



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

June 24, 2021

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 AM on June 24, 2021 in the Commissioners' Board Room by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Moskowitz asked Becky Brain, Public Information Officer, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Tuesday, June 22, 2021 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the minutes from the last meeting on June 10, 2021. Commissioner Kichline seconded the motion. Motion carried to approve the minutes from the June 10, 2021 Commissioners' Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

6. OLD BUSINESS

OLD BUSINESS

a. Bid Award

Bid Award

Following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell, the Board of Commissioners approved the following bid award:

Brick Repointing and Window Replacement at the Prison, Bid #357104-1380E:

FW Houlder, Inc.

\$174,712.00

7. NEW BUSINESS

NEW BUSINESS

a. Authorities, Boards, and Commissions

ABCs

Commissioner Maxwell made a motion to approve the following appointments. Commissioner Kichline seconded the motion, with the exception of abstaining from the vote for the Mental Health and Intellectual Disabilities Board. Motion carried to approve the following appointments:

Chester County Aging Citizens Advisory Council

Appoint Shari Cooper for a term ending 6/30/2024

Appoint Valeriana Hoffman for a term ending 6/30/2024

Chester County Drug and Alcohol Advisory Board

Reappoint Cindy Wanamaker for a term ending 6/30/2024
Appoint Claire Lang Ballantyne for a term ending 6/30/2024

Chester County Health and Education Facilities Authority

Appoint Mark Rupsis for a term ending 6/30/2026

Chester County Industrial Development Authority

Appoint Neal Fisher for a term ending 12/31/2023

Chester County MH/IDD Advisory Board

Reappoint Philip Lawson for a term ending 6/30/2024
Appoint Barry Berger for a term ending 6/30/2024
Appoint Michelle Kichline for a term ending 6/30/2024

Chester County Solid Waste Authority

Reappoint Skelly Holmbeck for a term ending 6/30/2026
Appoint George Barstar for a term ending 6/30/2026

Chester County Women's Commission

Reappoint Deb Ryan for a term ending 6/30/2024

Chester County Workforce Development Board

Appoint Joanne Hopkins for a term ending 6/30/2024
Appoint Patti VanCleave for a term ending 6/30/2024

b. Authorization to Bid

Following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell, the Board of Commissioners approved the following authorization to bid:

- **Exton Library Front Parking Lot Modifications**
- **Guiderail Replacement for County Bridges**

**Authorization
to Bid**

c. Resolution 27-21

Commissioner Maxwell made a motion to approve Resolution 27-21 authorizing the exoneration of certain county taxes. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 27-21.

Resolution 27-21

d. Public Assistance Grant Program Agreement

Commissioner Kichline made a motion to approve the Public Assistance Grant Program Agreement between the Commonwealth of Pennsylvania and the County of Chester, designating an agent for the County to assist in the proper use of all Public Assistance funds provided by or through the Commonwealth. Commissioner Maxwell seconded the motion. Motion carried to approve the Public Assistance Grant Program Agreement.

**Public Assistance
Grant Program
Agreement**

e. Contracts

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Contracts agenda.

Contracts

f. Grants

Commissioner Kichline made a motion to approve the Grants Agenda.
Commissioner Maxwell seconded the motion. Motion carried to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Commissioner Maxwell made a motion to approve the Human Resources Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Commissioner Kichline made a motion to approve the Finance Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 11-21
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

PUBLIC COMMENT

There was no public comment.

11. ADJOURNMENT

ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. Motion carried to adjourn.
Meeting adjourned at 10:08 AM.



Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel