THE COUNTY OF CHESTER

COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

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COMMISSIONERS' MEETING MINUTES

March 11, 2021

1. CALL MEETING TO ORDER — CALL TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 AM on March 11, 2021 via webinar by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

2. ANNOUNCEMENTS — ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Tuesday, March 9, 2021 to discuss personnel and legal matters.

3. MINUTES OF PREVIOUS MEETING — MINUTES APPROVED

Commissioner Maxwell made a motion to approve the minutes from the last meeting on February 18, 2021. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the minutes from the February 18, 2021 Commissioners' Meeting.

4. PUBLIC COMMENT ON AGENDA — PUBLIC COMMENT

There was no public comment on agenda items.

5. OLD BUSINESS — OLD BUSINESS

a. Bid Rejection — **Bid Rejection**

Commissioner Kichline made a motion to approve the bid rejection, which was seconded by Commissioner Maxwell. After a roll call vote, all Commissioners voted yes to reject the following bids:

Pest Control Services, Bid #015101-1378A

Western Pet Services	$16,760.00
Tri County Pest Services	$27,837.50

b. Declaration of Disaster Emergency — **Declaration of Disaster Emergency**

Commissioner Maxwell made a motion to approve a resolution authorizing an amendment to extend the December 10, 2020 Declaration of Disaster Emergency. Commissioner Kichline seconded that motion. After a roll call vote, all Commissioners voted yes and unanimously approved extension of the December 10, 2020 Declaration of Disaster Emergency.

c. Ethics Policy — **Ethics Policy**

Commissioner Kichline made a motion to approve clarifications to the previously adopted County Ethics Policy. Commissioner Maxwell seconded that motion. After a roll call vote, all Commissioners voted yes and unanimously approved the clarifications made to the previously approved County Ethics Policy.

6. NEW BUSINESS

NEW BUSINESS

a. <u>Authorities, Boards, and Commissions</u>

ABCs

Commissioner Maxwell made a motion to approve the recommended appointments, which was seconded by Commissioner Kichline. After a roll call vote, all Commissioners voted yes and approved the following appointments:

<u>Chester County Office of Aging Citizens' Advisory Council</u>

Reappoint Mary Sue Boyle for a term ending 3/31/2024

<u>Chester County Drug and Alcohol Advisory Board</u>

Reappoint Elizabeth Dean for a term ending 3/31/2024
Reappoint Norman Pine for a term ending 3/31/2024

<u>Chester County Library Board</u>

Appoint Michael Skay for a term ending 3/31/2024
Appoint Brian Taylor for a term ending 3/31/2024

b. <u>Authorization to Bid</u>

Authorization to Bid

Commissioner Kichline made a motion to approve the following Authorization to Bid, which was seconded by Commissioner Maxwell. After a roll call vote, all Commissioners voted yes to approve the following Authorization to Bid:

- **Exton Library Common Area Modifications**

Contracts

c. <u>Contracts</u>

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Contracts Agenda.

Grants

d. <u>Grants</u>

Commissioner Kichline made a motion to approve the Grants Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Grants Agenda.

7. PERSONNEL MATTERS

PERSONNEL

a. <u>Human Resources Agenda</u>

Commissioner Maxwell made a motion to approve the Human Resources Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Human Resources Agenda.

8. FINANCIAL MATTERS **FINANCE**

a. <u>Finance Agenda</u>

Commissioner Kichline made a motion to approve the Finance Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Finance Agenda with the following items:

- Budget Change 22-20
- Budget Change 05-21
- Vouchers as submitted by the Controller

9. PUBLIC COMMENT **PUBLIC COMMENT**

There was no public comment.

10. ADJOURNMENT **ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. After a roll call vote, all Commissioners unanimously approved the motion to adjourn the meeting. Meeting adjourned at 10:07 AM.

T. [signature]

<u>Taken by Taylor Pettit</u>
On behalf of Chief Clerk Robert J. Kagel