



COMMISSIONERS
Josh Maxwell
Marian D. Moskowitz
Eric M. Roe

County of Chester
313 West Market Street
Suite 6202
West Chester, PA 19382
(610) 344-6100

COMMISSIONERS' MEETING MINUTES

September 10, 2025

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 AM on Wednesday, September 10th, 2025 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Josh Maxwell. Commissioner Marian Moskowitz and Commissioner Eric Roe were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Maxwell asked Ingrid the Collie, and her owner, John DeSantis, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Commissioner Moskowitz read a proclamation recognizing Suicide Awareness and Prevention Month, which was accepted by Kate Siolek, Executive Director of the Chester County Suicide Prevention Partnership, Jake Elks, and Howard Crawford, both members of the Chester County Suicide Prevention Partnership VA Advisory Board.

ANNOUNCEMENTS

Commissioner Roe read a proclamation recognizing Recovery Month, which was accepted by Jamie Johnson, Executive Director of the Chester County Department of Drug & Alcohol Services, Jennifer King, Executive Director of The Council of Southeastern PA, and Jacqueline Donahue, member of the COPE Program.

Chair Maxwell read a proclamation recognizing National Preparedness Month, which was accepted by Kelly Tinsman, Chester County Deputy Director for Emergency Management, and Sonny Greco, Kennett Square Emergency Management Coordinator.

Chair Maxwell announced that the Board met in Executive Session on Wednesday, August 13, 2025, and Monday, September 8, 2025 to discuss personnel and legal matters.

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. ADOPTION OF AGENDA

Commissioner Moskowitz made a motion to remove BOC-60-25 from the agenda. Commissioner Roe seconded the motion. All were in favor; motion carried to remove BOC-60-25 from the September 10, 2025 Commissioners' Meeting agenda.

Commissioner Moskowitz made a motion to adopt the September 10, 2025 Commissioners' Meeting agenda as amended above. Commissioner Roe seconded the motion. All were in favor; motion carried to adopt the September 10, 2025 Commissioners' Meeting agenda.

6. DEPARTMENTAL SPOTLIGHT

a. Parks and Trails Services in Chester County

Dave Stauffer, Director of the Parks and Open Space Preservation Department, gave a presentation on the services offered by the Parks and Open Space Preservation Department.

7. CONSENT AGENDA – Commissioner Roe made a motion to approve the following routine items of business without discussion. Commissioner Moskowitz seconded the motion. Motion carried to approve the following items:

a. Minutes of the August 13, 2025 Meeting

b. Bid Award for Handrail Replacement at Pocopson Home in the amount of \$112,400.00

c. Authorization to Bid:

- Flooring Replacement for the hallways, entrances, and common rooms on the first, second, and fourth floor of the Jones Building at Pocopson Home
- Pocopson Home Basement Hot Water Heater Replacement
- Drapery, Hardware, and Cubical Curtain Replacement at Pocopson Home

d. Collective Bargaining Agreement

Collective Bargaining Agreement between the County of Chester and Teamsters Local Union No. 384.

e. Funding Agreement

Funding Agreement between the Chester County Commissioners and the Chester County Treasurer.

f. Intergovernmental Agreement

Intergovernmental Agreement between the Chester County Commissioners, the Chester County Court Reporters Office, and the Court of Common Pleas, Domestic Relations Section.

ADOPTION OF AGENDA

DEPARTMENTAL SPOTLIGHT

Parks and Trails Services

CONSENT AGENDA

Approval of Minutes

Bid Award

Authorizations to Bid

Collective Bargaining Agreement

Funding Agreement

Intergovernmental Agreement

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| <p>g. <u>Resolution BOC-52-25</u>
 Resolution of the Chester County Commissioners approving the Chester County Health and Education Facilities Authority application/project on behalf of Tel Hai Retirement Community.</p> | <p>Resolution BOC-52-25</p> |
| <p>h. <u>Resolution BOC-53-25</u>
 Resolution of the Chester County Commissioners authorizing exoneration of certain county taxes for County acquired property intended for use by the Chester County Coroner.</p> | <p>Resolution BOC-53-25</p> |
| <p>i. <u>Resolution BOC-54-25</u>
 Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in Tredyffrin Township.</p> | <p>Resolution BOC-54-25</p> |
| <p>j. <u>Resolution BOC-55-25</u>
 Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in West Whiteland Township.</p> | <p>Resolution BOC-55-25</p> |
| <p>k. <u>Resolution BOC-56-25</u>
 Resolution of the Chester County Commissioners approving a federal aid reimbursement grant agreement and authorizing signature authority.</p> | <p>Resolution BOC-56-25</p> |
| <p>l. <u>Resolution BOC-57-25</u>
 Resolution of the Chester County Commissioners authorizing signature authority to the Director of the Department of Facilities to approve a construction inspection services supplement.</p> | <p>Resolution BOC-57-25</p> |
| <p>m. <u>Resolution BOC-58-25</u>
 Resolution of the Chester County Commissioners authorizing signature authority to the Director of the Department of Facilities to award an engineering and design contract.</p> | <p>Resolution BOC-58-25</p> |
| <p>n. <u>Resolution BOC-59-25</u>
 Resolution of the Chester County Commissioners ratifying the Chester County Chief Executive Officer's vote for Kim Bowman as Trustee to the Pennsylvania Opioid Misuse and Addiction Abatement Trust for the Southeastern Pennsylvania Region.</p> | <p>Resolution BOC-59-25</p> |
| <p>o. <u>Contracts</u>
 Contracts approved as part of the Consent Agenda can be found noted in red on the Contracts Agenda that corresponds with this meeting date and packet.</p> | <p>Contracts</p> |
| <p>p. <u>Grants</u>
 Grants approved as part of the Consent Agenda can be found noted in red on the Grants Agenda that corresponds with this meeting date and packet.</p> | <p>Grants</p> |

q. <u>HR Agenda</u> Hires and rehires Transfers Promotions Ends of employment Retirements	HR Agenda
r. Budget Change 13-25	Budget Change 13-25
s. Vouchers as submitted by Controller	Vouchers
8. OLD BUSINESS There were no items of old business.	OLD BUSINESS
9. NEW BUSINESS	NEW BUSINESS
a. <u>Contracts</u> Commissioner Moskowitz made a motion to approve the Contracts Agenda. Commissioner Roe seconded the motion. Motion carried to approve the Contracts Agenda.	Contracts
b. <u>Grants</u> Commissioner Roe made a motion to approve the Grants Agenda. Commissioner Moskowitz seconded the motion. Motion carried to approve the Grants Agenda.	Grants
10. COMMISSIONER REPORTS Commissioner Roe recognized the 24th Anniversary of the events of September 11, 2001, and reported that the Board will be attending the Coatesville Remembers event tomorrow morning at the National Iron and Steel Museum. He also reported the Board's attendance at the Human Needs Network event last week, as well as many upcoming 988 and 211 events this coming weekend. Commissioner Moskowitz reported her attendance at the Mushroom Festival in Kennett Square last weekend, and encouraged everyone to check out the many upcoming events across the County this coming weekend. Chair Maxwell commended the Finance Department for all their hard work with the County budget while the State still works to finalize their budget. There were no further Commissioner reports.	COMMISSIONER REPORTS
11. PUBLIC COMMENT There was no public comment.	PUBLIC COMMENT

12. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Moskowitz, which was seconded by Commissioner Roe. Motion carried to adjourn the meeting. Meeting adjourned at 10:58 AM.

A handwritten signature in dark ink, appearing to read 'T. Pettit', with a stylized flourish at the end.

Taken by Taylor Pettit

On behalf of Chief Clerk David A. Byerman

ADJOURNMENT