



THE COUNTY OF CHESTER



COMMISSIONERS
Josh Maxwell
Marian D. Moskowitz
Eric M. Roe

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

COMMISSIONERS' MEETING MINUTES

April 23, 2025

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 AM on Wednesday, April 23, 2025 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Josh Maxwell. Commissioner Marian Moskowitz and Commissioner Eric Roe were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Maxwell asked Bill Pierce, Executive Director of Brandywine Valley Active Aging, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Commissioner Roe read a proclamation recognizing Community Development Month, which was accepted by Bill Pierce, Executive Director of Brandywine Valley Active Aging, Jean Krack, Borough Manager for the Borough of Phoenixville, and Kelly Getzfread, Assistant Borough Manager for the Borough of Phoenixville.

ANNOUNCEMENTS

Commissioner Moskowitz read a proclamation recognizing Sexual Assault Awareness Month, which was accepted by Rachel Cowgill, Direct Services Supervisor for the Crime Victims Center of Chester County.

SeungAh Byun, Director, and Kate Hutelmyer, Water Resources Planner, of the Chester County Water Resources Authority gave a presentation and update on the Brandywine Flood Study Report.

Chair Maxwell announced that the Board met in Executive Session on Wednesday, April 9, 2025, and Monday, April 21, 2025, to discuss personnel and legal matters.

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. ADOPTION OF AGENDA

Commissioner Moskowitz made a motion to adopt the April 23, 2025 Commissioners' Meeting agenda. Commissioner Roe seconded the motion. Motion carried to adopt the April 23, 2025 Commissioners' Meeting agenda.

ADOPTION OF AGENDA

6. DEPARTMENTAL SPOTLIGHT

a. Assessment Services

Jonathan Schuck, Director of the Chester County Tax Claim and Assessment Offices, gave an overview of Assessment Services offered by the County.

DEPARTMENTAL SPOTLIGHT

Assessment Services

- 7. CONSENT AGENDA** – Commissioner Roe made a motion to approve the following routine items of business without discussion. Commissioner Moskowitz seconded the motion. Motion carried to approve the following items:

CONSENT AGENDA

a. Minutes of the April 9, 2025 Meeting

Approval of Minutes

b. Bid Awards for Purchase of Locking Medication Safety Devices in the amount of \$276,625.00

Bid Award

c. Resolution BOC-20-25

Resolution of the Chester County Commissioners authorizing signature authority to the chair of the Board of Commissioners to execute a ninth supplemental agreement.

Resolution BOC-20-25

d. Resolution BOC-21-25

Resolution of the Chester County Commissioners approving the second amendment to Federal Aid Bridge Reimbursement Grant Agreement and authorizing signature authority.

Resolution BOC-21-25

e. Resolution BOC-22-25

Resolution of the Chester County Commissioners authorizing transfer of HealthChoices excess funds to Community Care Behavioral Health Organization.

Resolution BOC-22-25

f. Contracts

Contracts approved as part of the Consent Agenda can be found noted in red on the Contracts Agenda that corresponds with this meeting date and packet.

Contracts

g. HR Agenda

Hires and rehires
Transfers
Promotions
Ends of employment
Retirements

HR Agenda

h. Vouchers as submitted by Controller

Vouchers

8. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

9. NEW BUSINESS

a. Contracts

Commissioner Moskowitz made a motion to approve the Contracts Agenda. Commissioner Roe seconded the motion. Motion carried to approve the Contracts Agenda.

b. Grants

Commissioner Roe made a motion to approve the Grants Agenda. Commissioner Moskowitz seconded the motion. Motion carried to approve the Grants Agenda.

10. COMMISSIONER REPORTS

Commissioner Moskowitz reported the groundbreaking of the pollinator garden in front of the Justice Center for the celebration of Earth Day and invited the community to enjoy it.

There were no further Commissioner reports.

11. PUBLIC COMMENT

There was no public comment.

12. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Moskowitz, which was seconded by Commissioner Roe. Motion carried to adjourn the meeting. Meeting adjourned at 10:41 AM.



Taken by Taylor Pettit

On behalf of Chief Clerk David A. Byerman

NEW BUSINESS

Contracts

Grants

COMMISSIONER REPORTS

PUBLIC COMMENT

ADJOURNMENT