



COMMISSIONERS
Josh Maxwell
Marian D. Moskowitz
Eric M. Roe

County of Chester
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COMMISSIONERS' MEETING MINUTES

August 13, 2025

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 AM on Wednesday, August 13th, 2025 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Josh Maxwell. Commissioner Marian Moskowitz and Commissioner Eric Roe were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Maxwell asked Megan Moser, Chief Experience Officer, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Commissioner Moskowitz read a proclamation recognizing Child Support Awareness Month, which was accepted by Rae Morgan, Deputy Director of the Chester County Domestic Relations Office.

ANNOUNCEMENTS

Commissioner Roe read a proclamation recognizing National Immunization Awareness Month, which was accepted by Jeanne Franklin, Director of the Chester County Health Department.

Chair Maxwell announced that the Board met in Executive Session on Wednesday, July 23, 2025, and Monday, August 11, 2025 to discuss personnel and legal matters.

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. ADOPTION OF AGENDA

Commissioner Moskowitz made a motion to adopt the August 13, 2025 Commissioners' Meeting agenda. Commissioner Roe seconded the motion. Motion carried to adopt the August 13, 2025 Commissioners' Meeting agenda.

ADOPTION OF AGENDA

6. DEPARTMENTAL SPOTLIGHT

a. Emergency Services in Chester County

Bill Messerschmidt, Director of Emergency Management, gave a presentation on the services offered by the Department of Emergency Services.

DEPARTMENTAL SPOTLIGHT **Emergency Services**

7. **CONSENT AGENDA** – Commissioner Roe made a motion to approve the following routine items of business without discussion. Commissioner Moskowitz seconded the motion. Motion carried to approve the following items:

CONSENT AGENDA

a. Minutes of the July 23, 2025 Meeting

Approval of Minutes

b. School Resource Officer Interagency Agreement

**School Resource Officer
Interagency Agreement**

School Resource Officer Interagency Agreement by and between the County of Chester, the Chester County Sheriff's Office, and the Chester County Intermediate Unit.

c. Resolution BOC-44-25

Resolution BOC-44-25

Resolution of the Chester County Commissioners approving the Industrial Development Authority application/project on behalf of David Lee and Elizabeth K. Beiler.

d. Resolution BOC-45-25

Resolution BOC-45-25

Resolution of the Chester County Commissioners approving the Industrial Development Authority application/project on behalf of Avon Grove Charter School.

e. Resolution BOC-46-25

Resolution BOC-46-25

Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in Westtown Township.

f. Resolution BOC-47-25

Resolution BOC-47-25

Resolution of the Chester County Commissioners authorizing signature authority to the Director of the Department of Facilities to electronically execute a construction inspection supplement related to County Bridge No. 244.

g. Resolution BOC-48-25

Resolution BOC-48-25

Resolution of the Chester County Commissioners approving a federal aid reimbursement grant agreement and authorizing signature authority.

h. Resolution BOC-49-25

Resolution BOC-49-25

Resolution of the Chester County Commissioners authorizing signature authority to the Director of the Department of Procurement to award a bridge inspection contract related to the Downingtown Railroad Trestle Bridge.

i. Resolution BOC-50-25

Resolution BOC-50-25

Resolution of the Chester County Commissioners authorizing an application to the Pennsylvania Municipal Assistance Program.

j. Resolution BOC-51-25

Resolution BOC-51-25

Resolution of the Chester County Commissioners authorizing the reimbursement of prior expenditures of funds from the proceeds of a tax-exempt bond/bonds or note/notes to be issued for the financing of certain capital project(s).

k. Contracts Contracts approved as part of the Consent Agenda can be found noted in red on the Contracts Agenda that corresponds with this meeting date and packet.	Contracts
l. Grants Grants approved as part of the Consent Agenda can be found noted in red on the Grants Agenda that corresponds with this meeting date and packet.	Grants
m. <u>HR Agenda</u> Hires and rehires Transfers Promotions Ends of employment Retirements	HR Agenda
n. Budget Change 12-25	Budget Change 12-25
o. Vouchers as submitted by Controller	Vouchers
8. OLD BUSINESS	OLD BUSINESS
a. <u>2025 Second Quarter Budget Status Report</u> Julie Bookheimer, Chief Financial Officer, gave a second quarter budget status report.	Budget Status Report
9. NEW BUSINESS	NEW BUSINESS
a. <u>Contracts</u> Commissioner Moskowitz made a motion to approve the Contracts Agenda. Commissioner Roe seconded the motion. Motion carried to approve the Contracts Agenda.	Contracts
b. <u>Grants</u> Commissioner Roe made a motion to approve the Grants Agenda. Commissioner Moskowitz seconded the motion. Motion carried to approve the Grants Agenda.	Grants
10. COMMISSIONER REPORTS Commissioner Roe reported his attendance at various National Night Out events across the county last Tuesday evening. He also noted the county's upcoming Overdose Awareness Candlelight Vigil on August 27th, 2025 at the Historic Courthouse at 6:30pm and encouraged everyone to attend. Commissioner Moskowitz reported her attendance at the rehousing of 1860 Cowing Fire Pumper in Kennett Square, as well as her attendance at the Uwchlan Ambulance Company 50th Anniversary.	COMMISSIONER REPORTS

Chair Maxwell congratulated the Chester County members of Little League World Series on their accomplishments. He also thanked the Finance department for their hard work on the budget

There were no further Commissioner reports.

11. PUBLIC COMMENT

Jessica Saxton and Tanawah Downing expressed concerns about Pennsylvania state law.

There was no further public comment.

PUBLIC COMMENT

12. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Moskowitz, which was seconded by Commissioner Roe. Motion carried to adjourn the meeting. Meeting adjourned at 10:49 AM.

ADJOURNMENT



Taken by Taylor Pettit

On behalf of Chief Clerk David A. Byerman