



THE COUNTY OF CHESTER



COMMISSIONERS
Josh Maxwell
Marian D. Moskowitz
Eric M. Roe

OFFICE OF THE COMMISSIONERS
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SALARY BOARD MINUTES

January 8, 2025

1. CALL MEETING TO ORDER

The public meeting of the Chester County Salary Board was called to order at 9:31 AM on Wednesday, January 8, 2025 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Josh Maxwell. Commissioner Marian Moskowitz, Commissioner Eric Roe and Controller Margaret Reif were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Maxwell asked Julie Bookheimer, Chief Financial Officer, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. MINUTES OF PREVIOUS MEETING

Commissioner Moskowitz made a motion to approve the Salary Board minutes from the last meeting on November 20, 2024. Commissioner Roe seconded the motion. Motion carried to approve the minutes from the November 20, 2024 Salary Board Meeting.

MINUTES APPROVED

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. ADOPTION OF AGENDA

Commissioner Roe made a motion to adopt the agenda. Controller Reif seconded the motion. Motion carried to adopt the January 8, 2025 Salary Board Agenda.

ADOPTION OF AGENDA

6. CONFIRMATION OF 2025 SALARY BOARD MEETING SCHEDULE ADVERTISED

Chair Maxwell confirmed that the schedule for the 2025 Salary Board Meetings was advertised in *The Daily Local News*. Copy of the notice can be found in the meeting agenda packet

CONFIRMATION OF MEETING SCHEDULE ADVERTISEMENT

7. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

a. Annual Approval of Authorized Positions**Annual Approval of
Authorized Positions**

Commissioner Moskowitz made a motion to approve the authorized positions for the Commissioners' Office and related departments, which was seconded by Commissioner Roe. All were in favor; motion carried to approve the authorized positions list for the Commissioners' Office and related departments.

Commissioner Roe made a motion to approve the authorized positions for the Courts and related departments, which was seconded by Controller Reif. All were in favor; motion carried to approve the authorized positions list for the Courts and related departments.

Controller Reif made a motion to approve the authorized positions for the Clerk of Courts' Office, which was seconded by Commissioner Moskowitz. All were in favor; motion carried to approve the authorized positions list for the Clerk of Courts' Office.

Commissioner Moskowitz made a motion to approve the authorized positions for the Controller's Office, which was seconded by Commissioner Roe. Controller Reif abstained from the vote. Motion carried to approve the authorized positions list for the Controller's Office.

Commissioner Moskowitz made a motion to approve the authorized positions for the Coroner's Office, which was seconded by Commissioner Roe. All were in favor; motion carried to approve the authorized positions list for the Coroner's Office.

Commissioner Roe made a motion to approve the authorized positions for the District Attorney's Office, which was seconded by Controller Reif. All were in favor; motion carried to approve the authorized positions list for the District Attorney's Office.

Commissioner Moskowitz made a motion to approve the authorized positions for the Prothonotary's Office, which was seconded by Commissioner Roe. All were in favor; motion carried to approve the authorized positions list for the Prothonotary's Office.

Commissioner Moskowitz made a motion to approve the authorized positions for the Recorder of Deeds' Office, which was seconded by Commissioner Roe. All were in favor; motion carried to approve the authorized positions list for the Recorder of Deeds' Office.

Commissioner Roe made a motion to approve the authorized positions for the Register of Wills' Office, which was seconded by Controller Reif. All were in favor; motion carried to approve the authorized positions list for the Register of Wills' Office.

Commissioner Moskowitz made a motion to approve the authorized positions for the Sheriff's Office, which was seconded by Controller Reif. All were in favor; motion carried to approve the authorized positions list for the Sheriff's Office.

Controller Reif made a motion to approve the authorized positions for the Treasurer's Office, which was seconded by Commissioner Roe. All were in favor; motion carried to approve the authorized positions list for the Treasurer's Office.

b. New Positions

Commissioner Moskowitz made a motion to approve the new positions listed on the Salary Board agenda, which was seconded by Commissioner Roe. Motion carried to approve the new positions on the Salary Board agenda.

New Positions

c. Position Changes

Controller Reif made a motion to approve the position changes listed on the Salary Board agenda, which was seconded by Commissioner Roe. Motion carried to approve the position changes on the Salary Board agenda.

Position Changes

9. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

10. ADJOURNMENT

Commissioner Roe made a motion to adjourn, which was seconded by Commissioner Moskowitz. Motion carried to adjourn the meeting. Meeting adjourned at 9:41 AM.

ADJOURNMENT



Taken by Taylor Pettit

On behalf of Chief Clerk Erik T. Walschburger