



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

September 9, 2021

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, August 31, 2021, to discuss personnel and legal matters.

4. MINUTES OF THE PREVIOUS MEETING

- August 12, 2021

5. PUBLIC COMMENT ON AGENDA

6. ADOPTION OF AGENDA

7. ORDINANCES – There are no ordinances.

8. RESOLUTIONS

a. Resolution 32-21

Resolution of the Chester County Commissioners approving the Chester County Industrial Development Next Generation Farmer Loan application/project on behalf of Jonas A. and Priscilla A. Fisher.

b. Resolution 33-21

Resolution of the Chester County Commissioners authorizing the purchase of 231 East Boot Road, Downingtown, East Caln Township, Chester County, Pennsylvania.

c. Resolution 34-21

Resolution of the Chester County Commissioners authorizing a land swap of certain parcels of real estate located in the township of West Fallowfield in the County of Chester, Commonwealth of Pennsylvania.

d. Declaration of Disaster Emergency

Resolution of the Chester County Commissioners authorizing a county Declaration of Disaster Emergency.

9. MEMORANDUMS OF UNDERSTANDING – There are no memorandums of understanding.

10. BOARD APPOINTMENTS – There are no board appointments.

11. BIDS

a. Bid Awards

It is recommended by the Department of Procurement and General Services that the Board of Commissioners approve the attached bid awards.

I. Exton Library Common Area Modifications

- o General Contractor, Bid #357107-1381E
- o HVAC, Bid #357107-1382E
- o Plumbing, Bid #357107-1383E
- o Electrical, Bid #357107-1384E

II. Guiderail Replacement for County Bridges, Bid #301108-1389A

III. County Wide Enterprise Security Camera Replacement, Bid #301108-1391E

12. CONTRACTS

a. Children, Youth, and Families

Contract Amendment

With: Affinity Forensic Services, LLC

Amount: Per the fee schedule

Purpose: Extend contract term

Term: 07/01/2021-06/30/2023

Contract Amendment

With: Child and Family Focus, Inc.

Amount: Per the fee schedule

Purpose: Extend contract term

Term: 07/01/2021-06/30/2023

Contract Amendment

With: Maternal & Child Health Consortium of Chester County

Amount: Per the fee schedule

Purpose: Extend contract term

Term: 07/01/2021-06/30/2023

Contract Amendment

With: Pearls Academy, Inc.

Amount: \$497,606.00

Purpose: Extend contract term

Term: 07/01/2021-06/30/2023

Contract Amendment
With: Justice Works Youthcare, Inc.
Amount: Per the fee schedule
Purpose: Extend contract term
Term: 07/01/2021-06/30/2023

Contract Amendment
With: Tabor Children's Services, Inc.
Amount: \$830,723.00
Purpose: Extend contract term
Term: 07/01/2021-06/30/2022

Contract Amendment
With: Refuse to Quit Academy of Education & Family Services
Amount: Per the fee schedule
Purpose: Extend contract term
Term: 07/01/2021-06/30/2023

b. Community Development

Contract Award
With: Housing Authority of Chester County
Amount: \$1,000,000.00
Purpose: Emergency Rental Assistance Program funding
Term: 08/01/2021-07/31/2022

Contract Award
With: Friends Association for the Care & Protection of Children
Amount: \$62,000.00
Purpose: Emergency Shelter Program funding
Term: 07/01/2021-06/30/2022

Contract Award
With: Friends Association for the Care & Protection of Children
Amount: \$23,200.00
Purpose: Transition in Place / Bridge Housing funding
Term: 07/01/2021-06/30/2022

Contract Award
With: Stone Garage
Amount: \$55,000.00
Purpose: Temporary Assistance for Needy Families funding
Term: 07/01/2021-06/30/2022

Contract Award
With: Domestic Violence Center of Chester County
Amount: \$32,000
Purpose: Bridge Housing Program funding
Term: 07/01/2021-06/30/2022

Contract Award

With: Pennsylvania Home of the Sparrow

Amount: \$17,879.00

Purpose: Transition in Place Housing Program funding

Term: 07/01/2021-06/30/2022

Contract Award

With: Pennsylvania Home of the Sparrow

Amount: \$15,000.00

Purpose: Pre-Senior Bridge Transitional Housing Program funding

Term: 07/01/2021-06/30/2022

c. Drug and Alcohol Services

Contract Amendment

With: Holcomb Associates, Inc.

Amount: \$92,363.00

Purpose: Funding for a Spanish-speaking Clinician position

Term: 07/01/2021-06/30/2022

Contract Award

With: Chester County Radio, Inc.

Amount: \$2,500.00

Purpose: Prevention advertising services funding

Term: 07/01/2021-06/30/2022

d. Facilities

Contract Amendment

With: Gillan & Hartmann, Inc.

Amount: \$7,700.00

Purpose: Engineering services for bidding and construction at Pocopson Home

Term: 09/02/2021-Until complete

Contract Award

With: Bureau Veritas Technical Assessments, LLC

Amount: \$158,783.23

Purpose: Property Condition Assessment and Reserve schedule for County Assests

Term: 09/02/2021-Until complete

Contract Award

With: Elliot-Lewis Corporation

Amount: \$345,700.00

Purpose: Replacement of heat exchangers and storage tank at Pocopson Home

Term: 09/02/2021-Until complete

Contract Award

With: CM3 Building Solutions

Amount: \$43,200.00

Purpose: replacement of heat exchanger control system at Pocopson Home

Term: 09/02/2021-Until complete

e. Open Space Preservation

Contract Award

With: Beiler, Elam F. and Lydia Z.

Amount: \$226,798.83

Purpose: Preservation of 74.19 acres of farmland in West Sadsbury Township

Term: 09/02/2021-Until complete

Contract Award

With: Stoltzfus, Daniel F. and Sadie E.

Amount: \$268,198.56 (\$147,509.20 cost to County)

Purpose: Preservation of 65.16 acres of farmland in Honey Brook Township

Term: 09/02/2021-Until complete

f. Planning Commission

Contract Award

With: Valley Township

Amount: \$30,500.00

Purpose: Vision Partnership Program funding

Term: 08/01/2021-07/31/2023

13. GRANTS

a. Children, Youth, and Families

Grant Award

With: University of Pittsburgh

Award: \$200,000.000

Description: Child Welfare education for Leadership

Term: 07/01/2021-06/30/2024

Grant Renewal

With: Pennsylvania Department of Human Services

Award: \$23,302,353.00

Description: Act 148 – Needs based budget

Term: 07/01/2022-06/30/2023

b. Community Development

Grant Amendment

With: Pennsylvania Department of Community & Economic Development

Award: \$90,645.84

Description: Emergency Solutions Grant

Term: 07/08/2020-01/08/2022

c. District Attorney

Grant Application/ Renewal

With: Pennsylvania Commission on Crime and Delinquency

Award: \$47,000.00

Description: Child Advocacy Centers

Term: 01/01/2022-12/31/2022

Grant Award
With: Pennsylvania District Attorney's Institute
Award: \$5,000.00
Description: Child Advocacy Centers Supplies
Term: 05/25/2021-09/30/2021

d. Finance

Grant Application
With: PCoRP
Award: \$4,395.00
Description: Loss Prevention Grant
Term: 06/01/2021-06/01/2022

e. Mental Health/ Intellectual and Developmental Disabilities

Grant Award
With: Chester County Regional Education Services
Award: \$25,000.00
Description: Chester County Regional Education Services
Term: 07/01/2021-06/30/2022

f. Public Health

Grant Award
With: Pennsylvania Department of Health
Award: \$986,172.00
Description: Women, Infants, and Children (WIC)
Term: 10/01/2021-09/30/2022

14. PERSONNEL MATTERS

a. HR Agenda

It is recommended that the Board of Commissioners approve the attached HR Agenda.

- I. Hires and rehires**
- II. Transfers**
- III. Promotions**
- IV. Ends of Employment**
- V. Retirements**

15. FINANCIAL MATTERS

a. Budget Change 14-21

Department: District Attorney
Materials and Services: \$5,000.00
Federal Operating Revenue: \$5,000.00
Net Increase: +\$5,000.00
To budget the PA District Attorney's Institute Mini Grant

Department: Facilities
Materials and Services: \$165,000.00
Unappropriated: -\$165,000.00
No Net Change
To Budget Reserve Study

Debt Service Fund
Bond Interest: \$48,939.00
Revenue and Other Financing Sources: \$48,939.00
Net Increase: +\$48,939.00
To adjust Debt Service Budget for 2021 Bond Interest

Capital Improvement Fund
Land Improvements: \$5,000.00
Building Improvements: -\$5,000.00
No Net Change
To budget anticipated expenditures for the Historic Courthouse – Steps/ Patio Repair

Capital Improvement Fund
Building Improvements: \$20,000.00
Building Improvements: -\$20,000.00
No Net Change
To budget Historic Courthouse – Column Improvements

Capital Improvement Fund
Building Improvements: \$55,422.00
Building Improvements: -\$55,422.00
No Net Change
To budget Pocopson Home – Emergency Public Works Replacement of High Voltage Electrical Circuits

Capital Improvement Fund
Land: \$37,588.00
Building Improvements: -\$37,588.00
No Net Change
To adjust budget for Struble Trail Marsh Creek Connection

Capital Improvement Fund
Land Improvements: \$32,413.00
Building Improvements: -\$32,413.00
No Net Change
To adjust budget for Chester Valley Trail – Route 100 Crossing Safety Improvements

Capital Improvement Fund
Land Improvements: \$2,000,000.00
Unappropriated: -\$2,000,000.00
No Net Change
To adjust budget for Schuylkill River Trail - Phase II

Capital Improvement Fund
To individuals: \$50,100.00
Land Development Rights: -\$50,100.00
No Net Change
To budget the Agricultural Conservation Easement Purchase, Commonwealth
Program, for George S. and Jane M. Donze

Non-Departmental
Materials and Services: \$250,000.00
Unappropriated: -\$250,000.00
No Net Change
To align budget with anticipated expenditures

b. Vouchers as submitted by Controller

16. PUBLIC COMMENT

17. ADJOURNMENT



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

COMMISSIONERS' MEETING MINUTES

August 12, 2021

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:19 AM on August 12, 2021 in the Commissioners' Board Room by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Moskowitz asked constituent Jane Joyce to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Tuesday, August 10, 2021 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETINGS

Commissioner Maxwell made a motion to approve the minutes from the last meeting on July 22, 2021 and the Special Commissioners' meeting on July 30, 2021. Commissioner Kichline seconded the motion. Motion carried to approve the minutes from the July 22, 2021 Commissioners' Meeting and July 30, 2021 Special Commissioners' Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

6. OLD BUSINESS

OLD BUSINESS

a. Bid Awards

Bid Awards

Following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell, the Board of Commissioners approved the following bid awards:

Carpet Replacement in GSC Suite 012, Bid #301107-1387E

Tri-State Carpet, Inc.

\$71,360.00

Automatic Line Dehydrators for Emergency Services Microwave Network, Bid #357107-1388E

Metropolitan Communications, Inc.

\$33,280.06

7. NEW BUSINESS

NEW BUSINESS

a. Resolution 31-21

Resolution 31-21

Commissioner Maxwell made a motion to approve Resolution 31-21 approving the Chester County Industrial Development Authority Tax-Exempt Financing application/ project on behalf of Westtown School. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 31-21.

b. Memorandum of Understanding

MOU

Commissioner Kichline made a motion to approve the Memorandum of Understanding between the Delaware Valley Regional Planning Commissioner, the County of Bucks, Chester Delaware, and Montgomery. Commissioner Maxwell seconded the motion. Motion carried to approve the Memorandum of Understanding.

c. Contracts

Contracts

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. Chair Moskowitz abstained from voting on the contract amendment with the Chester County Economic Development Foundation. Motion carried to approve the Contracts agenda.

d. Grants

Grants

Commissioner Kichline made a motion to approve the Grants Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Commissioner Maxwell made a motion to approve the Human Resources Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Commissioner Kichline made a motion to approve the Finance Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 13-21
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

PUBLIC COMMENT

Sandy Bana, Mike Winterode, Alberta Trafficante, Paula Salvo, Jane Joyce, and Gary Neisling addressed concerns related to the 2020 General Election and asked the Commissioners to consider backing a full forensic audit.

There was no further public comment.

11. ADJOURNMENT

ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. Motion carried to adjourn. Meeting adjourned at 10:42 AM.

A handwritten signature in black ink, appearing to read 'T. Pettit', with a stylized flourish at the end.

Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel

RESOLUTION OF APPROVAL NO. 32-21

COUNTY OF CHESTER

**CHESTER COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY
APPLICATION/PROJECT**

NAME: Jonas A. Fisher and Priscilla A. Fisher AMOUNT: \$558,000

WHEREAS: The Chester County Industrial Development Authority has held a public hearing on August 18, 2021 for the above-referenced application/project in accordance with the requirements of the Tax Equity and Fiscal Responsibility Act of 1982, as amended; and

WHEREAS: The Chester County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility and financial responsibility requirements of the Pennsylvania Economic Development Financing Law, and approved the above application/project at a publicly advertised meeting; and

WHEREAS: The project details are set forth in the public notice announcement attached hereto.

NOW, THEREFORE, BE IT RESOLVED: We, the Commissioners of the County of Chester, hereby approve the revenue obligation or tax exempt issue as referenced above.

This Resolution is effective upon adoption.

Date: _____

Marian Moskowitz, Chair

Michelle Kichline, Commissioner

Attest:

Josh Maxwell, Commissioner

Robert J. Kagel, Chief Clerk



737 Constitution Drive
Exton, PA 19341

Phone: 610-458-5700
Fax: 610-458-7770

BOARD OF DIRECTORS

Louis B. Kupperman

Chairman

Susan L. Springsteen

Vice Chair

Kathi Cozzone

Secretary

Roger N. Huggins

Treasurer

Gary W. Smith

Executive Director

Michael L. Grigalonis

Assistant Executive Director

PROJECT

BOARD MEMBERS

Thomas A. Fillippo

Neal E. Fisher

Vince Gillen

David W. Moser

Rep. Dan K. Williams

Jonas L. and Priscilla A. Fisher

Next Generation Farmer Loan

Project Description – Jonas L. and Priscilla A. Fisher are purchasing a 65.7 acre farm from Mr. Fisher's father, Christian S. Fisher. The farm is currently operated as a dairy and hay farm with a 60 head herd which will continue after purchase.

Project Cost: \$728,000

Amount of IDA Financing: \$558,000

Location of Project: 2050 Cambridge Road
Honey Brook, PA
Honey Brook Twp.

Bank: Univest Bank & Trust
Gosha Auseichyk

THE CHESTER COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

RESOLUTION
Adopted August 18, 2021

AUTHORIZING AND DIRECTING THE ISSUANCE OF THE AUTHORITY'S LIMITED OBLIGATION NOTE IN AN AGGREGATE PRINCIPAL AMOUNT OF **\$558,000**; APPROVING THE FORM AND EXECUTION OF CERTAIN FINANCING DOCUMENTS RELATING TO THE ISSUANCE AND SALE OF THE NOTE; AUTHORIZING AND DIRECTING THE EXECUTION AND DELIVERY OF THE NOTE; APPOINTING BOND COUNSEL; AUTHORIZING INCIDENTAL ACTIONS; AND REPEALING INCONSISTENT RESOLUTIONS.

WHEREAS, the Chester County Industrial Development Authority (the "Authority") is a body corporate and politic organized and existing under the Pennsylvania Economic Development Financing Law (Act of August 23, 1967, P.L. 251, as amended and supplemented) (the "Act"); and

WHEREAS, the Authority proposes to issue its Limited Obligation Note in an aggregate principal amount of \$ **558,000** (the "Note") to evidence a loan in the same amount from **Univest Bank and Trust Co.** (the "Bank") pursuant to a commitment letter of the Bank dated **July 30, 2021** (the "Commitment"), the proceeds of which shall be used by **Jonas L. and Priscilla A. Fisher** (the "Farmer") to finance the costs (including issuance costs) of a project consisting of the acquisition of farmland and buildings for use in farming operations thereon (the "Project") pursuant to the Pennsylvania Department of Agriculture's Next Generation Farmer Loan Program; and

WHEREAS, in connection with issuance of the Note the Authority will be required to execute and deliver certain documents and instruments including, but not limited to, the Note, and related documents and certificates; and

WHEREAS, certain action is required to be taken by the Authority as a prerequisite to the issuance and sale of the Note;

NOW, THEREFORE, BE IT RESOLVED by the Chester County Industrial Development Authority:

SECTION 1. AUTHORIZATION OF ISSUANCE OF THE NOTE. The Authority hereby authorizes the issuance of the Note for the purposes set forth above. The Note shall mature, bear interest and be secured as described in the Commitment. It is the intent of the Authority that the costs of the Project will be financed through the issuance of the Note. **It is the further intent of the Authority that the proceeds of the Note may be used to reimburse the Farmer for certain costs of the Project incurred within the previous 60-day period and for**

certain costs incurred prior to issuance of the Note.

The form of the Note presented to the Board of the Authority is hereby approved, with such changes, insertions and variations as are necessary or appropriate to reflect the final terms of the Note and such other changes as the Chairman or Vice Chairman may approve upon advice of counsel to the Authority, such approval to be evidenced by the execution by the Authority of the Indenture; and the execution of the Note by the genuine or facsimile signatures of the Chairman or Vice Chairman and the Secretary or Assistant Secretary is hereby authorized and the corporate seal of the Authority (or a facsimile thereof) is hereby authorized to be affixed or imprinted thereon; and the Chairman or Vice Chairman is hereby authorized and directed to deliver the Note to the Bank.

SECTION 2. APPOINTMENT OF BOND COUNSEL. The law firm of Barley Snyder, LLP, Lancaster, Pennsylvania, is hereby appointed to serve as Bond Counsel for the Note.

SECTION 3. COVENANT TO MAINTAIN TAX EXEMPT STATUS OF BONDS. The Authority covenants to not do or fail to do anything to cause the Note to lose their tax exempt status under the Internal Revenue Code of 1986, as amended.

SECTION 4. INCIDENTAL ACTION. The officers of the Authority are hereby authorized and directed to execute and deliver such other documents and instruments and to take or approve the taking of such action as may be necessary or appropriate in order to effectuate the execution and delivery of the Note and the financing of the Project, and to obtain the approval required under Pennsylvania's Economic Development Financing Law (Act of August 23, 1967, P.L. 251, as amended).

SECTION 5. EFFECTIVE DATE; REPEAL. This Resolution shall take effect immediately upon its adoption, and all prior resolutions or parts thereof inconsistent herewith are hereby repealed.

SECTION 6: The issuance of the Note is contingent upon the Authority obtaining all necessary and appropriate approvals.

[Signature Page Follows]

ATTEST:



A handwritten signature in blue ink, appearing to read "Michael L. Grigalonis", is written over a horizontal line.

Michael L. Grigalonis

THE CHESTER COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY



A handwritten signature in blue ink, appearing to read "Susan L. Springsteen", is written over a horizontal line.

Susan L. Springsteen, Vice Chair

PHILADELPHIA GROUP

AFFIDAVIT OF PUBLICATION
307 Derstine Avenue • Lansdale, PA 19446**Chester County CCEDC**
EAGLEVIEW CORP CTR**737 CONSTITUTION****DR.**
EXTON, PA 19341
Attention:**STATE OF PENNSYLVANIA,**
COUNTY OF MONTGOMERY

The undersigned Sharon Dietz, being duly sworn the he/she is the principal clerk of Daily Local News, Daily Local News Digital, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

NOTICE IS HEREBY GIVEN- of the public hearing to be held by the Chester County Industrial Development Authority at 9:00am on Wednesday, August 18, 2020 at the office of the Chester County Economic Development Council, 737 Constitution Drive, Exton, PA 19341. The purpose of the public hearing is to provide reasonable opportunity for interested individuals to express their views regarding the following:

Chester County CCEDC**Published in the following edition(s):**

Daily Local News	08/05/21
Daily Local News Digital	08/05/21

Applicant: Jonas L. Fisher and Priscilla A. Fisher
Project Cost: \$728,000
Amount of Financing: \$558,000
Location of Project: 2050 Cambridge Road
Honey Brook Township, Chester County
Nature of Project: The applicant will acquire ± 65.7 acres of agricultural land for the purpose of a dairy and hay farm with 60-head herd.
Total Anticipated Employment: 1 employee

Louis B. Kupperman, Chairman
Chester County Industrial Development Authority
DLN 8/5; 1a

Sworn to the subscribed before me this 8/6/21.

Maureen Schmid
Notary Public, State of Pennsylvania
Acting in County of Montgomery

Commonwealth of Pennsylvania - Notary Seal
MAUREEN SCHMID, Notary Public
Montgomery County
My Commission Expires March 31, 2025
Commission Number 1248132

Advertisement Information**Client Id:** 885254**Ad Id:** 2206809**PO:****Sales Person:** 018303

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 33-21**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING
THE PURCHASE OF 231 EAST BOOT ROAD, DOWNINGTOWN, EAST CALN
TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA**

WHEREAS, the County of Chester, Pennsylvania is a third-class county and political subdivision of the Commonwealth of Pennsylvania and as such has responsibilities including acquiring and maintaining space for the magisterial district courts within its territorial limits; and

WHEREAS, the County of Chester has been leasing the building located at 231 East Boot Road (parcel number 40-03-0001.0400) in Downingtown, East Caln Township, to house Magisterial District Court 15-4-02 since 2010; and

WHEREAS, in planning for the future needs of the County, the Board of Commissioners seeks to ensure that the County has a physical location to operate Magisterial District Court 15-4-02 so that the District Court can conduct official business within its territorial jurisdiction now and in the future; and

WHEREAS, the Board of Commissioners has determined that it would be in the best interest of the County to purchase the property identified as 231 East Boot Road (parcel number 40-03-0001.0400) in Downingtown, East Caln Township; and

WHEREAS, the County of Chester has obtained an appraisal for the property identified as 231 East Boot Road (parcel number 40-03-0001.0400) in Downingtown, East Caln Township. The appraisal set the fair market value of the property at \$900,000; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Chester County, that the County Solicitor and other requisite County personnel and/or representatives are authorized to effectuate the purchase of the property located at 231 East Boot Road in Chester County at a price below the appraised value of \$900,000.

THIS RESOLUTION, adopted this ____ day of _____, 2021, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 34-21**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING A
LAND SWAP OF CERTAIN PARCELS OF REAL ESTATE LOCATED IN THE
TOWNSHIP OF WEST FALLOWFIELD IN THE COUNTY OF CHESTER AND
COMMONWEALTH OF PENNSYLVANIA**

WHEREAS, the County of Chester is the owner of a certain parcel of real estate located at 1399 Schoff Road, West Fallowfield Township, Chester County, Pennsylvania 19370, UPI No. 44-3-3 pursuant to a deed dated June 8, 2001 and recorded on June 28, 2001 in the Chester County Recorder of Deeds in Book 4995, Page 823 (the “County Property”); and

WHEREAS, there is an adjoining parcel of real estate owned by Alan N. Green and Gertrude Elva Green (collectively, “Green”) specifically located at 45 Old Forge Road, Steelville, Pennsylvania 19370, UPI No. 44-3-1.1 pursuant to a deed dated August 27, 1974 and recorded on September 5, 1974 in the Chester County Recorder of Deeds in Book D44, Page 211 (the “Green Property”); and

WHEREAS, Green desires to grant, convey, transfer, sell and assign to the County certain portions of the Green Property described on Plan Sheet 2 of 3 of the plan entitled “Layout Plan for a Final Subdivision and Lot Add-On Plan of Wolf’s Hollow Park 170 Wolf’s Hollow Drive Atglen, PA 19310” prepared by Strausser Surveying and Engineering, Inc. and dated July 5, 2019 (the “Plan”): (i) a 0.204 acre (8,887 square feet) tract of land described as “Parcel A-1”, (ii) a 0.064 acre (2,772 square foot) tract of land described as “Parcel A-2”, and (iii) a 0.299 acre (13,027 square foot) tract of land described as “Parcel C”; and

WHEREAS, in exchange therefore, the County desires to grant, convey, transfer, sell and assign to Green a certain portion of the County Property described on the Plan as a 0.567 acre (24,685 square foot) tract of land described as Parcel “B”; and

WHEREAS, both the County and Green acknowledge and agree that the parcels being conveyed contain the same total acreage and thus are presumed to have substantially equivalent fair market values and thus, no monetary consideration will be exchanged between the parties as the purchase price for the County Property or the Green Property; and

WHEREAS, the County and Green have agreed to the terms and conditions of the proposed land swap which are memorialized in the attached Land Swap Agreement;

NOW, THEREFORE, BE IT RESOLVED, by the authority of the Chester County Board of Commissioners, that the Director of Chester County’s Parks and Preservation, or his designee, together with other appropriate County representatives and legal counsel are hereby directed to take all actions as may be required to go to closing and effectuate the land swap described in the Land Swap Agreement.

THIS RESOLUTION, adopted this _____ day of _____, 2021, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

**Declaration of Local Disaster Emergency
County of Chester, Pennsylvania**

WHEREAS, on or about, September 1, 2021 through September 2, 2021 Hurricane Ida caused injury, death, damage, and suffering to the persons and property of Chester County; and

WHEREAS, Hurricane Ida endangered the health, safety, and welfare of a substantial number of persons residing in Chester County and created significant and monumental damage to homes, businesses, roads, bridges, and trails in Chester County; and

WHEREAS, emergency management measures are required to reduce the severity of this disaster and to protect the health, safety, and welfare of affected residents and property in Chester County; and

WHEREAS, Pennsylvania Emergency Management Services Code, (35 Pa.C.S.A. § 7501, *et seq.*) allows a governmental body to declare an emergency to respond to events such as the damage caused by Hurricane Ida; and

NOW, THEREFORE, BE IT RESOLVED, we, the undersigned Board of Commissioners of the County of Chester, pursuant to the provisions of Section 7501 of the Pennsylvania Emergency Management Services Code, 35 Pa.C.S.A. § 7501, *et seq.*, do hereby declare the existence of a Local Disaster Emergency in Chester County as a result of the damage caused by Hurricane Ida; and

FURTHER, the effect of this Declaration of Local Disaster Emergency is to activate the response and recovery aspects of any and all applicable local emergency management plans and to authorize the furnishing of aid and assistance thereunder, consistent with the statutory authority of the Pennsylvania Emergency Management Services Code; and

FURTHER, we direct the Director of Chester County Department of Emergency Services, or his designee, to coordinate the activities of emergency response; to take all appropriate action needed to alleviate the effects of this emergency; to aid in the restoration of essential public services; and

FURTHER, we direct appropriate County staff, in coordination with the Department of Emergency Services, to take other necessary steps, including, but not limited to, methods such as the employment of temporary workers, the rental of necessary equipment, and the purchase of supplies and materials, to aid in the prevention, preparedness, and recovery as deemed necessary to respond to this disaster emergency; and

FURTHER, we direct the Acting Director of Chester County Procurement and General Services, Robin Davis, to enter into such contracts and agreements as may be necessary to meet the emergency, all without regard to the time-consuming procedures and formalities normally prescribed by law; and

FURTHER, this Declaration of Local Disaster Emergency shall be given prompt and general publicity as required by Section 7501 of the Pennsylvania Emergency Management Services Code, 35 Pa.C.S.A. § 7501; and

FURTHER, the Declaration of Local Disaster Emergency as authorized herein shall not be continued or renewed for a period in excess of seven days except by or with the consent of the Chester County Board of Commissioners in accordance with [35 Pa.C.S. §7501\(b\)](#); and

DECLARED this 9th day of September, 2021.

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

Attest:

Robert J. Kagel, Chief Clerk

Commissioners Agenda 09/09/2021

Bid Awards:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid awards as they are the lowest responsive and responsible bidders:

Exton Library Common Area Modifications:

General Contractor, Bid #357107-1381E

- **Park O'Rourke** **\$194,298.00**

Other Bids Submitted:

SB Conrad, Inc.	\$198,000.00
L J Paoella	\$249,500.00
BSS	\$261,000.00
Donald Reisinger	\$281,900.00
Barclay	\$314,520.00
Wickersham	\$362,750.00

HVAC, Bid #357107-1382E

- **Hirschberg Mechanical** **\$ 38,000.00**

Other Bids Submitted:

None

Plumbing, Bid #357107-1383E

- **Hirschberg Mechanical** **\$ 25,000.00**

Other Bids Submitted:

None

Electrical, Bid #357107-1384E

- **SB Conrad, Inc.** **\$ 64,000.00**

Other Bids Submitted:

Wescott	\$ 64,890.00
Lenni Electric	\$ 81,996.00

Guiderail Replacement for County Bridges, Bid #301108-1389A

- **Long Fence Company, Inc.** **\$ 89,983.00**

Other Bids Submitted:

Collinson Inc. \$ 96,991.03

County Wide Enterprise Security Camera Replacement, Bid #301108-1391E

- **Unlimited Technology, Inc** **\$ 57,105.00**

Other bids submitted:

Securitas Electronic Security, Inc \$ 62,079.37

CDW-G \$ 62,250.00

PetroCloud dba Twenty20 Solutions \$ 65,984.50

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 09-SEP-2021

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Affinity Forensic Services, LLC Contract ID: 0017941	Amendment	0.00	07-01-2021 06-30-2023	Amendment #3: This amendment extends the contract term for an additional two (2) year period and updates the Work Statement and Payment Schedule for Residential Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: Child and Family Focus, Inc. Contract ID: 0018093	Amendment	0.00	07-01-2021 06-30-2023	Amendment #2: This amendment extends the contract term for an additional two (2) year period and updates the Work Statement for Residential Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: Maternal & Child Health Consortium of CC Contract ID: 0018128	Amendment	0.00	07-01-2021 06-30-2023	Amendment #6: This amendment extends the contract term for an additional two (2) year period and revises the Work Statement for Life Skills and Diversion Services for English and Spanish speaking families. CO: 20% ST: 75% FED: 5%
Vendor: Pearls Academy, Inc. Contract ID: 0019113	Amendment	497,606.00	07-01-2021 06-30-2023	Amendment #3: This amendment extends the contract term for an additional two (2) year period and updates the Work Statement and Payment Schedule for the Making Proud Choices and Recognizing Your Strengths Everyday Programs for youth ages 10 - 21 years involved with Children, Youth and Families and the Juvenile Probation Office. CO: 20% ST: 75% FED: 5%
Vendor: Justice Works Youthcare, Inc. Contract ID: 0019116	Amendment	0.00	07-01-2021 06-30-2023	Amendment #4: This amendment extends the contract term for an additional two (2) year period and updates the Work Statement and Payment Schedule for Family Group Decision Making, Violation Initiative, Thinking for a Change, Visit Coaching and Strengths Based Family Workers Training Programs for families involved with Children, Youth and Families and the Juvenile Probation Office. CO: 20% ST: 75% FED: 5%
Vendor: Tabor Children's Services, Inc Contract ID: 0019538	Amendment	830,723.00	07-01-2021 06-30-2022	Amendment #1: This amendment extends the contract term for an additional one (1) year period for the Independent Living Services Program to support youth ages 14 - 23 years involved with Children, Youth and Families and the Juvenile Probation Office. CO: 11% ST: 63% FED: 26%
Vendor: Refuse to Quit Acad. Edu. & Family Srvc Contract ID: 0019821	Amendment	0.00	07-01-2021 06-30-2023	Amendment #2: This amendment adds Family Services Resource Home Study Consultants to the Work Statement for Crisis/Rapid Response Meetings and Family Group Decision Making Services. CO: 5% ST: 95% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 09-SEP-2021

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Housing Authority Of Chester County Contract ID: 0021016	Contract	1,000,000.00	08-01-2021 07-31-2022	This contract provides funding for the Emergency Rental Assistance Program for individuals and families at risk of homelessness. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Emergency Rental Assistance Program (ERAP). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Friends Assoc.Care & Protect of Children Contract ID: 0021017	Contract	62,000.00	07-01-2021 06-30-2022	This contract renews funding for the Emergency Shelter Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Friends Assoc.Care & Protect of Children Contract ID: 0021019	Contract	23,200.00	07-01-2021 06-30-2022	This contract renews funding for the Transition in Place / Bridge Housing for families at risk of experiencing homelessness. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Stone Garage Contract ID: 0021018	Contract	55,000.00	07-01-2021 06-30-2022	This contract renews funding for career awareness and preparation activities for eligible Temporary Assistance for Needy Families (TANF) youth. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan Youth Career Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Domestic Violence Center of Chester Co. Contract ID: 0021021	Contract	32,000.00	07-01-2021 06-30-2022	This contract renews funding for the Bridge Housing Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Pennsylvania Home of the Sparrow Contract ID: 0021022	Contract	17,879.00	07-01-2021 06-30-2022	This contract renews funding for the Transition in Place Housing Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 09-SEP-2021

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Pennsylvania Home of the Sparrow Contract ID: 0021026	Contract	15,000.00	07-01-2021 06-30-2022	This contract renews funding for the Pre-Senior Bridge Transitional Housing Program. The cost associated with this contract is funded by Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
<u>Drug and Alcohol Services</u>				
Vendor: Holcomb Associates, Inc. Contract ID: 0019520	Amendment	92,363.00	07-01-2021 06-30-2022	Amendment #2: This amendment provides additional funding for a Spanish Speaking Clinician Position for Outpatient, Intensive Outpatient, Case Management Screening and Assessment, Intervention and Warm Hand-off Services for overdose survivors and their families. Other funding: Vital Strategies Grant = 1% and DUI/Act 198 = 6%. CO: 7% ST: 50% FED: 36%
Vendor: Chester County Radio, Inc. Contract ID: 0021006	Contract	2,500.00	07-01-2021 06-30-2022	This contract provides funding for Advertising Services to promote knowledge and awareness of Prevention Services. CO: 3% ST: 61% FED: 36%
<u>Facilities</u>				
Vendor: Gillan & Hartmann, Inc. Contract ID: 0020718	Amendment	7,700.00	09-02-2021 UNTIL COMPLETE	Amendment #1: This amendment provides additional Engineering Services for Bidding and Construction Period Services for electrical switchgear replacement at Pocopson Home. CO: 100% ST: 0% FED: 0%
Vendor: Bureau Veritas Technical Assessments LLC Contract ID: 0021034	Contract	158,783.23	09-02-2021 UNTIL COMPLETE	This contract provides for a Property Condition Assessment and Reserve Schedule for County assets. This is the result of Request for Proposal #2103-06. CO: 100% ST: 0% FED: 0%
Vendor: Elliott-Lewis Corporation Contract ID: 0021035	Contract	345,700.00	09-02-2021	This contract provides for the replacement of the heat exchangers and storage tank at Pocopson Home in accordance with COSTARS contract #008-550. CO: 100% ST: 0% FED: 0%
Vendor: CM3 Building Solutions Contract ID: 0021036	Contract	43,200.00	09-02-2021 UNTIL COMPLETE	This contract provides for the replacement of the heat exchanger control system at Pocopson Home in accordance with COSTARS contract #008-492. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 09-SEP-2021

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Open Space Preservation</u>				
Vendor: Beiler, Elam F. and Lydia Z. Contract ID: 0021032	Contract	226,798.83	09-02-2021 UNTIL COMPLETE	74.19 acres of farmland in West Sadsbury Township owned by Elam F. and Lydia Z. Beiler are recommended by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$226,798.83 which is 100% funded by the County. CO: 100% ST: 0% FED: 0%
Vendor: Stoltzfus, Daniel F & Sadie E Contract ID: 0021033	Contract	268,198.56	09-02-2021 UNTIL COMPLETE	65.16 acres of farmland in Honey Brook Township owned by Daniel F. and Sadie E. Stoltzfus are recommended by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$268,198.56. The County will pay \$268,198.56 (100%) and be reimbursed by Honey Brook Township \$60,344.68 (22.5%) and The Brandywine Conservancy & Museum of Art \$60,344.68 (22.5%) per the Funding Agreement. The actual cost to the County is \$147,509.20 (55%). CO: 55% ST: 0% FED: 0%
<u>Planning Commission</u>				
Vendor: Valley Township Contract ID: 0021029	Contract	30,500.00	08-01-2021 07-31-2023	This contract provides for the Vision Partnership Program: Cash Grant Manual - West Lincoln Highway Corridor Master Plan. The total project cost is \$50,000.00. County funding is \$30,500.00 (61%). Other funding: Municipality \$19,500.00 (39%). CO: 61% ST: 0% FED: 0%
Number of Contracts:			23	

GRANTS AGENDA
September 9, 2021

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Children, Youth and Families</u>			
University of Pittsburgh Contract / Award - New 145-450045-331221-70500000-FY2021	\$ 200,000.00	07/01/2021 06/30/2024	Child Welfare Education for Leadership (CWEL) No New Positions - No County Match Federal Funding = \$150,000.00 State Funding = \$50,000.00
Pennsylvania Department of Human Services Contract / Award - Renewal 145-450045-331221-70200000 thru 71303000-4515001-FY2022 145-450045-332221-70200000 thru 71303000-4515001-FY2022	\$ 23,302,353.00	07/01/2022 06/30/2023	Act 148 - Needs Based Budget No New Positions County Match = \$7,564,757.00 Federal Funding = \$2,910,862.00 State Funding = \$20,076,297.00 Program Income = \$315,194.00
<u>Community Development</u>			
Pennsylvania Department of Community & Economic Development Contract / Award – Amendment 116-490000-331224-41900428-4900001-FY2020	\$ 90,645.84 <i>Increase</i>	07/08/2020 01/08/2022	Emergency Solutions Grant No New Positions - No County Match Revised Total Federal Funding = \$588,845.84
<u>District Attorney</u>			
Pennsylvania Commission on Crime and Delinquency Application - Renewal	\$ 47,000.00	01/01/2022 12/31/2022	Child Advocacy Centers No New Positions - No County Match State Funding = \$47,000
Pennsylvania District Attorney's Institute Contract / Award - New 001-129000-331200-12100450-1290001	\$ 5,000.00	05/25/2021 09/30/2021	Child Advocacy Centers Supplies No New Positions - No County Match Federal Funding = \$5,000
<u>Finance</u>			
PCoRP Application - New	\$ 4,395.00	06/01/2021 06/01/2022	Loss Prevention Grant No New Positions - No County Match Other Funding = \$4,395.00

GRANTS AGENDA
September 9, 2021

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Mental Health / Intellectual and Developmental Disabilities</u>			
Chester County Regional Education Services Contract / Award - Renewal 141-450041-367300-55100900-4511001-FY2021	\$ 25,000.00	07/01/2021 06/30/2022	Chester County Regional Education Services No New Positions - No County Match Local Funding = \$25,000.00
<u>Public Health</u>			
Pennsylvania Department of Health Contract / Award - Renewal 001-478000-331207-16300000-4780003-FY2020	\$ 986,172.00	10/01/2021 09/30/2022	Women, Infants and Children (WIC) No New Positions - No County Match Federal Funding = \$986,172.00

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/09/2021Hires and Rehires

1. Employee : Branch, Tenaya M
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : P03
Compensation : \$ 60,450.00(A)
Effective Date : 08/30/2021
2. Employee : Chilcote, Brian
Department : 589000 - Libraries P/T
Job : 805015 - Van Driver
Salary Grade :
Compensation : \$ 14.24(H)
Effective Date : 09/07/2021
3. Employee : Clark, Shamira A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : P01
Compensation : \$ 39,000.00(A)
Effective Date : 08/30/2021
4. Employee : Delgado, Grace
Department : 120000 - Court Administration
Job : 041250 - Jury Clerk
Salary Grade : N03
Compensation : \$ 31,420.48(A)
Effective Date : 08/30/2021
5. Employee : Dioguardo, Maria R
Department : 129000 - District Attorney
Job : 040780 - SSS IV
Salary Grade : N03
Compensation : \$ 31,420.48(A)
Effective Date : 09/07/2021
6. Employee : Eckman, Ashley
Department : 126000 - Clerk of Courts
Job : 040135 - Court Clerk
Salary Grade : N03
Compensation : \$ 32,872.72(A)
Effective Date : 09/13/2021
7. Employee : Fisher, Taylor P
Department : 589000 - Libraries P/T
Job : 805100 - Library Assistant
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 08/16/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/09/2021Hires and Rehires

8. Employee : Gamble, Nick E
Department : 603000 - Chester Cty Conservation Dist
Job : 030023 - Stormwater Engineer
Salary Grade : E04
Compensation : \$ 55,933.28(A)
Effective Date : 09/07/2021
9. Employee : Jennings, Brooke J
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : P03
Compensation : \$ 60,450.00(A)
Effective Date : 08/30/2021
10. Employee : Johnson, Shalonda Elyse
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : P03
Compensation : \$ 60,450.00(A)
Effective Date : 08/30/2021
11. Employee : Kuhn, Nickii Lynn
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : P01
Compensation : \$ 39,000.00(A)
Effective Date : 08/30/2021
12. Employee : Novakis, Androniki Maria
Department : 451145 - Children, Youth and Families
Job : 048559 - GPS Specialist
Salary Grade : T04
Compensation : \$ 37,005.15(A)
Effective Date : 08/30/2021
13. Employee : Parker, Shanae K
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : P03
Compensation : \$ 60,450.00(A)
Effective Date : 08/30/2021
14. Employee : Petrin, Juliet D
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Salary Grade : T04
Compensation : \$ 37,005.15(A)
Effective Date : 09/07/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/09/2021Hires and Rehires

15. Employee : Piekieski, Tanisha C
Department : 451145 - Children, Youth and Families
Job : 040778 - Legal Staff Support Clerk
Salary Grade : N03
Compensation : \$ 33,664.80(A)
Effective Date : 09/07/2021
16. Employee : Quigg, Kelly
Department : 589100 - Chester County Library
Job : 030350 - Librarian II
Salary Grade : E02
Compensation : \$ 41,059.20(A)
Effective Date : 09/20/2021
17. Employee : Sheaffer, Marc L
Department : 120000 - Court Administration
Job : 803710 - Tipstaff
Salary Grade :
Compensation : \$ 11.05(H)
Effective Date : 09/13/2021
18. Employee : Smythe Jr, Larry
Department : 251500 - Emergency Medical Services
Job : 030533 - Adv Life Support Coord
Salary Grade : N06
Compensation : \$ 52,500.00(A)
Effective Date : 09/07/2021
19. Employee : Teti, Leah
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Salary Grade : T04
Compensation : \$ 37,005.15(A)
Effective Date : 08/30/2021
20. Employee : Verducci, Marc A
Department : 070000 - Recorder of Deeds
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 15.45(H)
Effective Date : 09/07/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/09/2021

Transfers

21. Employee : Casper, Sadie M

Proposed

Current

Department	:	461210	-	Pocopson Nursing Care	461212
Job	:	040262	-	LPN	350260
Salary Grade	:	N08			
Compensation	:	\$ 60,450.00(A)			\$ 30.00(H)
Effective Date	:	09/11/2021			08/14/2021

22. Employee : Ferrante, Robert

Proposed

Current

Department	:	128000	-	Coroner	128000
Job	:	020342	-	Coroner's Investigator	220342
Salary Grade	:	N05			
Compensation	:	\$ 41,340.00(A)			\$ 19.88(H)
Effective Date	:	08/28/2021			05/22/2021

23. Employee : Moore, Timothy R

Proposed

Current

Department	:	453205	-	Chester County Youth Center	453205
Job	:	040650	-	Youth Center Officer I	806210
Salary Grade	:	N04			
Compensation	:	\$ 39,472.16(A)			\$ 16.48(H)
Effective Date	:	09/11/2021			04/10/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/09/2021

Promotions

24.	Employee	: Copeland, Meredith D	
		<u>Proposed</u>	<u>Current</u>
	Department	: 065000 - Public Defender	065000
	Job	: 020081 - Attorney IV	020261
	Salary Grade	: L04	L03
	Compensation	: \$ 77,180.48(A)	\$ 71,345.45(A)
	Effective Date	: 09/11/2021	04/10/2021
25.	Employee	: Griffith, Stewart R	
		<u>Proposed</u>	<u>Current</u>
	Department	: 035100 - Assessment	129000
	Job	: 040610 - Real Estate Appraiser II	041120
	Salary Grade	: N06	N02
	Compensation	: \$ 38,715.04(A)	\$ 30,092.95(A)
	Effective Date	: 09/25/2021	04/10/2021
26.	Employee	: Hernandez, Silvia	
		<u>Proposed</u>	<u>Current</u>
	Department	: 478210 - Nursing	478210
	Job	: 040513 - SSS V	040783
	Salary Grade	: N04	N03
	Compensation	: \$ 40,337.96(A)	\$ 39,163.07(A)
	Effective Date	: 09/25/2021	04/10/2021
27.	Employee	: Preece, Kansas J	
		<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care	467100
	Job	: 041420 - Nurse Aide	041711
	Salary Grade	: P01	N01
	Compensation	: \$ 39,000.00(A)	\$ 29,250.00(A)
	Effective Date	: 09/25/2021	08/14/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/09/2021

Promotions

28.	Employee	: Saitis, Stephanie M	
		<u>Proposed</u>	<u>Current</u>
	Department	: 030000 - Voter Services	030000
	Job	: 020619 - Asst Director Voter Services	040097
	Salary Grade	: E05	N08
	Compensation	: \$ 55,000.00(A)	\$ 47,490.71(A)
	Effective Date	: 09/11/2021	04/10/2021
29.	Employee	: Speidel, Justin M	
		<u>Proposed</u>	<u>Current</u>
	Department	: 251200 - Public Safety Communications	251200
	Job	: 040200 - Telecommunicator III	040330
	Salary Grade	: N06	N05
	Compensation	: \$ 45,317.81(A)	\$ 43,997.86(A)
	Effective Date	: 08/14/2021	08/08/2021
30.	Employee	: Walker, Yvette	
		<u>Proposed</u>	<u>Current</u>
	Department	: 126000 - Clerk of Courts	126000
	Job	: 040780 - SSS IV	041120
	Salary Grade	: N03	N02
	Compensation	: \$ 31,420.48(A)	\$ 30,092.95(A)
	Effective Date	: 09/11/2021	04/10/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/09/2021End of Employment

31. Employee : Asparagus, Aja M
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048460 - EI Service Coordinator
Effective Date : 09/03/2021
32. Employee : Baker, Lauren
Department : 491100 - Dept of Community Development
Job : 030494 - Homeless Coordinator
Effective Date : 09/04/2021
33. Employee : BradyShea, Kathleen M
Department : 133000 - Sheriff
Job : 040780 - SSS IV
Effective Date : 09/04/2021
34. Employee : Brown, Lisa A
Department : 251315 - Safety and Security
Job : 841381 - Safety & Security Operator-PT
Effective Date : 08/14/2021
35. Employee : Bruno, Erin Nicole Book
Department : 065000 - Public Defender
Job : 020081 - Attorney IV
Effective Date : 09/04/2021
36. Employee : Camma, Scott L
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 08/27/2021
37. Employee : Drumeler, Holly Lynn
Department : 251200 - Public Safety Communications
Job : 040190 - Platoon Leader
Effective Date : 09/02/2021
38. Employee : Emmens III, Edward
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 08/24/2021
39. Employee : Jackson, Carmela Daley
Department : 126000 - Clerk of Courts
Job : 040136 - Court Clerk II
Effective Date : 09/04/2021
40. Employee : John, Asim
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 09/10/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/09/2021End of Employment

- 41. Employee : Klahold, Deborah
Department : 451140 - Human Services Administration
Job : 010355 - HS Fiscal Operations Director
Effective Date : 08/26/2021
- 42. Employee : Lane, Matthew S
Department : 210000 - Chester County Prison
Job : 040550 - Correctional Officer II
Effective Date : 08/20/2021
- 43. Employee : Mariani, Leslie Nason
Department : 065000 - Public Defender
Job : 030423 - Attorney I
Effective Date : 09/02/2021
- 44. Employee : McCormick, Shariyf B
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 09/04/2021
- 45. Employee : Mongelli, Madison A
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 08/14/2021
- 46. Employee : Nain, David J
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 09/07/2021
- 47. Employee : Nakrasius, Sharon J
Department : 453205 - Chester County Youth Center
Job : 048582 - Caseworker II (YC)
Effective Date : 09/04/2021
- 48. Employee : Ramoth, Lily
Department : 478310 - EnvironmentalHealth Protection
Job : 240222 - Mosquito-borneDiseaseCtrlTech
Effective Date : 08/14/2021
- 49. Employee : Scott, Kenisha S
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 08/14/2021
- 50. Employee : Thorburn, Nicholas P
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 09/04/2021

September 09, 2021

Page 9
20210902

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/09/2021

End of Employment

51. Employee : Walker Jr, Robert W
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 08/04/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 09/09/2021

Retirements

52. Employee : Bayer, Thomas R
Department : 221000 - Adult Probation
Job : 020151 - Probation Supv II / Trng Coord
Effective Date : 10/09/2021
53. Employee : Groves, Jeffrey B
Department : 251320 - ES Fire Services
Job : 021053 - ES Trainer I
Effective Date : 10/23/2021
54. Employee : Hurley, Kenneth L
Department : 251200 - Public Safety Communications
Job : 040192 - Asst Platoon Leader
Effective Date : 09/04/2021

2021
Budget Amendment
BC - 14
September 9, 2021

Date	Department Name	Fund	Org	Account	Project	Activity	Bud Ref	Amount	Account Description	Change to Budget
02-Sep-2021	District Attorney	001	129000	420000	12100450	1290001		\$ 5,000	Materials and Services	Net Increase +\$5,000
	District Attorney	001	129000	331200	12100450	1290001		\$ 5,000	Federal Operating	
	To budget PA District Attorneys Institute Mini Grant.									
02-Sep-2021	Facilities	001	075100	420000	00000000	0750002		\$ 165,000	Materials and Services	No Net Change
	Non-Departmental	001	902100	499999	00000000	9021001		\$ (165,000)	Unappropriated	
	To budget Reserve Study.									
02-Sep-2021	Debt Service Fund	201	901000	462100	00202100	2010001		\$ 48,939	Bond Interest	Net Increase +\$48,939
	Debt Service Fund	201	000000	300000	00000000	2010001		\$ 48,939	Revenue & Other Financing Sources	
	To adjust Debt Service Budget for 2021 Bond Interest.									
02-Sep-2021	Capital Improvement Fund	357	075300	471700	80101262	3570001		\$ 5,000	Land Improvements	No Net Change
	Capital Improvement Fund	357	589100	471500	80101267	3570001		\$ (5,000)	Building Improvements	
	To budget anticipated expenditures for the Historic Courthouse - Steps/Patio Repair.									
02-Sep-2021	Capital Improvement Fund	357	075300	471500	80800211	3570001		\$ 20,000	Building Improvements	No Net Change
	Capital Improvement Fund	357	589100	471500	80101267	3570001		\$ (20,000)	Building Improvements	
	To budget Historic Courthouse - Column Improvements.									
02-Sep-2021	Capital Improvement Fund	357	460100	471500	80101277	3570001		\$ 55,422	Building Improvements	No Net Change
	Capital Improvement Fund	357	589100	471500	80101267	3570001		\$ (55,422)	Building Improvements	
	To budget Pocopson Home - Emergency Public Works Replacement of High Voltage Electrical Circuits.									
02-Sep-2021	Capital Improvement Fund	357	588550	475100	80400020	3570001		\$ 37,588	Land	No Net Change
	Capital Improvement Fund	357	589100	471500	80101267	3570001		\$ (37,588)	Building Improvements	
	To adjust budget for Struble Trail Marsh Creek Connection.									
02-Sep-2021	Capital Improvement Fund	357	588700	475100	80400044	3570001		\$ 32,413	Land Improvements	No Net Change
	Capital Improvement Fund	357	589100	471500	80101267	3570001		\$ (32,413)	Building Improvements	
	To adjust budget for Chester Valley Trail - Route 100 Crossing Safety Improvements.									
02-Sep-2021	Capital Improvement Fund	357	588950	471700	80400029	3570001		\$ 2,000,000	Land Improvements	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		\$ (2,000,000)	Unappropriated	
	To adjust budget for Schuylkill River Trail - Phase II.									

Date	Department Name	Fund	Org	Account	Project	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
07-Oct-2021	Capital Improvement Fund	357	085300	445000	80340122	3570001		\$ 50,100	To Individuals	To align budget with anticipated expenditures	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2021	\$ (50,100)	Land Development Rights		
										To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for George S. and Jane M. Donze.	
07-Oct-2021	Non-Departmental	001	902100	420000	00000000	9021001		\$ 250,000	Materials and Services	To align budget with anticipated expenditures	No Net Change
		001	902100	499999	00000000	9021001		\$ (250,000)	Unappropriated		
										To align budget with anticipated expenditures.	