for the following Facilities capital projects: Voter Services Space Programming, Gov. Services Center Chillers Replacement, and Public Safety Training Campus Pole Barn Replacement.

Department: Capital Improvement

Amount: No Net Change

To carryforward budget for the Wolf's Hollow County Park Maintenance Restroom project.

Department: Capital Reserve

Amount: No Net Change

To carryforward budgets for the following DCIS capital projects: Artificial Intelligence and Automation, Prison Server Backup System, and History Center IT Infrastructure.

Department: Capital Reserve

Amount: No Net Change

To carryforward budget for the Computer Aided Dispatch System Multifactor Authentication project.

Department: Capital Reserve

Amount: No Net Change

To carryforward budget for the Prison Wood Shop Hot Water Heater Replacement project.

Department: Capital Reserve

Amount: No Net Change

To carryforward budgets for the following Facilities capital projects: Pocopson Rooftop Unit (#2) Replacement and Pocopson Rooftop Unit (#3) Replacement.

Department: Capital Reserve

Amount: \$3,000,000

To establish unappropriated funds for Facilities and Parks Maintenance capital projects.

Department: Capital Reserve

Amount: No Net Change

To establish budgets for the Coroner Facility, Archives Build-out, History Center Fire Alarm System, and Struble Trail Resurfacing capital projects.

i. **Vouchers as submitted by Controller**

8. **Old Business** – There are no items of old business.

9. **New Business**

a. **Resolution BOC-06-25**

Resolution of the County Commissioners of Chester County, Pennsylvania, an organizing County of the Schuylkill River Passenger Rail Authority, authorizing and adopting an amendment to the Articles of Incorporation of the authority extending the term of existence of the authority through June 21, 2072, and authorizing the executive director to file the Articles of Amendment with the Secretary of the Department of State of the Commonwealth of Pennsylvania.

b. **Contracts**

District Attorney

Contract

With: AIMO Thompson and Associates, Inc.

Amount: \$118,349.00

Purpose: Intelligence Program Manager for Liberty Mid-Atlantic High Intensity Drug Trafficking Area

Term: 01/01/2025 - 12/31/2025

Contract

With: Glenn S. Condon

Amount: \$85,548.00

Purpose: Drug Intelligence Officer for Liberty Mid-Atlantic High Intensity Drug Trafficking Area

Term: 01/01/2025 - 12/31/2025

Drug and Alcohol Services

Contract Amendment

With: Eagleville Hospital

Amount: \$500,000.00

Purpose: Residential Rehabilitation and Detoxification

Term: 07/01/2021 - 06/30/2025

Contract
With: Danny's Ride
Amount: \$75,000.00
Purpose: Ride Sharing Transportation
Term: 01/01/2025 - 06/30/2025

Facilities

Contract
With: Otis Elevator Company
Amount: \$3,976,250.00
Purpose: Elevator Replacement in Justice Center
Term: 02/05/2025 - Until Complete

Human Resources

Contract Amendment
With: Randstad North America, LP
Amount: In Accordance with the Federal per diem rate
Purpose: Mileage Reimbursement for temporary staff
Term: 10/28/2024 - 11/29/2025

Water Resources

Contract
With: Center for Watershed Protection, Inc.
Amount: \$273,730.00
Purpose: County-Wide Stormwater Management Plan
Term: 02/01/2025 - 12/31/2026

c. **Grants**

Adult Probation

Grant Renewal
With: Pennsylvania Commission on Crime and Delinquency
Amount: \$563,844.00
Description: Reimbursement of a portion of probation officer salaries
Term: 07/01/2024 - 06/30/2025

Emergency Services

Grant Award Amendment
With: Pennsylvania Department of Health
Amount: \$20,000.00
Description: Organization, maintenance, and implementation, and improvement of all regional EMS systems in Chester County
Term: 07/01/2024 - 06/30/2025

Liquid Fuels

Grant Award

With: Pennsylvania Department of Transportation

Amount: \$2,970,000.00

Description: Reimburses costs related to reconstruction of Bridge #205

Term: 02/19/2025 – TBD

10. Commissioner Reports

11. Public Comment

12. Adjournment