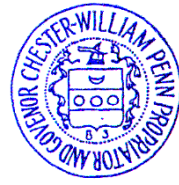




THE COUNTY OF CHESTER



COMMISSIONERS
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PRISON BOARD OF INSPECTORS MINUTES

May 21, 2025

1. CALL MEETING TO ORDER

The public meeting of the Chester County Prison Board of Inspectors was called to order at 2:00 PM on Wednesday, May 21, 2025, in the Commissioners Board Room by Commissioner Josh Maxwell. Commissioner Marian Moskowitz, Commissioner Eric Roe, Controller Margaret Reif, Sheriff Kevin Dykes, and District Attorney Chris de Barrena-Sarobe were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Commissioner Maxwell asked Nick Kashuba, an intern from Devon Preparatory School serving in the office of Commissioner Moskowitz, to lead the pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Warden Holland recognized CO Morrison for 10 years of service. April's Employee of the Month was CO Mottas-Fairley.

ANNOUNCEMENTS

Commissioner Maxwell announced that the Prison Board of Inspectors met in Executive Session on Wednesday, April 23, 2025, to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

District Attorney de Barrena-Sarobe made a motion to approve the Prison Board of Inspectors minutes from the meeting on Wednesday, April 23, 2025. Commissioner Moskowitz seconded the motion. All were in favor; motion carried to approve the minutes from the Wednesday, April 23, 2025, Prison Board of Inspectors Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items

PUBLIC COMMENT

6. ADOPTION OF AGENDA

Commissioner Moskowitz made a motion to adopt the agenda. Sheriff Dykes seconded the motion. Motion carried to adopt the Wednesday, May 21, 2025, Prison Board of Inspectors Meeting agenda.

ADOPTION OF AGENDA

7. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

8. NEW BUSINESS

NEW BUSINESS

a. MONTHLY REPORT

Monthly Report

Warden Holland presented the monthly update on the Prison for April 2025, noting the average daily inmate population was 649, as compared to 710 in the previous year.

The Warden noted that on April 30, 2025, there were 650 inmates held, and no juvenile offenders housed in the Prison.

Central Booking had a year-to-date total of 544 arrestees, of which 268 made bail and 276 were committed, there were 136 arrestees in April, representing 41 different agencies.

The Correctional Center for April 2025 had an average daily population of 28 residents, the average at this time last year was 29.

For Security, there were no transports to a State Correctional Institute (SCI) in April and no inmates transported to SCI. 48 inmates were held pending transfer to SCI, and 4 inmates were held for criminal action/return to SCI.

There were 47 medical transports, 10 of which were to the emergency room.

There were no Correctional Emergency Unit activations in April.

There were 93 inmate disciplinary actions for major misconduct. There were 28 inmates housed in the Restricted Housing Unit.

There were 209 Video Conferencing Hearings in April with an approximate cost savings of \$20,900.

The Warden reported the following medical updates:

- Inmates seen at sick call: 638

- Inmates on prescription or “over-the-counter” medications: 61%

- Inmates on psychotropic medications: 44%

- Inmates on suicide watch: 11%

The Warden reported the following mental health updates:

- Serious Mentally Ill Inmates: 69

- Inmates at Norristown State Hospital (NSH): 18

- Inmates awaiting a bed at NSH: 0

- Court Orders received in April for commitment to NSH: 1

Additionally, Warden Holland reported Institutional Programming included Alcoholics Anonymous, Anger Management, Connections – Trauma and Suicide, Crime Victims, Community Volunteers in Medicine, Draw the Line, Drug and Alcohol, Exit, Enter, Employ (E3), Entrepreneur Workshop, Flagger Training Certification, Home of the Sparrow, ID Theft & Fraud Prevention, Inside Out, One Page at a Time, Oral Hygiene, Parenting, Question, Persuade, Refer, SAVE – Suicide Prevention, Stable Pathways, Strategies for Overcoming Debt, Thinking for a Change, Water Restoration Tech Certification, and WRAP (Women’s Reentry Assessment and Programing Initiative), with 387 participants.

Monthly Report (cont.)

Warden Holland reported that in the month of April 2025 a total of \$6,703.77 was collected for inmate booking fees and a total of \$1,515.13 was collected for inmate financial responsibilities.

Lastly, it was reported that the Prison had no officers complete the Basic Training Academy in the month of April. Warden Holland also reported that 5 employees no longer work for Chester County Prison, and the prison netted 4 additional employees as of May 14, 2025. 289 officers participated in additional training including Weapons Qualifications, Procedures for New Intakes into Blocks, C.E.U., C.I.T. Crisis Intervention Team Training, K9 Conference, Use of Restraints, Stop the Bleed, Moving into Leadership: The Fundamentals of Success, P.R.E.A. Training, G.L.O.V.E. Use Certification, Conducting Yard Counts, Key and Radio Class, Honor Guard, and Fire Emergency Response Team Training.

b. PRISON SECURITY IMPROVEMENT UPDATES

Warden Holland reported that the PIDS program is underway, and bids for the yard enclosure project should be coming in soon.

Prison Security Improvement Updates

c. HUMAN RESOURCES MATTERS

District Attorney de Barrena-Sarobe made a motion to approve hires and rehires. Sheriff Dykes seconded the motion. Motion carried to approve hires and rehires.

Human Resources Matters approved

Commissioner Moskowitz made a motion to approve transfers. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve transfers.

Commissioner Roe made a motion to approve promotions. Commissioner Moskowitz seconded the motion. Motion carried to approve transfers.

Controller Reif made a motion to approve ends of employment.
Sheriff Dykes seconded the motion. Motion carried to approve end of employment.

Contracts approved

d. CONTRACTS

Commissioner Moskowitz made a motion to approve contracts.
District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve the contracts.

Vouchers approved

e. VOUCHERS AS SUBMITTED BY CONTROLLER

District Attorney de Barrena-Sarobe made a motion to approve the vouchers as submitted by Controller. Sheriff Dykes seconded the motion. Motion carried to approve the vouchers as submitted by Controller.

9. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

10. ADJOURNMENT

Commissioner Roe made a motion to adjourn, which was seconded by Commissioner Moskowitz. Motion carried to adjourn the meeting. Meeting adjourned at 2:14 PM.

ADJOURNMENT