



COMMISSIONERS

Josh Maxwell
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PRISON BOARD OF INSPECTORS MINUTES

September 24, 2025

1. CALL MEETING TO ORDER

The public meeting of the Chester County Prison Board of Inspectors was called to order at 2:00 PM on Wednesday, September 24, 2025, at the Chester County Prison by Commissioner Josh Maxwell. Commissioner Marian Moskowitz, Commissioner Eric Roe, President Judge Anne Marie Wheatcraft, Controller Margaret Reif, Sheriff Kevin Dykes, and District Attorney Chris de Barrena-Sarobe were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Commissioner Maxwell asked CPL Leary, SGT Lesch, and SGT Sharp to lead the pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Warden Holland recognized SGT Lesch for 5 years of service. August's Employee of the Month was CO Thomas.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

District Attorney de Barrena-Sarobe made a motion to approve the Prison Board of Inspectors minutes from the meeting on Monday, September 22, 2025. Commissioner Moskowitz seconded the motion. All were in favor; motion carried to approve the minutes from the Monday, September 22, 2025, Prison Board of Inspectors Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items

PUBLIC COMMENT

6. ADOPTION OF AGENDA

Commissioner Roe made a motion to adopt the agenda. Commissioner Moskowitz seconded the motion. Motion carried to adopt the Wednesday, September 24, 2025, Prison Board of Inspectors Meeting agenda.

ADOPTION OF AGENDA

7. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

8. NEW BUSINESS

a. CANINE OFFICER INTRODUCTIONS

CPL Leary with Canine OFC Uno, SGT Lesch with Canine OFC Banks, and SGT Sharp with Canine OFC Nugget were introduced to the Prison Board of Inspectors.

b. MONTHLY REPORT

Warden Holland presented the monthly update on the Prison for August 2025, noting the average daily inmate population was 679, as compared to 726 in the previous year.

The Warden noted that on August 31, 2025, there were 676 inmates held, and no juvenile offenders housed in the Prison.

Central Booking had a year-to-date total of 1,130 arrestees, of which 552 made bail and 577 were committed, there were 140 arrestees in August, representing 45 different agencies.

The Correctional Center for August 2025 had an average daily population of 32 residents, the average at this time last year was 35.

For Security, there were 2 transports to a State Correctional Institute (SCI) in August, and 14 inmates transported to SCI. 22 inmates were held pending transfer to SCI, and 2 inmates were held for criminal action/return to SCI.

There were 34 medical transports, 12 of which were to the emergency room.

There were 2 Correctional Emergency Unit activations in August for non-compliant behavior.

There were 110 inmate disciplinary actions for major misconduct. There were 41 inmates housed in the Restricted Housing Unit.

There were 180 Video Conferencing Hearings in August with an approximate cost savings of \$18,000.

The Warden reported the following medical updates:

Inmates seen at sick call: 577

Inmates on prescription or “over-the-counter” medications: 58%

Inmates on psychotropic medications: 46%

Inmates on suicide watch: 11%

The Warden reported the following mental health updates:

Serious Mentally Ill Inmates: 66

Inmates at Norristown State Hospital (NSH): 13

Inmates awaiting a bed at NSH: 1

Court Orders received in June for commitment to NSH: 0

NEW BUSINESS

Canine Officer Introductions

Monthly Report

Additionally, Warden Holland reported Institutional Programming included Alcoholics Anonymous, Anger Management, Crime Victims, Community Volunteers in Medicine, Draw the Line, Drug and Alcohol, Exit, Enter, Employ (E3), Entrepreneur Workshop, Flagger Force, Narcotics Anonymous, One Page at a Time, Oral Hygiene, Question, Persuade, Refer (QRP), Real Talk, Sign, Assess, Validate, Expedite (SAVE), Stable Pathways, Thinking for a Change, and Understanding and Rebuilding Credit, with 304 participants.

Monthly Report (cont.)

Warden Holland reported that in the month of August 2025 a total of \$8,728.40 was collected for inmate booking fees and a total of \$4,028.91 was collected for inmate financial responsibilities.

Lastly, it was reported that the Prison had no officers complete the Basic Training Academy in the month of August. Warden Holland also reported that 6 employees no longer work for Chester County Prison, 4 employees started on September 2, 2025, and 10 additional employees are scheduled to start on October 6, 2025. As of September 24, 2025, the Prison has a net decrease of 2 employees. 131 officers participated in additional training including Weapons Qualifications, Mass Casualty Incident (MCI) Checklist Review, FBI-LEEDA-Supervisory Leadership, C.E.R.T. Training, Ice Shield – Stuntronics, Key and Radio, Honor Guard, Roll Call – Special Count, FEMA – Introduction to Incident Command ICS – 200, and Radio Communications.

c. PRISON SECURITY IMPROVEMENT UPDATES

Warden Holland reported that current projects are projected to be complete by early October, leaving the last large project to be the yard enclosures. Warden Holland also reported a three-day risk assessment performed by the Department of Corrections is scheduled for the week of September 29, 2025.

Prison Security Improvement Updates

d. HUMAN RESOURCES MATTERS

Commissioner Roe made a motion to approve hires and rehires. President Judge Wheatcraft seconded the motion. Motion carried to approve hires and rehires.

Human Resources Matters approved

District Attorney de Barrena-Sarobe made a motion to approve transfers. Commissioner Moskowitz seconded the motion. Motion carried to approve transfers.

President Judge Wheatcraft made a motion to approve ends of employment. Sheriff Dykes seconded the motion. Motion carried to approve ends of employment.

e. CONTRACTS

Commissioner Roe made a motion to approve contracts. President Judge Wheatcraft seconded the motion. Motion carried to approve the contracts.

Contracts approved

f. VOUCHERS AS SUBMITTED BY CONTROLLER

Commissioner Moskowitz made a motion to approve the vouchers as submitted by Controller. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve the vouchers as submitted by Controller.

Vouchers approved

9. PUBLIC COMMENT

Jeffrey Martin, Coatesville, followed up on previous requests to discuss ongoing legal issues.

PUBLIC COMMENT

Stephanie Hoopman, Pocopson Township, addressed concerns regarding deferred maintenance at the prison.

10. ADJOURNMENT

Commissioner Moskowitz made a motion to adjourn, which was seconded by President Judge Wheatcraft. Motion carried to adjourn the meeting. Meeting adjourned at 2:27 PM.

ADJOURNMENT