



## **COMMISSIONERS**

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## **OFFICE OF THE COMMISSIONERS**

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## **Agenda Commissioners' Meeting**

**September 10, 2025**

### **1. Call Meeting to Order**

### **2. Pledge of Allegiance**

### **3. Announcements**

- a. Proclamation - Suicide Awareness and Prevention Month
- b. Proclamation - Recovery Month
- c. Proclamation - National Preparedness Month
- d. Executive Session – The Board of Commissioners met in Executive Session on Wednesday, August 13, 2025, and Monday, September 8, 2025, to discuss personnel and legal matters.

### **4. Public Comment on Agenda**

### **5. Adoption of Agenda**

### **6. Departmental Spotlight**

#### **a. Park and Trails Services in Chester County**

Dave Stauffer, Director of the Parks and Open Space Preservation Department, will provide an overview of services offered by the Parks and Open Space Preservation Department.

### **7. Consent Agenda - A single vote will approve the following routine items of business without discussion, unless individual agenda item action is requested by a Commissioner:**

#### **a. Minutes of the August 13, 2025 Meeting**

- b. **Bid Award for Handrail Replacement at Pocopson Home**
- c. **Authorization to Bid:**  
- Flooring Replacement for hallways, entrances, and common rooms on the first, second, and fourth floor of the Jones Building at Pocopson Home  
- Pocopson Home Basement Hot Water Heater Replacement  
- Drapery, Hardware, and Cubical Curtain Replacement at Pocopson Home
- d. **Collective Bargaining Agreement**  
Collective Bargaining Agreement between the County of Chester and Teamsters Local Union No. 384.
- e. **Funding Agreement**  
Funding Agreement between the Chester County Commissioners and the Chester County Treasurer.
- f. **Intergovernmental Agreement**  
Intergovernmental agreement between the Chester County Commissioners, the Chester County Court Reporter Office, and the Court of Common Pleas of Chester County, Domestic Relations Section.
- g. **Resolution BOC-52-25**  
Resolution of the Chester County Commissioners approving the Chester County Health and Education Facilities Authority application/project on behalf of Tel Hai Retirement Community.
- h. **Resolution BOC-53-25**  
Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes for County acquired property intended for use by the Chester County Coroner.
- i. **Resolution BOC-54-25**  
Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in Tredyffrin Township.
- j. **Resolution BOC-55-25**  
Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in West Whiteland Township.
- k. **Resolution BOC-56-25**  
Resolution of the Chester County Commissioners approving a federal aid reimbursement grant agreement and authorizing signature authority.
- l. **Resolution BOC-57-25**  
Resolution of the Chester County Commissioners authorizing signature authority to the Director of the Department of Facilities to approve a construction inspection services supplement.

m. **Resolution BOC-58-25**

Resolution of the Chester County Commissioners authorizing signature authority to the Director of the Department of Facilities to award an engineering and design contract.

n. **Resolution BOC-59-25**

Resolution of the Chester County Commissioners ratifying the Chester County Chief Executive Officer's vote for Kim Bowman as Trustee to the Pennsylvania Opioid Misuse and Addiction Abatement Trust for the Southeastern Pennsylvania Region.

o. **Contracts**

**DCIS**

Contract

With: Metaformers, Inc.

Amount: \$145,500.00

Purpose: PeopleSoft Upgrade

Term: 09/10/2025 - 04/03/2026

**Domestic Relations**

Contract

With: Patton & Iacobucci Family Law, PLLC

Amount: \$50,000.00

Purpose: Conflict Counsel Services

Term: 10/01/2025 - 09/30/2030

Contract

With: Mark A. Hagerty, RPR

Amount: \$147,000.00

Purpose: Stenographer Services

Term: 10/01/2025 - 09/30/2030

**Facilities**

Contract Amendment

With: McCormick Taylor, Inc.

Amount: \$154,014.59

Purpose: Design Services for County Bridge No. 196

Term: 09/10/2025 - Until complete

Contract Amendment

With: Traffic Planning and Design, Inc.

Amount: \$113,806.23

Purpose: Design Services for County Bridge No. 167

Term: 09/10/2025 - Until complete

Contract  
With: Peco Energy Company  
Amount: \$24,796.61  
Purpose: Utility Relocation Reimbursement Agreement  
Term: 09/10/2025 - Until complete

Parks and Preservation

Contract Amendment  
With: Regester Associates, Inc.  
Amount: \$20,000.00  
Purpose: Survey Services  
Term: 10/17/2025 - 10/16/2026

Contract  
With: Pennsylvania Center for Adapted Sports  
Amount: No Cost to the County  
Purpose: Placement and Maintenance of a temporary storage structure at the County's Exton Park site  
Term: 09/10/2025 - Open-Ended

Contract  
With: Cellco Partnership  
Amount: Revenue Contract  
Purpose: Communications Equipment  
Term: 09/10/2025 - Open-Ended

Contract  
With: YSC Sports, LP  
Amount: No Cost to the County  
Purpose: Chester Valley Trail Use for pedestrian access between the YSC sports facility and remote parking to be developed on PECO property  
Term: 09/10/2025 - Open-Ended

Prison

Contract Amendment  
With: Aramark Services, Inc.  
Amount: \$976,923.25  
Purpose: Food Service at the Prison, Youth Center, and Pocopson Home  
Term: 10/01/2025 - 12/31/2025

Contract Amendment  
With: Delaware Community College  
Amount: \$41,760.00  
Purpose: General Educational Development Preparation Program Services  
Term: 10/01/2025 - 09/30/2026

Contract Amendment

With: Gem Mechanical Services Inc.

Amount: \$8,788.14

Purpose: Floor modifications to accommodate the pump/rail system for the Laundry Pump Room Demolition/ Replacement project at the Prison

Term: 09/10/2025 - Until complete

Voter Services

Contract Amendment

With: DMT Solutions Global Corporation

Amount: \$50,241.00

Purpose: Ballot sorter and corresponding Vote-By-Mail Software Program

Term: 09/11/2025 - 09/10/2026

Water Resources

Contract

With: USGS

Amount: \$279,371.00

Purpose: Water Resources Monitoring and Investigation Cooperative Program

Term: 10/01/2025 - 09/30/2026

p. **Grants**

Facilities

Grant Award

With: Pennsylvania Department of Transportation

Amount: \$640,000.00

Description: Reimburses costs related to installation of electric vehicle charging stations

Term: 09/10/2025 - 09/10/2026

q. **HR Agenda**

Hires and rehires

Transfers

Promotions

Ends of employment

Retirements

r. **Budget Change 13-25**

Department: Public Defender

Amount: \$104,510

To budget for grant amendment - Indigent Defense Grant Program

Department: Public Health

Amount: \$13,900

To align budget with anticipated revenues and expenditures

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Amount: (\$28,841)  
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Department: Veterans' Affairs  
Amount: \$10,000  
To budget 2025 portion of Veterans' Trust Fund grant

Department: Voter Services  
Amount: \$12,286  
To align budget with planned spending of Election Integrity Grant (Act 88) interest earned

Department: Voter Services  
Amount: \$1,400  
To align budget with grant funding for partial reimbursement of expenses to purchase new provisional ballots

Department: Water Resources / Non-Departmental  
Amount: No Net Change  
To align budget with planned spending of Watersheds Plan Update grant

Department: Workforce Development  
Amount: \$5,363  
To budget for the Workforce Innovation and Opportunity Act Youth Formula Grant

Department: Capital Reserve  
Amount: \$640,000  
To allocate funds for the PennDOT Chester County Electric Vehicle Charging Stations grant award

Department: Capital Reserve  
Amount: No Net Change  
To reallocate funds for the Electrical Vehicle Charging Stations project

Department: Capital Reserve  
Amount: No Net Change  
To reallocate funds for the Public Safety Training Campus Propane Tank Repair project

Department: Capital Improvement  
Amount: No Net Change  
To reallocate funds for the Lester Agriculture Easement project

Department: Technology Fund  
Amount: \$2,291,469  
To budget for Microsoft 365 Enterprise agreement

s. **Vouchers as submitted by Controller**

8. **Old Business** – There are no items of old business.

9. **New Business**

a. **Resolution BOC-60-25**

Resolution of the Chester County Commissioners addressing the consequences of missed Commonwealth budget deadlines.

b. **Contracts**

Children, Youth, and Families

Contract Amendment

With: West Chester Area School District

Amount: \$11,500.00

Purpose: Attendance Incentive Program

Term: 07/01/2025 - 06/30/2026

Contract Amendment

With: RTM LLC

Amount: \$2,276,900.00

Purpose: Truancy Prevention Program

Term: 07/01/2025 - 06/30/2027

Contract Amendment

With: Families United Network, Inc.

Amount: \$300,000.00

Purpose: Residential Placement Services

Term: 07/01/2025 - 06/30/2026

Contract Amendment

With: Woods Services Inc.

Amount: \$200,000.00

Purpose: Residential Placement Services

Term: 07/01/2025 - 06/30/2026

Contract Amendment  
With: Preventative Aftercare, Inc.  
Amount: \$1,236,100.00  
Purpose: Preventative After-Care Program  
Term: 07/01/2025 - 06/30/2027

Contract Amendment  
With: Human Services, Inc.  
Amount: \$1,610,100.00  
Purpose: Preventative Supportive Housing Program  
Term: 07/01/2025 - 06/30/2027

Contract Amendment  
With: National Mentor Healthcare, LLC  
Amount: \$200,000.00  
Purpose: Residential Foster Care Services  
Term: 07/01/2025 - 06/30/2027

Contract Amendment  
With: Refuse to Quit Academy Educational & Family Services  
Amount: \$600,000.00  
Purpose: Crisis and Rapid Response Meetings, Family Group Decision-Making and Youth Transition Conferences  
Term: 07/01/2025 - 06/30/2027

Contract Amendment  
With: Refuse to Quit Academy Educational & Family Services  
Amount: \$200,000.00  
Purpose: Resource Home Study Consultation Services  
Term: 07/01/2025 - 06/30/2027

Contract Amendment  
With: Pearls Academy, Inc.  
Amount: \$1,984,700.00  
Purpose: Making Proud Choices, Academic and Career Training in our Neighborhood and the Diversion Support Programs  
Term: 07/01/2025 - 06/30/2027

Contract Amendment  
With: KidsPeace National Centers, Inc.  
Amount: \$200,000.00  
Purpose: Foster Care Services  
Term: 07/01/2025 - 06/30/2026



Contract Amendment

With: Levy & Hoskins Law Group, LLC

Amount: \$50,000.00

Purpose: Guardian Ad Litem Services

Term: 07/01/2025 - 06/30/2026

Contract Amendment

With: Children's Home of Easton, Inc.

Amount: \$100,000.00

Purpose: Residential Placement Services

Term: 07/01/2025 - 06/30/2026

Contract

With: Avanco International, Inc.

Amount: \$177,000.00

Purpose: Child Accounting and Profile System Support Services

Term: 07/01/2025 - 06/30/2026

Community Development

Contract

With: Open Hearth, Inc.

Amount: \$119,216.00

Purpose: Continuum of Care Permanent Supportive Housing for the Chronically Homeless III Program

Term: 09/01/2025 - 08/31/2026

Facilities

Contract Amendment

With: Premium Power Services, LLC

Amount: \$27,750.00

Purpose: Routine Service, Preventative Maintenance and Rental of Emergency Generators at various County Locations

Term: 09/07/2025 - 09/06/2026

Contract Amendment

With: On Computer Services, LLC

Amount: \$15,600.00

Purpose: Preventative Maintenance for Uninterrupted Power Supply at the Justice Center

Term: 09/01/2025 - 08/31/2026

MH/IDD

Contract Amendment

With: MVP Recovery, LLC

Amount: No Additional Cost to the County

Purpose: Core Provider Services

Term: 07/01/2025 - 06/30/2026

c. **Grants**

Aging Services

Grant Renewal

With: Commonwealth of Pennsylvania Department of Agriculture

Amount: \$1,000.00

Description: Funding for low-income seniors to purchase fresh fruits and vegetables directly from farmer's markets

Term: 10/01/2024 - 09/30/2025

Public Defender

Grant Amendment

With: Pennsylvania Commission on Crime and Delinquency

Amount: \$104,510.00

Description: To enhance public defender services in Chester County by employing a general paralegal

Term: 07/01/2024 - 12/31/2026

Veterans' Affairs

Grant Award

With: Pennsylvania Department of Military and Veterans' Affairs

Amount: \$15,000.00

Description: Provides supportive services to homeless veterans

Term: 06/01/2025 - 05/31/2026

Voter Services

Grant Award

With: United States Department of State

Amount: \$1,400.00

Description: Funding for reimbursement of expenses incurred by the County for the purchase of a new version of provisional ballot envelopes for the upcoming 205 General Election and future elections thereafter

Term: 07/01/2025 - 11/04/2025

Grant Award

With: Pennsylvania Department of Community and Economic Development

Amount: \$1,981,260.60

Description: Provides funding to counties for the administration of elections

Term: 07/01/2025 - 06/30/2026

Workforce Development

Grant Award

With: Pennsylvania Department of Labor and Industry

Amount: \$538,841.05

Description: Workforce Development programming for youth in alignment with the Workforce Innovation and Opportunity Act and the Local, Regional, and State Workforce Development Plans

Term: 04/01/2025 - 06/30/2028

Grant Award

With: Pennsylvania Department of Labor and Industry

Amount: \$255,309.80

Description: Workforce Development programming in support of Dislocated Workers in alignment with the Workforce Innovation and Opportunity Act and the Local, Regional, and State Workforce Development Plans

Term: 07/01/2025 - 06/30/2028

Grant Award

With: Pennsylvania Department of Labor and Industry

Amount: \$83,182.49

Description: Workforce Development programming in support of Adults and in alignment with the Workforce Innovation and Opportunity Act and the Local, Regional, and State Workforce Development Plans

Term: 07/01/2025 - 06/30/2028

Grant Award

With: Pennsylvania Department of Labor and Industry

Amount: \$5,362.50

Description: Workforce Programming promoting awareness of the Pennsylvania CareerLink Chester County

Term: 04/01/2024 - 06/30/2027

**10. Commissioner Reports**

**11. Public Comment**

**12. Adjournment**