



THE COUNTY OF CHESTER



COMMISSIONERS
Josh Maxwell
Marian D. Moskowitz
Eric M. Roe

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

February 19, 2025

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 AM on Wednesday, February 19, 2025 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Josh Maxwell. Commissioner Marian Moskowitz and Commissioner Eric Roe were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Maxwell asked Oscar Aguilar, intern for the Commissioners' Office, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Commissioner Moskowitz read a proclamation recognizing Black History Month, which was accepted by Theresa Thornton of Phoenixville's Black Light Projects.

ANNOUNCEMENTS

Chair Maxwell announced that the Board met in Executive Session on Wednesday, February 5, 2025, and Wednesday, February 12, 2025, to discuss personnel and legal matters.

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. ADOPTION OF AGENDA

Commissioner Moskowitz made a motion to adopt the February 19, 2025 Commissioners' Meeting agenda. Commissioner Roe seconded the motion. Motion carried to adopt the February 19, 2025 Commissioners' Meeting agenda.

ADOPTION OF AGENDA

6. DEPARTMENTAL SPOTLIGHT

a. Workforce Development

Jeannette Roman, Director of the Chester County Department of Workforce Development, introduced Stephanie Smith, Workforce Manager, who gave a presentation on the overview of the Workforce Development department and how the department serves the County.

DEPARTMENTAL SPOTLIGHT

Workforce Development

7. CONSENT AGENDA – Commissioner Roe made a motion to approve the following routine items of business without discussion. Commissioner Moskowitz seconded the motion. Motion carried to approve the following items:	CONSENT AGENDA
a. Minutes of the February 5, 2025 Meeting	Approval of Minutes
b. Authorizations to Bid: Furniture Replacement at Pocopson Home (4 Jones) Medication Safety Devices	Authorizations to Bid
c. <u>Cooperation Agreement</u> Cooperation Agreement among the County of Chester, the Chester County Industrial Development Authority, the Chester County Intermediate Unit, and the Chester County School Authority.	Cooperation Agreement
d. <u>Resolution BOC-07-25</u> Resolution of the Chester County Commissioners authorizing signature authority to the Director of the Department of Facilities to award a bridge construction inspection contract relating to Bridge #297.	Resolution BOC-07-25
e. <u>Resolution BOC-08-25</u> Resolution of the Chester County Commissioners authorizing signature authority to the Director of the Department of Facilities to award a bridge construction inspection contract relating to Bridge #205.	Resolution BOC-08-25
f. <u>Resolution BOC-09-25</u> Resolution of the Chester County Commissioners approving the sixth amendment to the Federal Aid Bridge Reimbursement Grant Agreement and authorizing signature authority.	Resolution BOC-09-25
g. <u>Contracts</u> Contracts approved as part of the Consent Agenda can be found noted in red on the Contracts Agenda that corresponds with this meeting date and packet.	Contracts
h. <u>HR Agenda</u> Hires and rehires Transfers Promotions Ends of employment Retirements	HR Agenda
i. Budget Change 24-24	Budget Change 24-24
j. Budget Change 03-25	Budget Change 03-25
k. Vouchers as submitted by Controller	Vouchers

The following items were removed from the consent agenda to be voted on separately:

**NON-CONSENT AGENDA
ITEMS**

I. Chester County Veterans Charitable Fund Addendum

**Chester County Veterans
Charitable Fund Addendum**

Commissioner Roe made a motion to approve Amendment No. 1 to the Provisional Field of Interest Fund agreement for the Chester County Veterans' Charitable Fund Addendum between the Chester County Community Foundation and the Chester County Commissioners. Chair Maxwell seconded the motion. Commissioner Moskowitz abstained from the vote; motion carried to approve the Chester County Veterans Charitable Fund Addendum.

8. OLD BUSINESS

OLD BUSINESS

There were no items of old business.

9. NEW BUSINESS

NEW BUSINESS

a. Contracts

Contracts

Commissioner Moskowitz made a motion to approve the Contracts Agenda. Commissioner Roe seconded the motion. Motion carried to approve the Contracts Agenda.

b. Grants

Grants

Commissioner Roe made a motion to approve the Grants Agenda. Commissioner Moskowitz seconded the motion. Motion carried to approve the Grants Agenda.

10. COMMISSIONER REPORTS

**COMMISSIONER
REPORTS**

Commissioner Roe reminded everyone that the State of the County breakfast will be held tomorrow, February 20, 2025 at 7:30am at Penn Oaks Golf Club.

Commissioner Moskowitz recognized Robin Davis, Procurement Director, congratulating her on and thanking her for her 43 years of County service as she prepares to retire from the County on Friday, February 21, 2025.

Chair Maxwell introduced Matt Edmond, recently appointed Executive Director for the Chester County Planning Commission, and Oscar Aguilar, intern for the Chester County Commissioners' Office.

There were no additional Commissioner reports.

11. PUBLIC COMMENT

PUBLIC COMMENT

There was no public comment.

12. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Moskowitz, which was seconded by Commissioner Roe. Motion carried to adjourn the meeting. Meeting adjourned at 10:31 AM.

A handwritten signature in black ink, appearing to read 'T. Pettit', with a stylized flourish at the end.

Taken by Taylor Pettit

On behalf of Chief Clerk Erik T. Walschburger

ADJOURNMENT