



THE COUNTY OF CHESTER



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PRISON BOARD OF INSPECTORS MINUTES

February 19, 2025

1. CALL MEETING TO ORDER

The public meeting of the Chester County Prison Board of Inspectors was called to order at 2:01 PM on Wednesday February 19, 2025, in the Chester County Commissioners' Board Room by Commissioner Josh Maxwell. Commissioner Marian Moskowitz, Commissioner Eric Roe, Controller Margaret Reif, Sheriff Kevin Dykes, and District Attorney Chris de Barrena-Sarobe were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Commissioner Maxwell asked Stephanie Hoopman, Pocopson Township, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Warden Holland recognized Maintenance Supervisor Taniguchi as January's Employee of the Month, Capt. Harding and Sgt. Ramos were recognized for 15 years of service, CO Foggie was recognized for 20 years of service, Cpl. Ford was recognized for 25 years of service, and Deputy Warden Roberts was recognized for 34 years of service.

ANNOUNCEMENTS

Commissioner Maxwell announced the Prison Board of Inspectors met in Executive Session on Wednesday, January 22, 2025, to discuss personnel and legal matters.

MINUTES APPROVED

4. MINUTES OF PREVIOUS MEETING

Commissioner Moskowitz made a motion to approve the Prison Board of Inspectors minutes from the meeting on Wednesday, January 22, 2025. Commissioner Roe seconded the motion. All were in favor; motion carried to approve the minutes from the Wednesday, January 22, 2025, Prison Board of Inspectors Meeting.

5. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

6. ADOPTION OF AGENDA

Controller Reif made a motion to adopt the agenda. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to adopt the Wednesday, February 19, 2025, Prison Board of Inspectors Meeting agenda.

ADOPTION OF AGENDA

7. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

8. NEW BUSINESS

NEW BUSINESS

a. MONTHLY REPORT

Monthly Report

Warden Holland presented the monthly update on the Prison for January 2025, noting the average daily inmate population was 651, as compared to 686 in the previous year.

The Warden noted that on January 31, 2025, there were 645 inmates held, and no juvenile offenders housed in the Prison.

Central Booking had 125 arrestees in January, 78 made bail, and 47 were committed, representing 33 different agencies.

The Correctional Center for January 2025 had an average daily population of 27 residents, the average at this time last year was 22.

For Security, there were 2 transports to a State Correctional Institute (SCI) in January for a total of 9 inmates transported to SCI. 35 inmates were held pending transfer to SCI, and 8 inmates were held for criminal action/return to SCI.

There were 53 medical transports, 14 of which were to the emergency room.

There was 1 Correctional Emergency Unit activation in January for non-compliant behavior.

There were 59 inmate disciplinary actions for major misconduct. There were 24 inmates housed on the Restricted Housing Unit.

There were 169 Video Conferencing Hearings in January with an approximate cost savings of \$16,900.

The Warden reported the following medical updates:

Inmates seen at sick call: 639

Inmates on prescription or "over-the-counter" medications: 65%

Inmates on psychotropic medications: 44%

Inmates on suicide watch: 6%

The Warden reported the following mental health updates:

Serious Mentally Ill Inmates: 64

Inmates at Norristown State Hospital (NSH): 16

Inmates awaiting a bed at NSH: 2

Court Orders received in January for commitment to NSH: 4

Additionally, Warden Holland reported Institutional Programming included Alcohol Anonymous, Anger Management, Crime Victims, Drug and Alcohol, Exit, Enter, Employ (E3), Inside Out, LinkedIn Workshop, MAC 609, Maternal & Child Health, One Page at a Time, Open Hearth, Opioid Workforce Recovery, Stable Pathways, and Thinking for a Change with 234 participants.

Monthly Report (cont.)

Warden Holland reported that in the month of January 2025 a total of \$5,440.87 was collected for inmate booking fees and a total of \$1,369.63 was collected for inmate financial responsibilities.

Lastly, it was reported that the Prison had no officers complete the Basic Training Academy in the month January, 11 officers graduated on February 10, 11 individuals are scheduled to start the Academy on February 24, and 4 no longer work at the Prison. 110 officers participated in additional training including Range/Weapons Qualifications, P.R.E.A. Training, Non-Security Key Control/Radio Communications, FBI – LEEDA – Law Enforcement Executive Development, and Oleoresin Capsicum Spray

b. PRISON SECURITY IMPROVEMENT UPDATES

Warden Holland reported the last sections old razor wire have been removed and installation of all new razor wire is complete. Warden Holland also reported that work on the new camera room and the PID System continues.

Prison Security Improvement Updates

c. HUMAN RESOURCES MATTERS

Commissioner Moskowitz made a motion to approve hires and rehires. Commissioner Roe seconded the motion. Motion carried to approve hires and rehires.

Human Resources Matters approved

Controller Reif made a motion to approve ends of employment. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve ends of employment.

d. AUTHORIZATION TO BID UNIFORMS FOR PRISON STAFF

Commissioner Moskowitz made a motion to approve the Authorization to Bid Uniforms for Prison Staff. Sheriff Dykes seconded the motion. Motion carried to approve the Authorization to Bid Uniforms for Prison Staff.

Authorization to Bid Uniforms for Prison Staff approved

e. AUTHORIZATION TO BID PRISON YARD ENCLOSURE

Commissioner Roe made a motion to approve the Authorization to Bid Prison Yard Enclosure. Commissioner Moskowitz seconded the motion. Motion carried to approve the Authorization to Bid Prison Yard Enclosure.

Authorization to Bid Prison Yard Enclosure approved

f. CONTRACTS

Controller Reif made a motion to approve contracts. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve the contracts.

Contracts approved

g. VOUCHERS AS SUBMITTED BY CONTROLLER

Commissioner Moskowitz made a motion to approve the vouchers as submitted by Controller. Sheriff Dykes seconded the motion. Motion carried to approve the vouchers as submitted by Controller.

Vouchers approved

9. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

10. ADJOURNMENT

District Attorney de Barrena-Sarobe made a motion to adjourn, which was seconded by Commissioner Moskowitz. Motion carried to adjourn the meeting. Meeting adjourned at 2:35 PM.

ADJOURNMENT