



COMMISSIONERS

Josh Maxwell
Marian D. Moskowitz
Eric M. Roe

County of Chester

313 West Market Street
Suite 6202
West Chester, PA 19382
(610) 344-6100

PRISON BOARD OF INSPECTORS MINUTES

October 22, 2025

1. CALL MEETING TO ORDER

The public meeting of the Chester County Prison Board of Inspectors was called to order at 2:02 PM on Wednesday, October 22, 2025, in the Commissioners Board Room by Commissioner Josh Maxwell. Commissioner Eric Roe, President Judge Anne Marie Wheatcraft, Controller Margaret Reif, and District Attorney Chris de Barrena-Sarobe were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Commissioner Maxwell asked Chester County Director of Facilities George Martynick to lead the pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Warden Holland recognized Counselor Roark, SGT Shane, and CO Israr each for 20 years of service. September's Employee of the Month was CO Robinson, and the Supervisor of the Quarter was LT DiOrio.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

President Judge Wheatcraft made a motion to approve the Prison Board of Inspectors minutes from the meeting on Wednesday, September 24, 2025. Controller Reif seconded the motion. All were in favor; motion carried to approve the minutes from the Wednesday, September 24, 2025, Prison Board of Inspectors Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items

PUBLIC COMMENT

6. ADOPTION OF AGENDA

Commissioner Roe made a motion to adopt the agenda. Controller Reif seconded the motion. Motion carried to adopt the Wednesday, October 22, 2025, Prison Board of Inspectors Meeting agenda.

ADOPTION OF AGENDA

7. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

8. NEW BUSINESS

NEW BUSINESS

a. MONTHLY REPORT

Monthly Report

Warden Holland presented the monthly update on the Prison for September 2025, noting the average daily inmate population was 695, as compared to 731 in the previous year.

Warden Holland noted that on September 30, 2025, there were 697 inmates held, and no juvenile offenders housed in the Prison.

Central Booking had a year-to-date total of 1,284 arrestees, of which 629 made bail and 654 were committed, there were 154 arrestees in September, representing 46 different agencies.

The Correctional Center for September 2025 had an average daily population of 38 residents, the average at this time last year was 36.

For Security, there was 1 transport to a State Correctional Institute (SCI) in September, and 9 inmates transported to SCI. 33 inmates were held pending transfer to SCI, and 5 inmates were held for criminal action/return to SCI.

There were 47 medical transports, 12 of which were to the emergency room.

There were no Correctional Emergency Unit activations in September.

There were 87 inmate disciplinary actions for major misconduct. There were 26 inmates housed in the Restricted Housing Unit.

There were 202 Video Conferencing Hearings in September with approximate cost savings of \$20,200.

The Warden reported the following medical updates:

- Inmates seen at sick call: 667

- Inmates on prescription or “over-the-counter” medications: 60%

- Inmates on psychotropic medications: 48%

- Inmates on suicide watch: 12%

The Warden reported the following mental health updates:

- Serious Mentally Ill Inmates: 81

- Inmates at Norristown State Hospital (NSH): 14

- Inmates awaiting a bed at NSH: 1

- Court Orders received in September for commitment to NSH: 1

Additionally, Warden Holland reported Institutional Programming included Alcoholics Anonymous, Anger Management, Crime Victims, Community Volunteers in Medicine, Draw the Line, Drug and Alcohol, Exit, Enter, Employ (E3), Financial Literacy – Investment

Diversification, Financial Literacy – Rollover Planning, Narcotics Anonymous, One Page at a Time, Oral Hygiene, Question, Persuade, Refer (QRP), Real Talk, Stable Pathways, Thinking for a Change, and West Chester Food Cupboard, with 332 participants.

Monthly Report (cont.)

Warden Holland reported that in the month of September 2025 a total of \$8,854.86 was collected for inmate booking fees and a total of \$1,228.29 was collected for inmate financial responsibilities.

Lastly, it was reported that the Prison had no officers complete the Basic Training Academy in the month of September. Warden Holland also reported that 7 employees no longer work for Chester County Prison, and 9 employees started on October 6, 2025. As of October 20, 2025, the Prison has a net increase of 2 employees.

339 officers participated in additional training including Weapons Qualifications, Retaining Staff, Problems in Corrections, Security Threat Groups, Crisis Intervention, Mass Casualty Incident, PREA and Inmate Abuse Investigations, Honor Guard, 25 Steps to Leadership, CERT – Cell Extraction, Use of Force, Policies, Restraint Techniques, Front Desk Detail, Risk Management, East Coast Gang Investigators Conference, and Addiction and Connection to Treatment.

b. PRISON SECURITY IMPROVEMENT UPDATES

Warden Holland reported that 36 of 38 large security improvement projects have been completed. The largest remaining project is the yard enclosures. The yard enclosure project is expected to begin before the end of the year.

Prison Security Improvement Updates

c. HUMAN RESOURCES MATTERS

President Judge Wheatcraft made a motion to approve hires and rehires. Commissioner Roe seconded the motion. Motion carried to approve hires and rehires.

Human Resources Matters approved

Controller Reif made a motion to approve transfers. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve transfers.

President Judge Wheatcraft made a motion to approve ends of employment. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve ends of employment.

Commissioner Roe made a motion to approve retirements. Controller Reif seconded the motion. Motion carried to approve retirements.

d. GRANTS

President Judge Wheatcraft made a motion to approve grants. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve the grants.

Grants approved

e. VOUCHERS AS SUBMITTED BY CONTROLLER

Commissioner Roe made a motion to approve the vouchers as submitted by Controller. President Judge Wheatcraft seconded the motion. Motion carried to approve the vouchers as submitted by Controller.

Vouchers approved

9. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

10. ADJOURNMENT

Controller Reif made a motion to adjourn, which was seconded by Commissioner Roe. Motion carried to adjourn the meeting. Meeting adjourned at 2:15 PM.

ADJOURNMENT