



COMMISSIONERS

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OFFICE OF THE COMMISSIONERS

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**Agenda
Commissioners' Meeting**

August 13, 2025

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Announcements**
 - a. Proclamation - Child Support Awareness Month
 - b. Proclamation - National Immunization Awareness Month
 - c. Executive Session – The Board of Commissioners met in Executive Session on Wednesday, July 23, 2025, and Monday, August 11, 2025, to discuss personnel and legal matters.
- 4. Public Comment on Agenda**
- 5. Adoption of Agenda**
- 6. Departmental Spotlight**
 - a. **Emergency Services in Chester County**
Bill Messerschmidt, Director of Emergency Management, will provide an overview of services offered by the Department of Emergency Services.
- 7. Consent Agenda** - A single vote will approve the following routine items of business without discussion, unless individual agenda item action is requested by a Commissioner:
 - a. **Minutes of the July 23, 2025 Meeting**

- b. **School Resource Officer Interagency Agreement**
School Resource Officer Interagency Agreement by and between the County of Chester, the Chester County Sheriff's Office, and the Chester County Intermediate Unit.
- c. **Resolution BOC-44-25**
Resolution of the Chester County Commissioners approving the Industrial Development Authority application/project on behalf of David Lee and Elizabeth K. Beiler.
- d. **Resolution BOC-45-25**
Resolution of the Chester County Commissioners approving the Industrial Development Authority application/project on behalf of Avon Grove Charter School.
- e. **Resolution BOC-46-25**
Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in Westtown Township.
- f. **Resolution BOC-47-25**
Resolution of the Chester County Commissioners authorizing signature authority to the Director of the Department of Facilities to electronically execute a construction inspection supplement related to County Bridge No. 244.
- g. **Resolution BOC-48-25**
Resolution of the Chester County Commissioners approving a federal aid reimbursement grant agreement and authorizing signature authority.
- h. **Resolution BOC-49-25**
Resolution of the Chester County Commissioners authorizing signature authority to the Director of the Department of Procurement to award a bridge inspection contract related to the Downingtown Railroad Trestle Bridge.
- i. **Resolution BOC-50-25**
Resolution of the Chester County Commissioners authorizing an application to the Pennsylvania Municipal Assistance Program.
- j. **Resolution BOC-51-25**
Resolution of the Chester County Commissioners authorizing the reimbursement of prior expenditures of funds from the proceeds of a tax-exempt bond/bonds or note/notes to be issued for the financing of certain capital project(s).

k. **Contracts**

Coroners Office

Contract

With: G&S Mortuary & Cremation Transport Services

Amount: \$65,000.00

Purpose: Decedent Transport Services

Term: 08/13/2025 - 08/12/2026

Contract

With: Albert Chu

Amount: In Accordance with the current Coroners Fee Schedule

Purpose: Forensic Pathology Services

Term: 08/13/2025 - 08/12/2026

Court Administration

Contract Amendment

With: West Publishing

Amount: \$28,306.80

Purpose: West ProFlex Internet Legal Research Subscription

Term: 09/01/2025 - 11/30/2025

District Justice Administration

Contract Amendment

With: Jon Daywalt

Amount: In Accordance with Resolution Numbers BOC-43-24, 43A-24, 43B-24 and 43C-24

Purpose: Constable Services

Term: 09/11/2024 - 01/03/2028

Contract Amendment

With: Harrison Chaess

Amount: In Accordance with Resolution Numbers BOC-43-24, 43A-24, 43B-24 and 43C-24

Purpose: Constable Services

Term: 09/11/2024 - 01/03/2028

Emergency Services

Contract Amendment

With: Arraya Solutions, Inc.

Amount: \$35,400.00

Purpose: Computer Aided Dispatch System

Term: 08/13/2025 - 07/22/2028

Contract Amendment

With: Metropolitan Communications, Inc.

Amount: \$73,428.50

Purpose: Emergency Communications System

Term: 08/13/2025 - 12/31/2026

Contract Amendment

With: Michael Baker International, Inc.

Amount: \$10,845.00

Purpose: Multi-Jurisdictional Hazard Mitigation Plan

Term: 08/14/2025 - 08/13/2026

Facilities

Contract Amendment

With: Parking Systems Plus, Inc.

Amount: \$1,165.00

Purpose: Management and operating services at the County parking garage

Term: 08/13/2025 – 09/30/2025

Contract Amendment

With: TRC Engineers, Inc.

Amount: No Additional Cost to the County

Purpose: Bridge #244 Re-Allocation of Funds

Term: 08/13/2025 - Until Complete

Contract

With: AI Engineers, Inc.

Amount: No Additional Cost to the County

Purpose: Bridge 311 Re-Allocation of Funds

Term: 08/13/2025 - Until Complete

Contract

With: Upper Uwchlan Township

Amount: No Cost to the County

Purpose: Trail Crossing Signals Reimbursement and Indemnification Agreement

Term: 08/13/2025 - Until Complete

MH/IDD

Contract

With: Woods Services, Inc.

Amount: \$50,000.00

Purpose: Administrative Management Services

Term: 08/13/2025 - 06/30/2026

Planning Commission

Contract

With: London Britain Township

Amount: \$39,000.00

Purpose: Vision Partnership Program: Open Space Recreation and Environmental Resources Plan

Term: 09/01/2025 - 10/31/2027

Contract

With: Pennsbury Township

Amount: \$44,100.00

Purpose: Vision Partnership Program: Comprehensive Plan Update

Term: 09/01/2025 - 10/31/2026

Contract

With: East Nottingham Township

Amount: \$5,547.00

Purpose: Vision Partnership Program: Official Map and Ordinance

Term: 09/01/2025 - 10/31/2027

Pocopson Home

Contract Amendment

With: CHR Consulting Services, Inc.

Amount: \$29,835.00

Purpose: Fiscal Director and Financial Consulting

Term: 08/13/2025 - 07/17/2026

Contract Amendment

With: Direct Mobile Dental Services

Amount: No Cost to the County

Purpose: Dental Services

Term: 10/04/2025 - 10/03/2026

Contract Amendment

With: STAT Medical Transport, LLC

Amount: \$50,000.00

Purpose: Non-Emergency Resident Transport

Term: 09/17/2025 - 09/16/2026

Public Health

Contract

With: F.R. & S., Inc.

Amount: No Cost to the County

Purpose: Waste By-Pass Disposal

Term: 08/13/2025 - 08/12/2026

Contract

With: Waste Management of PA, Inc.

Amount: No Cost to the County

Purpose: Waste By-Pass Disposal

Term: 08/13/2025 - 08/12/2026

1. **Grants**

Community Development

Grant Award

With: Pennsylvania Housing Finance Agency

Amount: \$250,000.00

Description: Funding for the Street Outreach Team, diversion resources, and Chester County Partnership to End Homelessness strategic planning efforts

Term: 10/01/2025 - 03/31/2027

Grant Award

With: Pennsylvania Housing Finance Agency

Amount: \$125,000.00

Description: Funding for the Coordinated Entry Street Outreach and housing stability case management services

Term: 01/01/2026 - 12/31/2026

Grant Application

~~With: Pennsylvania Department of Community and Economic Development~~

~~Amount: \$300,000.00~~

~~Description: Funding for the Chester County Home Modification program~~

~~Term: 01/01/2026 - 07/01/2027¹~~

m. **HR Agenda**

Hires and rehires

Transfers

Promotions

Ends of employment

Retirements

n. **Budget Change 12-25**

Department: Emergency Services

Amount: \$73,065

To budget for camera trailer covered by Task Force Grant funds

Department: Planning/Non-Departmental

Amount: No Net Change

To budget for the Chester County America 250th Educational Campaign

Department: Sheriff/Non-Departmental

Amount: \$96,700

To increase Sheriff operating budget for additional new hire expenses - police academy tuition and clothing/uniform

¹ This grant was included on the agenda as a clerical error. The County will NOT be applying for this grant.

Department: Capital Improvement

Amount: No Net Change

To budget for the properties of Blank and Pearson (Agricultural Conservation Easement)

Department: Capital Improvement

Amount: No Net Change

To reallocate funds for the Struble Trail Mile Marker 1.0 and Ludwigs Run Culverts project

Department: Capital Improvement

Amount: No Net Change

To reallocate funds for the Fire and Emergency Medical Services Paging System Enhancements project

Department: Capital Improvement

Amount: No Net Change

To adjust budget for contracted expenditures related to the Prison HVAC replacement project

Department: Capital Reserve

Amount: No Net Change

To reallocate funds for the Bridge 40 - Hickory Hill Road and Bridge 65 - Mill Road projects

Department: Workforce Development

Amount: \$80,000

To budget for the partnership between Department of Workforce Development and Drug and Alcohol Opioid Settlement Grant

o. **Vouchers as submitted by Controller**

8. Old Business

a. **2025 Second Quarter Budget Status Report**

The Chief Financial Officer will give an update on the 2025 Budget Status.

9. New Business

a. **Contracts**

Children, Youth and Families

Contract Amendment

With: Family Service of Chester County

Amount: \$17,400.00

Purpose: Familias Unidas Program

Term: 07/01/2024 - 06/30/2025

Contract Amendment

With: CASA Youth Advocates, Inc.

Amount: \$60,000.00

Purpose: Child Advocacy Services

Term: 07/01/2025 - 06/30/2027

Contract

With: Top Priority Care Services, LLC

Amount: \$501,810.00

Purpose: Mental Health Peer Support Program

Term: 07/01/2025 - 06/30/2026

Contract

With: Kennett Consolidated School District

Amount: \$23,000.00

Purpose: Truancy Prevention Program

Term: 07/01/2025 - 06/30/2027

Contract

With: IntelliSys Solutions Group, LLC

Amount: \$1,888,600.00

Purpose: Recruitment and Retention Services

Term: 07/01/2025 - 06/30/2027

Contract

With: Buckley, Brion, McGuire & Morris, LLP

Amount: \$350,000.00

Purpose: Legal Services

Term: 07/01/2025 - 06/30/2026

Court Administration

Contract

With: Advanced Robot Solutions, LLC

Amount: No Additional Cost to the County

Purpose: Artificial Intelligence Avatar Smart Court Kiosk System

Term: 08/10/2025 - 08/09/2026

Drug and Alcohol Services

Contract Amendment

With: Treatment Trends, Inc.

Amount: No Additional Cost to the County

Purpose: Residential Rehabilitation

Term: 08/01/2025 - 12/31/2025

Contract Amendment
With: Interim House, Inc.
Amount: \$50,000.00
Purpose: Residential Rehabilitation
Term: 07/01/2021 - 07/31/2025

Contract Amendment
With: Eagleville Hospital
Amount: No Additional Cost to the County
Purpose: Residential Rehabilitation
Term: 07/01/2021 - 12/31/2025

Contract Amendment
With: MVP Recovery, LLC
Amount: \$25,000.00
Purpose: Recovery Housing
Term: 07/01/2025 - 12/31/2025

Contract Amendment
With: MVP Recovery, LLC
Amount: \$410,400.00
Purpose: Recovery Support
Term: 07/01/2025 - 12/31/2025

Contract
With: Be a Part of the Conversation
Amount: \$33,292.00
Purpose: Information Dissemination
Term: 07/01/2025 - 12/31/2025

Emergency Services
Contract Amendment
With: Cellco Partnership
Amount: Revenue Contract
Purpose: Embreeville Tower Site Verizon Upgrade
Term: 10/01/2022 - 09/30/2041

Human Services
Contract Amendment
With: United Way of Southwestern PA
Amount: \$22,000.00
Purpose: After hours Information and Referral Services
Term: 05/01/2024 - 06/30/2026

MH/IDD

Contract Amendment

With: Pediatric Therapeutics Inc.

Amount: \$60,000.00

Purpose: Early Intervention Services

Term: 06/01/2025 - 06/30/2025

Contract Amendment

With: Human Services, Inc.

Amount: No Additional Cost to the County

Purpose: Core Provider Services

Term: 07/01/2025 - 06/30/2026

Public Health Administration

Contract Amendment

With: LCH Health and Community Services

Amount: No Additional Cost to the County

Purpose: Electronic Medical Record Enhancements

Term: 08/01/2025 - 06/30/2026

Workforce Development

Contract

With: Educational Data Systems, Inc.

Amount: \$50,000.00

Purpose: One Stop Operator Consortium

Term: 07/01/2025 - 06/30/2026

Contract

With: Educational Data Systems, Inc.

Amount: \$338,463.16

Purpose: Title I for Eligible Youth

Term: 07/01/2025 - 06/30/2026

Contract

With: Educational Data Systems, Inc.

Amount: \$763,383.00

Purpose: Title I for Dislocated Workers

Term: 07/01/2025 - 06/30/2026

Contract

With: Two Fish and Five Loaves Community Cafe

Amount: \$166,000.00

Purpose: Employment Training and Educational Services

Term: 07/01/2025 - 06/30/2026

b. **Grants**

Aging Services

Grant Amendment

With: Pennsylvania Department of Aging

Amount: \$26,694.00

Description: Funding for the Medical Assistance Information and Referral services, Aging and Disability Resource Center/ PA Link Program services, and the Nursing Home Transition services

Term: 07/01/2020 - 09/30/2025

Community Development

Grant Award

With: Genuardi Family Foundation

Amount: \$10,000.00

Description: Provision of financial resources to the Community Development Outreach Team

Term: 07/01/2025 - 06/30/2026

MH/IDD

Grant Renewal

With: Office of Mental Health and Substance Abuse Services

Amount: \$20,000.00

Description: Funding for the Teen Talk and Text Line program for Chester County

Term: 07/01/2025 - 06/30/2026

Planning

Grant Application

With: Pennsylvania Department of Community and Economic Development

Amount: \$216,000.00

Description: Funding to update the county's Climate Action Plan

Term: 07/01/2025 - 06/30/2026

Public Health

Grant Amendment

With: Pennsylvania Department of Health

Amount: \$14,817,340.12

Description: Support for COVID-19/SARS-CoV-2 testing and epidemiological surveillance activities

Term: 07/01/2023 - 06/30/2026

Voter Services

Grant Application

With: Pennsylvania Department of Community and Economic Development

Amount: \$1,981,260.60

Description: Funding to counties for the administration of elections

Term: 07/01/2025 - 06/30/2026

Grant Application

With: United States Department of State

Amount: \$1,400.00

Description: Funding for reimbursement of expenses incurred by the County for the purchase of a new version of provisional ballot envelopes for the 2025 General Election and future elections thereafter

Term: 07/01/2025 - 11/04/2025

10. Commissioner Reports

11. Public Comment

12. Adjournment