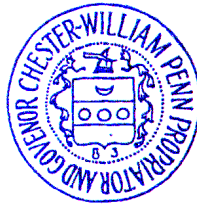




THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

January 21, 2021

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 AM on January 21, 2021 via webinar by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. ANNOUNCEMENTS

Ray McGarry of Brown, McGarry, and Nimeroff presented his findings on the investigation into Chester County's COVID-19 antibody test kit procurement. Mr. McGarry noted that the County staff and administration did not act inappropriately, criminally, or unethically at any time. He did identify areas for improvement and offered recommendations to correct those areas, which will be implemented. He stressed that in this unprecedented time, he believes everyone acted in the best interests of the County and its citizens given the circumstances.

ANNOUNCEMENTS

Chester County Controller Margaret Reif presented the preliminary findings of the Controller's Office review of the antibody test kit purchase. She noted that her office did not find any instance of fraudulent or criminal activity. She did find areas for improvement and offered recommendations to address those areas, which the County will be implementing.

Chair Moskowitz charged County Administrator Bobby Kagel with leading the review of the recommendations and developing a corrective action plan. Commissioner Kichline stressed the importance of discussing the corrective action plan in a public meeting and providing regular updates in public meetings.

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Thursday, January 21, 2021 to discuss personnel and legal matters.

3. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the minutes from the last meeting on January 7, 2021. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the minutes from the January 7, 2021 Commissioners' Meeting.

MINUTES APPROVED

4. PUBLIC COMMENT ON AGENDA

There was no public comment on the agenda.

PUBLIC COMMENT

5. OLD BUSINESS – There were no items of old business.

OLD BUSINESS

6. NEW BUSINESS

NEW BUSINESS

a. **2021 Certification of Agricultural Conservation Easement Funding**

Commissioner Kichline made a motion to approve the 2021 Certification of Agricultural Conservation Easement Funding. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and approved the 2021 Certification of Agricultural Conservation Easement Funding.

2021 Certification of Funds

b. **Authorities, Boards, and Commissions**

Commissioner Maxwell made a motion to approve the following appointments, which was seconded by Commissioner Kichline. After a roll call vote, all Commissioners approved the following appointments:

Authorities, Boards, and Commissions

Chester County Airport Authority

Appoint Glen Cooper for a term ending December 31, 2025

Chester County Industrial Development Authority

Appoint Vincent Gillen for a term ending December 31, 2025

c. **Resolution 03-21**

Commissioner Kichline made a motion to approve Resolution 03-21 accepting the Active Transportation Municipal Ordinance Inventory and Outreach Project and closing out the Delaware Valley Regional Planning Commission's Transportation and Community Development Initiative Grant Project. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and approved Resolution 03-21.

Resolution 03-21

d. **Contracts**

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Contracts Agenda.

Contracts

e. **Grants**

Commissioner Kichline made a motion to approve the Grants Agenda. Chair Moskowitz seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Grants Agenda.

Grants

7. PERSONNEL MATTERS

PERSONNEL

a. **Human Resources Agenda**

Chair Moskowitz made a motion to approve the Human Resources Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Human Resources Agenda.

8. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Commissioner Kichline made a motion to approve the Finance Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Finance Agenda with the following items:

- Budget Change 19-20
- Budget Change 02-21
- Vouchers as submitted by the Controller

9. PUBLIC COMMENT

PUBLIC COMMENT

There was no public comment.

10. ADJOURNMENT

ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell. After a roll call vote, all Commissioners unanimously approved the motion to adjourn the meeting. Meeting adjourned at 10:23 AM.



Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel