



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA **COMMISSIONERS' MEETING**

November 10, 2021

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, November 9, 2021 and Wednesday, November 10, 2021 to discuss personnel and legal matters.

4. MINUTES OF THE PREVIOUS MEETING

- October 28, 2021

5. PUBLIC COMMENT ON AGENDA

6. ADOPTION OF AGENDA

7. ORDINANCES – There are no ordinances.

8. RESOLUTIONS

a. Resolution No. 46-21

Resolution of the Chester County Commissioners adopting the 2021 Chester County Hazard Mitigation Plan.

b. Resolution No. 47-21

Resolution of the Chester County Commissioners supporting the Pennsylvania Commission for the United States Semiquincentennial (America250PA) and creating a Chester County 250PA Committee.

c. Adoption of Complete Streets Policy

It is recommended that the Board of Commissioners adopt the attached Complete Streets Policy and the associated resolutions.

9. MEMORANDUMS OF UNDERSTANDING – There are no memorandums of understanding.

10. BOARD APPOINTMENTS – There are no board appointments.

11. BIDS – There are no bids.

12. CONTRACTS

a. **Children, Youth, and Families**

Contract Amendment

With: Adelphoi Village

Amount: \$640,500.00

Purpose: Extends contract term and revises payment schedule/scope of work

Term: 07/01/2021-06/30/2022

Contract Amendment

With: Maternal & Child Health Consortium of Chester County

Amount: \$206,226.00

Purpose: Provides additional funding for Parents as Teachers Program

Term: 07/01/2021-06/30/2023

Contract

With: Cornell Abraxas Group, LLC

Amount: \$650,000.00

Purpose: Residential Placement Services

Term: 07/01/21021-06/30/2022

Contract

With: Community, Youth & Women's Alliance

Amount: \$119,262.00

Purpose: Parents as Teachers Program for Coatesville area families

Term: 07/01/2021-06/30/2023

Contract

With: Diakon Child Family Community Ministries

Amount: \$656,714.00

Purpose: Pilot Evening Reporting Center Program

Term: 10/01/2021-06/30/2023

b. **Community Development**

Contract Amendment

With: Open Hearth, Inc.

Amount: \$1,620.33

Purpose: Provides additional funding to serve chronically homeless persons

Term: 09/01/2020-08/31/2021

Contract

With: Open Hearth, Inc.

Amount: \$95,569.00

Purpose: Provides funding to serve chronically homeless persons

Term: 09/01/2021-08/31/2022

Contract

With: Open Hearth, Inc.

Amount: \$154,225.00

Purpose: One Stop Operator Services at CareerLink

Term: 07/01/2021-09/30/2022

Contract
With: Open Hearth, Inc.
Amount: \$1,000,000.00
Purpose: Emergency Rental Assistance Program
Term: 10/01/2021-09/30/2022

Contract Amendment
With: Housing Authority of Chester County
Amount: -\$115,565.01
Purpose: Provides for a decrease in funding
Term: 01/01/2021-07/31/2021

Contract Amendment
With: Capacity for Change, LLC
Amount: \$12,000.00
Purpose: Provides additional funding for Partnership to End Homelessness
Term: 01/01/2021-12/31/2022

Contract Amendment
With: Resource for Human Development, Inc.
Amount: \$0.00
Purpose: Revises project description
Term: 01/01/2021-12/31/2023

Contract
With: Brandywine Valley Active Aging
Amount: \$42,000.00
Purpose: Housing Stability Case Management for Survivors of Hurricane Ida
Term: 10/01/2021-10/01/2022

c. **District Attorney**

Contract Amendment
With: Jackson, Van A.
Amount: \$75,115.00
Purpose: Extends contract term
Term: 10/02/2021-10/01/2022

d. **Emergency Services**

Contract Amendment
With: InTime Services Inc.
Amount: \$11,160.00
Purpose: Extends contract term
Term: 01/01/2022-12/31/2022

Contract Amendment
With: SITE Centers Corp.
Amount: \$14,000.00
Purpose: Extends temporary lease agreement
Already executed under Disaster Declaration for Hurricane Ida
Term: 10/16/2021-11/15/2021

e. Facilities

Contract Amendment

With: Navarro & Wright Consulting Engineers

Amount: \$37,371.20

Purpose: Provides additional funding for engineering services

Term: 11/10/2021- Until complete

Contract Amendment

With: Bearinc LLC

Amount: \$13,500.00

Purpose: Extends contract term

Term: 01/01/2022-12/31/2022

Contract Amendment

With: Allan A. Myers, L.P.

Amount: \$1,498,130.66

Purpose: Provides additional funding for construction

Term: 11/10/2021-10/31/2022

Contract Amendment

With: Loftus Construction, Inc.

Amount: \$2,420.00

Purpose: Provides additional funding for emergency repairs to bridges

****Already executed under Disaster Declaration for Hurricane Ida****

Term: 10/29/2021-12/31/2021

Contract

With: Hydro-Marine Construction Co., Inc.

Amount: \$65,936.00

Purpose: Provides for repairs to County Bridge #175

****Already executed under Disaster Declaration for Hurricane Ida****

Term: 10/28/2021-12/31/2021

f. Human Resources

Contract Amendment

With: Saba Software (Canada) Inc.

Amount: \$77,022.00

Purpose: Extends the contract term

Term: 08/01/2021-07/31/2022

g. Human Services

Contract Amendment

With: Access Services, Inc.

Amount: \$132,000.00

Purpose: Provides additional funding for Teen Talk Line

Term: 10/01/2021-06/30/2022

h. MH/IDD

Contract

With: Capacity For Change, LLC

Amount: \$72,576.00

Purpose: Provides funding for Comprehensive Crisis Response System Plan

Term: 10/01/2021-06/30/2022

i. Managed Behavioral Healthcare

Contract Amendment

With: Justice Rain, Inc.

Amount: \$0.00

Purpose: Revises the Work Statement

Term: 01/01/2021-12/31/2021

Contract Amendment

With: The Council of Southeast PA, Inc.

Amount: \$290,828.00

Purpose: Extends the contract term

Term: 01/01/2022-12/31/2022

Contract

With: Obermayer Rebmann Maxwell & Hippel LLP

Amount: \$35,000.00

Purpose: Provides Legal Services for HealthChoices Program

Term: 01/01/2022-12/31/2022

j. Planning Commission

Contract Amendment

With: East Whiteland Township

Amount: \$0.00

Purpose: Extends the contract term

Term: 12/01/2021-05/31/2022

Contract

With: East Pikeland Township

Amount: \$45,000.00

Purpose: Phoenixville Area Clean Energy Transition Plan

Term: 11/01/2021-04/30/2023

k. Pocopson Home

Contract Amendment

With: United Healthcare Insurance Company

Amount: No cost to the County

Purpose: Nursing Home Plan 2022 Premium Dividend Program

Term: 01/01/2022-12/31/2022

l. Public Health Admin

Contract

With: Gary, Keith

Amount: \$10,595.00

Purpose: Provides Support Services for the Teleform Application

Term: 01/01/2022-12/31/2022

13. GRANTS

a. Community Development

Grant Award

With: U.S. Department of Housing and Urban Development

Award: \$3,984,864.00

Description: 2021 HOME Investment Partnerships Program

Term: 09/20/2021-09/20/2030

b. Mental Health/ Intellectual and Developmental Disabilities

Grant Amendment

With: Pennsylvania Commission on Crime and Delinquency

Award: N/A – Change of Contract Period

Description: Social Worker for Prison

Term: 10/01/2020-03/31/2022

c. Public Health

Grant Award

With: Phoenixville Community Health Foundation

Award: \$12,000.00

Description: Phoenixville Community Health Foundation Grant

Term: 07/01/2021-06/30/2022

14. PERSONNEL MATTERS

a. HR Agenda

It is recommended that the Board of Commissioners approve the attached HR Agenda.

I. Hires and rehires

II. Transfers

III. Promotions

IV. Ends of employment

V. Retirements

15. FINANCIAL MATTERS

a. Budget Change 17-21

Department: Public Health

Amount: \$810,000

Align budget with anticipated revenue and expenditures for COVID-19

Non-Departmental

Amount: -\$810,000

Decrease CARES rollover budget for Health Department use

Non-Departmental

Amount: -\$107,000

Decrease CARES rollover budget for Community Development use

Department: Parks
Amount: \$245,000
Adjust budget for anticipated revenues and expenditures

Capital Improvement Fund
No Net Change
Adjust budget for Schuylkill River Trail – Phase II

b. Vouchers as submitted by Controller

16. PUBLIC COMMENT

17. ADJOURNMENT



THE COUNTY OF CHESTER



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COMMISSIONERS' MEETING MINUTES

October 28, 2021

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 11:00 AM on October 28, 2021 in the Historic Courthouse by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Moskowitz asked Julie Bookheimer, Chief Financial Officer of the County, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Tuesday, October 26, 2021 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the minutes from the October 7, 2021 Commissioners' Meeting. Commissioner Kichline seconded the motion. Motion carried to approve the minutes from the October 7, 2021 Commissioners' Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

6. ADOPTION OF AGENDA

Commissioner Kichline made a motion to adopt the agenda. Commissioner Maxwell seconded the motion. Motion carried to adopt the October 28, 2021 Commissioners' Meeting agenda.

ADOPTION OF AGENDA

7. ORDINANCES

There were no ordinances.

ORDINANCES

8. RESOLUTIONS

RESOLUTIONS

a. Resolution 43-21

Resolution 43-21

Commissioner Maxwell made a motion to approve Resolution 43-21 supporting efforts to lessen the impact on the Southern Chester County community caused by the closure of Jennersville Hospital. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 43-21.

b. Intergovernmental Transfer Agreement

Commissioner Kichline made a motion to approve the Intergovernmental Transfer Agreement between the Pennsylvania Department of Human Services, Office of Long-Term Living, and Chester County that provides for intergovernmental transfers of funds to DHS in order to provide the non-federal share of Medical Assistance payments to county nursing facilities. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 36-21.

**Intergovernmental
Transfer Agreement**

9. MEMORANDUMS OF UNDERSTANDING

There were no memorandums of understanding.

MOUs

10. BOARD APPOINTMENTS

There were no board appointments.

**BOARD
APPOINTMENTS**

11. BIDS

There were no bids.

BIDS

12. CONTRACTS

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Contracts Agenda.

CONTRACTS

13. GRANTS

Commissioner Kichline made a motion to approve the Grants Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Grants Agenda.

GRANTS

14. PERSONNEL MATTERS

PERSONNEL

a. HR Agenda

Commissioner Maxwell made a motion to approve the Human Resources Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Human Resources Agenda.

HR Agenda

15. FINANCIAL MATTERS

FINANCE

a. Budget Change 16-21

Commissioner Kichline made a motion to approve Budget Change 16-21. Commissioner Maxwell seconded the motion. Motion carried to approve Budget Change 16-21.

Budget Changes

16. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

17. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. Motion carried to adjourn the meeting. Meeting adjourned at 11:06 AM.

ADJOURNMENT



Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel

CHESTER COUNTY HAZARD MITIGATION PLAN
RESOLUTION No. 46-21
CHESTER COUNTY, PENNSYLVANIA

WHEREAS, the municipalities of Chester County, Pennsylvania, are most vulnerable to natural and human-made hazards, which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, Chester County acknowledges the requirement of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving Hazard Mitigation Assistance funds, and

WHEREAS, the Chester County Hazard Mitigation Plan has been developed by Chester County Department of Emergency Services in cooperation with other county departments, local municipal officials, and the citizens of Chester County, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Chester County Hazard Mitigation Plan, and

WHEREAS, the Chester County Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the county and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for the County of Chester that:

- The 2021 Chester County Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the county, and
- The respective officials and agencies identified in the implementation strategy of the 2021 Chester County Hazard Mitigation Plan are hereby directed to execute the recommended activities assigned to them.

ADOPTED, this _____ day of _____, 2021.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 47-21**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS SUPPORTING THE
PENNSYLVANIA COMMISSION FOR THE UNITED STATES
SEMIQUINCENTENNIAL (AMERICA250PA) AND CREATING A CHESTER
COUNTY 250PA COMMITTEE**

WHEREAS, the Pennsylvania legislature and Governor created AMERICA250PA in 2018 to plan, encourage, develop and coordinate the commemoration of the 250th anniversary of the United States and Pennsylvania's integral role in that event and the role of its people on the nation's past, present and future; and

WHEREAS, AMERICA250PA hopes to engage ALL Pennsylvanians and ALL 67 counties through their many unique and officially recognized programs, projects, and events over the next five years by inspiring future leaders and celebrating all Pennsylvanians' contributions to the nation over the last 250 years; and

WHEREAS, AMERICA250PA's efforts are guided by the four pillars of EPIC - Educate, Preserve, Innovate, and Celebrate; and

WHEREAS, Chester County was one of the three original counties designated by Pennsylvania's founder, William Penn; and

WHEREAS, Chester County was home to significant Revolutionary War events and sites such as the Battle of Brandywine, Battle of the Clouds, Paoli Massacre, and Valley Forge that are worthy of commemoration and public education; and

WHEREAS, Chester County's historic themes of iron and steel production, social justice and equity, and the agricultural economy are also worthy of commemoration and public education; and

WHEREAS, Chester County's population and history is diverse and reflective of the contemporary broad sweep of the American community;

NOW, THEREFORE, BE IT RESOLVED, that the County of Chester hereby endorses AMERICA250PA and their mission to educate, preserve, innovate and celebrate EVERY Pennsylvanian in EVERY county; and

BE IT FURTHER RESOLVED that the County of Chester officially establishes an AMERICA250PA Chester County Commission for the next seven years to coordinate activities with AMERICA250PA in Chester County, to help build the foundation for celebrating the nation's 250th anniversary, and to prepare specific steps for celebrating the nation's heritage; and

BE IT FURTHER RESOLVED that the AMERICA250PA Chester County Commission shall have diverse membership, with representatives from the county, the Chester County History Center, the Chester County Historic Preservation Network, the Chester County Convention and Visitors Bureau, educators, businesses, community organizations, municipalities, and the general public; and

BE IT FURTHER RESOLVED that the AMERICA250PA Chester County Commission, as part of its activities, may gather input and information from the general public, municipalities, and other partners about the county's history; assess historic sites and recommend enhancements for improving capacity; develop and implement an interpretive framework for historic tourism; prepare and implement county-wide marketing; tailor a civic based educational curriculum for Chester County schools; organize and sponsor on-going programs and events for the 250th celebration; and identify financial support for the 250th celebration and related tourism efforts; and

IT IS FURTHER RESOLVED that a copy of this resolution be sent to the Chester County legislative delegation and AMERICA250PA Commission.

THIS RESOLUTION, adopted this ____ day of _____, 2021, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

COUNTY OF CHESTER COMPLETE STREETS POLICY

What is a Complete Streets Policy and why is it important for Chester County?

The Complete Streets Policy is an important step forward to address the need for efficient transportation choices which increase safety and efficiency while enhancing the social equity needs of our transportation system. Multimodal transportation networks provide options for all travel modes—vehicular, bicycle, pedestrian, public transit, and freight—and are essential to maintaining communities that support public health, provide accessible transportation options for all, and help to mitigate climate change.

Chester County's Complete Streets transportation policy requires streets to be planned, designed, retrofitted, and maintained to facilitate travel in a safe, convenient, and comfortable manner for all users regardless of their transportation mode. A complete street is more than adding facilities to accommodate pedestrians. Complete streets in Chester County represent an updated method of thinking about how our roadway corridors are utilized.

Chester County continues to be a desirable place to live and work and faces substantial growth in the form of new development and redevelopment. With an increasing population, limited opportunities to expand roadway capacity, and an existing automobile centric transportation system, there is need to develop safe, convenient, and efficient transportation options. These options may include the implementation of 'road diets' to right size the space required for transportation modes, or limited right-of-way expansion where necessary.

Background:

The Chester County Commissioners adopted *Landscapes3, Chester County's Comprehensive Plan* in 2019. The *Landscapes3* Vision states:

"In 2045... Chester County abounds with healthy natural areas, robust farms, cherished historic sites, diverse housing, thriving businesses, quality education, accessible transportation, and vibrant communities for all."

A Complete Streets policy will help to advance this vision statement and address the primary *Landscapes3* goals especially the LIVE, PROSPER and CONNECT goals. The LIVE goal discusses convenient access to community facilities, services and amenities; the PROSPER goal considers a supportive infrastructure to encourage a culture of innovation and engaged communities; and the CONNECT goal addresses the policy most directly.

The Landscapes3 CONNECT Goal states:

“Advance efficient, reliable, and innovative transportation, utility, and communications infrastructure systems that responsibly serve thriving and growing communities.”

Furthermore, Objective 3 of CONNECT is to *‘Provide universally accessible sidewalks, trails, and public transit connections to create a continuous active transportation network within designated growth areas and develop multi-use trails to interconnect all communities.’*

This Complete Streets Policy will help to advance the goals and objectives of *Landscapes3* by providing a framework for how the design of Chester County’s transportation corridors will be addressed moving forward.

Vision

Policy

Applicability

Exceptions

Design Standards

Performance Measures

Vision:

“Roadways in Chester County will meet the mobility needs of *all* users and provide for *all* appropriate modes of transportation with an emphasis on safety, equity, and environmental responsibility”.

Policy:

- Approach every transportation project as an opportunity to promote and advance the Complete Streets vision by considering the transportation needs for users including but not limited to pedestrians, cyclists, transit users, and drivers of all ages and abilities, including those in underserved communities as defined by the Delaware Valley Regional Planning Commission’s (DVRPC) Equity Analysis for the Greater Philadelphia Region: (<https://www.dvrpc.org/webmaps/ipd/>).
- Design new transportation facilities and redevelop or reconfigure existing transportation facilities to incorporate the transportation needs of Chester County’s growing population.
- Create and maintain a comprehensive, integrated, connected, safe, and convenient transportation network within Chester County that encourages and supports sustainable development.

- Develop transportation designs which establish context sensitive solutions that best fit within the growth and rural resource area landscapes as defined by *Landscapes3*.
- Incorporate outreach and public input from the community to advocate for increased safety and mobility for all users.
- Report results of Complete Streets Policy implementation through measurable data. Please refer to the **Performance Measures** section of this policy for those metrics.

Applicability:

This Complete Streets Policy is applicable to all public roadways either state or municipally owned located within the County of Chester.

Chester County will apply this policy as part of its Bridge Management Program since the county only owns bridges (no roadways). PennDOT similarly applies this concept as part of its 'Connects' policy required of all projects included on the Statewide Transportation Improvement Program (STIP). Successful implementation of this policy will also rely on Chester County municipalities to adopt, practice, and enforce the Complete Streets policy to create and/or enhance a network of multimodal transportation options and thus improve the quality of Chester County's built environment.

Opportunity for public comment including outreach to communities to be directly impacted shall be included in any public planning and/or proposed public improvements project led by the municipality to ensure that potential users of all ages and abilities may provide their input.

Examples of where this policy may be applied in the transportation improvement development process include but are not limited to the following phases:

Planning

- *Comprehensive Planning* - A Complete Streets Policy should be incorporated as part of any municipality's or multi-municipal region's Comprehensive Plan and applied to any transportation related recommendations provided within those planning documents.
- *Planning Tools* – The policy shall be applied in the development of a Transportation Capital Improvements Plans as part of an Act 209 Traffic Impact Fees Ordinance and/or an Official Map that determine the locations of proposed transportation facilities.
- *Advisory Planning Documents* - The policy shall be applied in the development of any planning study that addresses mobility where modifications to the existing transportation system are being considered and/or proposed.
- *Codes/Ordinances* - The policy should lead to the creation or modification of municipal ordinances. Such ordinances may include but are not limited to:

- Zoning ordinances that would require the inclusion of active transportation facilities such as sidewalks, walkways, bus stops, bus shelters, and other related amenities;
- Subdivision/Land Development ordinances that would require the application of design standards for their implementation; or
- Any other municipal ordinance that addresses the use and maintenance of transportation infrastructure.

Design and Implementation

- *Public Roadway Improvement Projects* – Any modification to an existing public right-of-way shall take into consideration the needs of existing and future user types, surrounding land-use types, and opportunities to improve connectivity with other transportation features.
- *Land Development/Permit Reviews* - Municipal land development review and/or permit review and approval processes provide an opportunity for the municipalities and PennDOT to ensure that the needs of all transportation system users are considered when the proposed development will impact the public roadways.

Maintenance

- *Roadway Shoulders* - State and Municipal roadway maintenance crews should prioritize the cleaning/sweeping of debris from roadway shoulders that may be used as part of a designated shared roadway or wherever bicycle and pedestrian use is prevalent.
- *Sidewalks* - Many municipalities have sidewalk maintenance ordinances where adjacent landowners are required to clear snow and/or debris to ensure safe passage. Where sidewalk maintenance is not attributed to adjacent landowners, the municipalities shall ensure the sidewalks are maintained.
- *Pavement Markings/Signage* - Regardless of State or Municipal ownership status, local municipalities shall, if not already required to by a maintenance agreement with the State, provide for the maintenance of pavement markings and/or signage attributable to any on-road bicycle facilities such as bike lanes or shared roadways and pedestrian facilities such as crosswalks and mid-block crossings.
- *Roadway Resurfacing* - When roadway pavement conditions warrant resurfacing, opportunities to provide for new on road bicycle facilities and/or pedestrian crossings shall be considered by referencing any existing or ongoing plans to include such facilities within the roadway to be resurfaced, as these facilities are often created by the placement of lane striping and/or pavement markings to be applied once the new surface is installed.

Exceptions:

Exceptions to the Chester County Complete Streets policy may be considered when:

- A project involves only ordinary maintenance that does not change the roadways operations, including but not limited to, mowing, sweeping, spot pavement repair. This includes projects involving short term or emergency maintenance;
- An affected roadway prohibits, by law, use by specified users, in which case a greater effort shall be made to accommodate those specified users elsewhere, including on roadways that cross or otherwise intersect with the affected roadway; and,
- The cost or impacts of accommodation is excessively disproportionate to the need or probable current and/or future use.

Review and approval of exceptions shall include a public notice identifying the list of exceptions being considered and their justification for public review and accountability.

Design Standards:

Many of the design standards applicable to multimodal transportation facilities are described, evaluated, and recommended within the [Chester County Multi-Modal Circulation Handbook](#), including, but not limited to:

- Americans with Disabilities Act Accessibility Guidelines (ADAAG)
<https://www.access-board.gov/ada/>
- PennDOT Design Manual 2 - Chapter 6: Pedestrian Facilities and the Americans with Disabilities Act.
<https://www.dot.state.pa.us/public/Bureaus/design/PUB13M/Chapters/Chap06.pdf>
- PennDOT Design Manual 2 – Chapter 16: Bicycle Facilities
<https://www.dot.state.pa.us/public/Bureaus/design/PUB13M/Chapters/Chap16.pdf>
- American Association of State Highway Officials (AASHTO) Guide for the Development of Bicycle Facilities.
<https://store.transportation.org/item/collectiondetail/116>
- National Association of City Transportation Officials (NACTO) Urban Bikeway Design Guide
<https://nacto.org/publication/urban-bikeway-design-guide/>
- AASHTO's Guide for the Planning, Design, and Operation of Pedestrian Facilities
<https://store.transportation.org/Item/CollectionDetail?ID=131>
- SEPTA Bus Stop Design Guidelines
<https://www.dvrpc.org/Reports/18029.pdf>
- PA Public Transportation Association's Building Better Bus Stops Resource Guide
<http://ppta.net/pages/betterbusstops/>
- PennDOT Pub 383 – Pennsylvania's Traffic Calming Handbook

- <https://www.dot.state.pa.us/public/pubsforms/Publications/PUB%20383.pdf>
- Institute of Transportation Engineers (ITE) Traffic Calming Measures and Designing Walkable Urban Thoroughfares: A Context Sensitive Approach
<https://www.ite.org/pub/?id=e1cff43c%2D2354%2Dd714%2D51d9%2Dd82b39d4dbad>
- Federal Highway Administration's (FHWA) Manual on Uniform Traffic Control Devices (MUTCD)
<https://mutcd.fhwa.dot.gov/>
- NJDOT and PennDOT - Smart Transportation Guidebook
<https://www.state.nj.us/transportation/community/mobility/pdf/smarttransportationguidebook2008.pdf>
- FHWA Small Town and Rural Multimodal Networks
https://www.fhwa.dot.gov/environment/bicycle_pedestrian/publications/small_towns/
- FHWA Safety Program's Road Diet Informational Guide
https://safety.fhwa.dot.gov/road_diets/guidance/info_guide/

Performance Measures:

The Chester County Planning Commission will annually monitor, tabulate, and post on the CCPC website the following performance measures relevant to the Complete Streets Policy:

- Increased mileage of bicycle lanes;
- Increased mileage of sidewalks;
- Number of new or improved existing transit connections with shelters and/or connecting sidewalk/walkways;
- Number of Chester County Municipalities that adopt a Complete Streets Policy (either this policy or one of their own); and,
- Transportation mode shift (percentage) from single occupant vehicles to alternative modes such as walking, cycling, or use of public transit.

This project was financed in part by a grant from the Community Conservation Partnerships Program, Keystone Recreation, Park and Conservation Fund, under administration of the Pennsylvania Department of Conservation and Natural Resources, Bureau of Recreation and Conservation.

RESOLUTION NO. 48-21

**A RESOLUTION CLOSING OUT COMMUNITY CONSERVATION PARTNERSHIPS
GRANT PROJECT (BRC-TAG-26-218)**

WHEREAS, the Chester County Planning Commission has
prepared a Complete Streets Policy for the
County of Chester; and,

WHEREAS, the purpose of the Policy is to ensure that all roadways in Chester County will meet the mobility needs of all users and provide for all appropriate modes of transportation with an emphasis on safety, equity, and environmental responsibility; and,

WHEREAS, the Policy was financed in part by a Community Conservation Partnerships Program grant under the administration of the Pennsylvania Department of Conservation and Natural Resources , Bureau of Recreation and Conservation, under contract number BRC-TAG-26-218.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners
of the County of Chester that:

- a. All project expenditures have been made and were in accordance with the grant contract.
- b. The completed project is acceptable to the County of Chester.

ADOPTED THIS _____ **DAY OF** _____, _____, by the

(name of elected body and name of grantee)

(signature, name and title of chief elected official,
president or chairperson)

ATTEST: _____
(signature and title)

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 49-21**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS ADOPTING THE
CHESTER COUNTY COMPLETE STREETS POLICY AND ENCOURAGING
CHESTER COUNTY MUNICIPALITIES TO ADOPT THE SAME OR A SIMILAR
COMPLETE STREETS POLICY**

WHEREAS, the term “Complete Streets” describes a comprehensive, integrated transportation network with infrastructure and design that allows safe and convenient travel along and across streets for all users, including pedestrians, bicyclists, persons with disabilities, motorists, movers of commercial goods, users and operators of public transportation, seniors, children, youth, and families; and

WHEREAS, the Vision Statement for the Chester County Complete Streets policy is as follows: “Roadways in Chester County will meet the mobility needs of all users and provide for all appropriate modes of transportation with an emphasis on safety, equity, and environmental responsibility”; and,

WHEREAS, the County of Chester Board of Commissioners recognizes that the planning and coordinated development of Complete Streets infrastructure provides benefits for Chester County municipalities in the areas of infrastructure cost savings; public health; and environmental sustainability; and

WHEREAS, the County of Chester Board of Commissioners acknowledges the benefits and value for the public health and welfare of reducing vehicle miles traveled and increasing transportation by walking, bicycling, and public transportation; and

WHEREAS, Landscapes3, Chester County’s comprehensive plan recommends the advancement of multimodal transportation options and transportation improvements that address all potential transportation modes, including vehicular, transit, freight, aviation, bicycle, and pedestrian to provide convenient, accessible, safe, and sustainable options for all community members; and,

WHEREAS, the County of Chester Board of Commissioners understands that the jurisdiction of all Chester County public roadways – with the exception of bridges owned by Chester County to which this policy will apply – lies with either the Commonwealth of Pennsylvania or the Chester County municipalities within which they are situated; and,

WHEREAS, the Commonwealth of Pennsylvania applies the Complete Streets concept as mandated statewide by their ‘Connects’ policy; and,

WHEREAS, the County of Chester Board of Commissioners encourages all Chester County municipalities to adopt the Chester County Complete Streets policy or a similarly effective Complete Street policy of their own toward accomplishing the Chester County Complete Streets Vision; and,

WHEREAS, the Chester County Planning Commission Board approved the adoption of the Chester County Complete Streets policy at their regular Board meeting held September 8, 2021; and,

WHEREAS, the County of Chester Board of Commissioners adopted the Chester County Climate Action Plan on October 7, 2021 that identifies actions to advance the Complete Streets policy including to encourage municipalities to complete the pedestrian/sidewalk system in designated growth areas, and to support establishing bike lanes and share the road infrastructure and policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the County of Chester does hereby approve and adopt the Complete Streets Policy attached hereto as Exhibit A, and made part of this Resolution, and that said exhibit is hereby approved and adopted.

THIS RESOLUTION, adopted this ____ day of _____, 2021, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 10-NOV-2021

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Adelphoi Village Contract ID: 0017626	Amendment	640,500.00	07-01-2021 06-30-2022	Amendment #5: This amendment extends the contract term for an additional one (1) year period and revises the Payment Schedule and Work Statement for Residential Foster Care Services. CO: 40% ST: 55% FED: 5%
Vendor: Maternal & Child Health Consortium of CC Contract ID: 0018128	Amendment	206,226.00	07-01-2021 06-30-2023	Amendment #7: This amendment provides additional funding for the Parents as Teachers Program. The cost associated with this amendment is funded by Act 148 for children in the Child Welfare Program and for children under the Juvenile Act. CO: 20% ST: 75% FED: 5%
Vendor: Cornell Abraxas Group, LLC Contract ID: 0021027	Contract	650,000.00	07-01-2021 06-30-2022	This contract provides funding for Residential Placement Services. This contract is funded by Act 148 for children in the Child Welfare Program and for children under the Juvenile Act. CO: 40% ST: 55% FED: 5%
Vendor: Community, Youth & Women's Alliance Contract ID: 0021106	Contract	119,262.00	07-01-2021 06-30-2023	This Contract provides funding for the Parents as Teachers Program for families living in the Coatesville area. This contract is funded by Act 148 for children in the Child Welfare Program and for children under the Juvenile Act. CO: 20% ST: 75% FED: 5%
Vendor: Diakon Child Family Community Ministries Contract ID: 0021107	Contract	656,714.00	10-01-2021 06-30-2023	This contract provides funding for the Pilot Evening Reporting Center Program for youth ages 12-18 years currently involved with Children, Youth and Families or the Juvenile Probation Office. This contract is funded by Act 148 for children in the Child Welfare Program and for children under the Juvenile Act. This is a result of Request for Proposal #2105-06. CO: 20% ST: 75% FED: 5%
<u>Community Development</u>				
Vendor: Open Hearth, Inc. Contract ID: 0019811	Amendment	1,620.33	09-01-2020 08-31-2021	Amendment #2: This amendment provides additional funding for 2020/2021 Permanent Supportive Housing for chronically homeless individuals. The cost associated with this amendment is funded by the U.S. Department of Housing and Urban Development Continuum of Care and Housing Trust Programs and was the result of a departmental Request for Proposals process. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 7% ST: 0% FED: 93%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 10-NOV-2021

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Open Hearth, Inc. Contract ID: 0021076	Contract	95,569.00	09-01-2021 08-31-2022	This contract provides funding for 2021/2022 Permanent Supportive Housing for chronically homeless individuals. The cost associated with this contract is funded by the U.S. Department of Housing and Urban Development Continuum of Care Program and was the result of a departmental Request for Proposals process. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Open Hearth, Inc. Contract ID: 0021085	Contract	154,225.00	07-01-2021 06-30-2022	This contract provides funding for One Stop Operator Services at the PA CareerLink Chester County United Way Financial Stability Center. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunities Act and was the result of a departmental Request for Proposals process. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Open Hearth, Inc. Contract ID: 0021096	Contract	1,000,000.00	10-01-2021 09-30-2022	This contract provides funding for emergency rental and utility assistance to individuals and families at risk of homelessness. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Emergency Rental Assistance Program and was the result of guidance provided by the Pennsylvania Department of Human Services Emergency Rental Assistance Program Instructions and Requirements, March 2021. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Housing Authority Of Chester County Contract ID: 0019874	Amendment	-115,565.01	01-01-2021 07-31-2021	Amendment #1: This amendment provides for a decrease in funding for The Homeless Prevention Program and adds Rapid Re-Housing Assistance as an eligible service. The cost associated with this amendment is funded by the Pennsylvania Department of Community and Economic Development Emergency Solutions Grant and was the result of a departmental Request for Proposals process. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 10-NOV-2021

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Capacity For Change, LLC Contract ID: 0020035	Amendment	12,000.00	01-01-2021 12-31-2022	Amendment #1: This amendment provides additional funding for Strategic Plan Consulting Services to the Partnership to End Homelessness Program (formerly Decade to Doorways). The cost associated with this amendment is funded by the Housing Trust Program and was the result of a departmental Request for Proposals process. This supports Strategic Business Plan Homeless Shelter and Community Support Services activity. CO: 68% ST: 0% FED: 32%
Vendor: Resources for Human Development, Inc. Contract ID: 0020716	Amendment	0.00	01-01-2021 12-31-2023	Amendment #1: This amendment revises the Project Description for pre-development oversight coordination of an eligible undetermined property to be used as non-congregate temporary housing for homeless individuals. The cost associated with this amendment is funded by the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 100% ST: 0% FED: 0%
Vendor: Brandywine Valley Active Aging Contract ID: 0021102	Contract	42,000.00	10-01-2021 06-30-2022	This contract provides funding for the Housing Stability Case Management for Survivors of Hurricane Ida Program. The cost associated with this contract is funded by the Housing Trust Program and was the result of a departmental Request for Proposals process. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 100% ST: 0% FED: 0%
<u>District Attorney</u>				
Vendor: Jackson, Van A. Contract ID: 0018625	Amendment	75,115.00	10-02-2021 10-01-2022	Amendment #4: This amendment extends the contract term for an additional one (1) year period for a Heroin Response Strategy Drug Intelligence Officer for the Liberty Mid-Atlantic High Intensity Drug Trafficking Area. CO: 0% ST: 0% FED: 100%
<u>Emergency Services</u>				
Vendor: InTime Services Inc. Contract ID: 0019861	Amendment	11,160.00	01-01-2022 12-31-2022	Amendment #1: This amendment extends the contract term for an additional one (1) year period for Scheduling Software and related Support Services for the 9-1-1 Center and Safety Division. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 10-NOV-2021

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Emergency Services</u>				
Vendor: SITE Centers Corp. Contract ID: 0021066	Amendment	14,000.00	10-16-2021 11-15-2021	Amendment #1: This amendment extends the temporary lease agreement for an additional one (1) month period providing space to operate the Federal Emergency Management Agency Disaster Recovery Center to assist residents in accessing assistance programs and resources to support their recovery. This amendment was executed under the Declaration of Local Disaster Emergency in response to Hurricane Ida. CO: 0% ST: 100% FED: 0%
<u>Facilities</u>				
Vendor: Navarro & Wright Consulting Engineers Contract ID: 0017700	Amendment	37,371.20	11-10-2021 UNTIL COMPLETE	Amendment #1: This amendment for Engineering Services provides additional funding for construction of a trailhead parking lot at Black Rock Sanctuary in Phoenixville Borough CO: 100% ST: 0% FED: 0%
Vendor: Bearinc LLC Contract ID: 0018226	Amendment	13,500.00	01-01-2022 12-31-2022	Amendment #4: This amendment extends the contract term for an additional one (1) year period at current pricing for Support Services for the Maximo Work Order System. CO: 100% ST: 0% FED: 0%
Vendor: Allan A. Myers, L.P. Contract ID: 0019822	Amendment	1,498,130.66	11-10-2021 10-31-2022	Amendment #1: This amendment provides additional funding for work identified in Work Orders No. 1-18 for Phase II Construction of the Schuylkill River Trail. This PennDOT Engineering and Construction Management System (ECMS) Agreement was approved by County Resolution No. 32-19 dated August 29, 2019. The cost associated with this amendment is funded by the Federal Highway Administration Congestion Mitigation and Air Quality Program. CO: 0% ST: 0% FED: 100%
Vendor: Loftus Construction, Inc. Contract ID: 0021083	Amendment	2,420.00	10-29-2021 12-31-2021	Amendment #1: This amendment provides additional funding for emergency repairs to stone masonry abutment walls for County Bridge #120 on Harmony Hill Road in East and West Bradford Townships, County Bridge #166 on Wilson Road in Tredyffrin Township and County Bridge #175 on Creek Road in Schuylkill Township. This amendment was executed under the Declaration of Local Disaster Emergency in response to Hurricane Ida. CO: 100% ST: 0% FED: 0%
Vendor: Hydro-Marine Construction Co., Inc. Contract ID: 0021109	Contract	65,936.00	10-28-2021 12-31-2021	This contract provides for repairs to County Bridge #175 in Schuylkill Township on Creek Road over Pickering Creek. This contract was executed under the Declaration of Local Disaster Emergency in response to Hurricane Ida. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 10-NOV-2021

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Human Resources</u>				
Vendor: Saba Software (Canada) Inc. Contract ID: 0013354	Amendment	77,022.00	08-01-2021 07-31-2022	Amendment #9: This amendment extends the contract term for an additional one (1) year period for the Halogen Performance and Halogen Single Sign-on Connectivity Package Subscriptions. CO: 100% ST: 0% FED: 0%
<u>Human Services</u>				
Vendor: Access Services, Inc. Contract ID: 0020772	Amendment	132,000.00	10-01-2021 06-30-2022	Amendment #1: This amendment provides additional funding for the Teen Talk Line providing individual and group level disaster crisis support services for Ida Flood victims for the period of October 1, 2021 - June 30,2022. The cost associated with this amendment is funded by the Human Services Block Grant. CO: 0% ST: 100% FED: 0%
<u>MH/IDD</u>				
Vendor: Capacity For Change, LLC Contract ID: 0021098	Contract	72,576.00	10-01-2021 06-30-2022	This contract provides funding for a Comprehensive Crisis Response System Planning Consultant. This contract is funded by the Pennsylvania Commission on Crime and Delinquency Crisis Intervention and Pretrial Diversion Grant. This contract is a result of the Request for Proposal #2108-01. CO: 0% ST: 0% FED: 100%
<u>Managed Behavioral Healthcare</u>				
Vendor: Justice Rain, Inc Contract ID: 0020037	Amendment	0.00	01-01-2021 12-31-2021	Amendment #1: This amendment revises the Work Statement regarding room and board waivers for Recovery Support and Temporary Housing Services for residents who may have co-occurring mental health and substance use disorders. CO: 0% ST: 100% FED: 0%
Vendor: The Council of Southeast PA, Inc. Contract ID: 0020056	Amendment	290,828.00	01-01-2022 12-31-2022	Amendment #2: This amendment extends the contract term for an additional one (1) year period for the 2021 Peer Support Expansion Initiative. CO: 0% ST: 100% FED: 0%
Vendor: Obermayer Rebmann Maxwell & Hippel LLP Contract ID: 0021087	Contract	35,000.00	01-01-2022 12-31-2022	This contract provides Legal Services for the HealthChoices Program. This contract was the result of a departmental Request for Proposals process. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 10-NOV-2021

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Planning Commission</u>				
Vendor: East Whiteland Township Contract ID: 0018703	Amendment	0.00	12-01-2021 05-31-2022	Amendment #1: This amendment provides for a third (3rd) extension to the contract term for an additional six (6) month period for the Vision Partnership Program: Municipal Grant Manual for East Whiteland Township Open Space, Parks and Recreation Plan. CO: 60.43% ST: 0% FED: 0%
Vendor: East Pikeland Township Contract ID: 0021104	Contract	45,000.00	11-01-2021 04-30-2023	This contract provides for the Vision Partnership Program: Cash Grant Manual - Phoenixville Area Clean Energy Transition Plan. The total project cost is \$69,284.00. County funding is \$45,000.00 (65%). Other funding: The Region (East Pikeland, Schuylkill, West Vincent and West Pikeland Townships) \$19,284.00 (28%) and non-Municipal funds \$5,000.00 (7%). CO: 65% ST: 0% FED: 0%
<u>Pocopson Home</u>				
Vendor: United Healthcare Insurance Company Contract ID: 0020550	Amendment	0.00	01-01-2022 12-31-2022	Amendment #1: This amendment replaces the Premium Dividend Program with the Nursing Home Plan 2022 Premium Dividend Program for the Ancillary Provider Participation Agreement. There is no cost to the County. CO: 0% ST: 0% FED: 0%
<u>Public Health Admin</u>				
Vendor: Gary, Keith Contract ID: 0021108	Contract	10,595.00	01-01-2022 12-31-2022	This contract provides Support Services for the Teleform Application and associated products for forms processing. CO: 100% ST: 0% FED: 0%
Number of Contracts:			31	

GRANTS AGENDA
November 10, 2021

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
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Community Development

U.S. Department of Housing and Urban Development	\$ 3,984,864.00	09/20/2021	2021 HOME Investment Partnerships Program - American Rescue Plan
Contract / Award - New		09/30/2030	No New Positions - No County Match
116-490000-331200-41900402-4900001-FY2021			Federal Funding = \$3,984,864.00

Mental Health / Intellectual and Developmental Disabilities

Pennsylvania Commission on Crime and Delinquency	<i>Change of</i>	10/01/2020	Byrne Justice Assistance Grant Program - Social Worker for Prison
Contract / Award - Amendment	<i>Contract Period</i>	03/31/2022	No New Positions - No County Match
141-450041-331221-55100901-4511001-FY2021			Federal Funding = \$110,525.00
			<i>Prior Terms 10/01/2020 - 09/30/2021</i>

Public Health

Phoenixville Community Health Foundation	\$ 12,000.00	07/01/2021	Phoenixville Community Health Foundation Grant
Contract / Award - Renewal		06/30/2022	No New Positions - No County Match
001-478000-367200-15400502-4780003-FY2021			Other Funding = \$12,000.00

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/10/2021Hires and Rehires

1. Employee : Bah, Jariah
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : P03
Compensation : \$ 60,450.00(A)
Effective Date : 11/22/2021
2. Employee : Cooper, Sabiene G
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N01
Compensation : \$ 29,250.00(A)
Effective Date : 11/22/2021
3. Employee : D'Lauro, Thomas A
Department : 603000 - Chester Cty Conservation Dist
Job : 020940 - Resource Conservationist I
Salary Grade : E02
Compensation : \$ 46,924.80(A)
Effective Date : 11/15/2021
4. Employee : Davis, Charles E
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 41,939.04(A)
Effective Date : 11/15/2021
5. Employee : Enehizena, Melvin
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 41,939.04(A)
Effective Date : 11/15/2021
6. Employee : Escalante, Jose DeJesus
Department : 467100 - Pocopson Housekeeping
Job : 041711 - Housekeeper
Salary Grade : N01
Compensation : \$ 29,250.00(A)
Effective Date : 11/22/2021
7. Employee : Fink, John Mathew
Department : 251320 - ES Fire Services
Job : 030486 - Training Officer
Salary Grade : E02
Compensation : \$ 46,924.80(A)
Effective Date : 11/15/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/10/2021Hires and Rehires

8. Employee : Gallagher, Daniel J
Department : 478120 - Population Health
Job : 230435 - Site Commander
Salary Grade :
Compensation : \$ 24.21(H)
Effective Date : 11/22/2021
9. Employee : Horton, Victoria D
Department : 451145 - Children, Youth and Families
Job : 048559 - GPS Specialist
Salary Grade : T04
Compensation : \$ 37,005.15(A)
Effective Date : 11/15/2021
10. Employee : Loftus, Traci
Department : 129000 - District Attorney
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 29,216.46(A)
Effective Date : 11/15/2021
11. Employee : Malampy, Thomas M
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 41,939.04(A)
Effective Date : 11/15/2021
12. Employee : Milbourne, Sheree N
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : P01
Compensation : \$ 39,000.00(A)
Effective Date : 11/22/2021
13. Employee : Mitchell, Mia R
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 11/08/2021
14. Employee : Schoch, Kara C
Department : 603000 - Chester Cty Conservation Dist
Job : 020940 - Resource Conservationist I
Salary Grade : E02
Compensation : \$ 46,924.80(A)
Effective Date : 11/15/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/10/2021

Hires and Rehires

15. Employee : Shannon, Sean E
Department : 251315 - Safety and Security
Job : 041381 - Safety & Security Operator
Salary Grade : N03
Compensation : \$ 35,909.12(A)
Effective Date : 11/15/2021
16. Employee : Wilson, Shai Anthony Nicole
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : P01
Compensation : \$ 39,000.00(A)
Effective Date : 11/22/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/10/2021Transfers

17. Employee : Bantoe, David G

ProposedCurrent

Department : 453205 - Chester County Youth Center
Job : 040650 - Youth Center Officer I
Salary Grade : N04
Compensation : \$ 39,472.16(A)
Effective Date : 11/06/2021

453205
806210
\$ 16.48(H)
04/10/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/10/2021

Promotions

18. Employee : Bachman, Cody

Proposed

Current

Department	:	221000	-	Adult Probation	221000
Job	:	048784	-	Probation Officer I-AP	030493
Salary Grade	:	U04			U02
Compensation	:	\$ 42,434.00(A)			\$ 39,680.00(A)
Effective Date	:	11/20/2021			07/03/2021

19. Employee : Collins, Elizabeth A

Proposed

Current

Department	:	070000	-	Recorder of Deeds	070000
Job	:	040147	-	Document Recording Tech II	040779
Salary Grade	:	N04			N03
Compensation	:	\$ 39,420.87(A)			\$ 38,272.69(A)
Effective Date	:	11/20/2021			04/10/2021

20. Employee : Wright, Jennifer Jeanne

Proposed

Current

Department	:	221000	-	Adult Probation	221000
Job	:	020151	-	Probation Supv II / Trng Coord	048251
Salary Grade	:	E06			U07
Compensation	:	\$ 66,100.32(A)			\$ 53,188.00(A)
Effective Date	:	11/20/2021			07/03/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/10/2021End of Employment

21. Employee : Avant, Emerald D
Department : 461210 - Pocopson Nursing Care
Job : 350260 - LPN
Effective Date : 10/21/2021
22. Employee : Bader, Erica L
Department : 589000 - Libraries P/T
Job : 805010 - Library Page
Effective Date : 11/12/2021
23. Employee : Bailey, Jordan C
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 11/01/2021
24. Employee : Bunjo, Matthew B
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 11/05/2021
25. Employee : Canale, Alexis L
Department : 251315 - Safety and Security
Job : 041381 - Safety & Security Operator
Effective Date : 11/03/2021
26. Employee : Caputo, Mark William
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 10/24/2021
27. Employee : Cross, Robert A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 10/28/2021
28. Employee : DeShields, Zhane D
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 11/20/2021
29. Employee : Euler, Michael J
Department : 065000 - Public Defender
Job : 241210 - Interviewer Verifier
Effective Date : 11/05/2021
30. Employee : Gantt, Shanice
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Effective Date : 11/13/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/10/2021End of Employment

31. Employee : Hillebrecht, Susan J
Department : 120000 - Court Administration
Job : 803710 - Tipstaff
Effective Date : 10/26/2021
32. Employee : Lam, Michael J
Department : 251110 - ES PublicSafetyTrainingCampus
Job : 040559 - Training Systems Specialist
Effective Date : 11/13/2021
33. Employee : Lusk, Michael J
Department : 126000 - Clerk of Courts
Job : 020609 - Admin Support Servcs Coord I
Effective Date : 11/20/2021
34. Employee : Magness, Jaclyn
Department : 135000 - Domestic Relations
Job : 040271 - Intake Coordinator
Effective Date : 12/04/2021
35. Employee : Morton IV, Albert A
Department : 451145 - Children, Youth and Families
Job : 048559 - GPS Specialist
Effective Date : 11/02/2021
36. Employee : Moyer, Karen Kay
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 11/18/2021
37. Employee : Orozco Luna, Gabriela
Department : 478210 - Nursing
Job : 041123 - SSS III
Effective Date : 01/08/2022
38. Employee : Rowe, Stephen L
Department : 129000 - District Attorney
Job : 020336 - Criminal Justice Computr Analy
Effective Date : 10/25/2021
39. Employee : Schurr, Kirsten
Department : 126000 - Clerk of Courts
Job : 010480 - Deputy Clerk Of Courts
Effective Date : 11/30/2021
40. Employee : Smith, John E
Department : 589000 - Libraries P/T
Job : 805010 - Library Page
Effective Date : 11/07/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/10/2021End of Employment

41. Employee : Sullins, Alyssa
Department : 588300 - Parks Nottingham
Job : 240783 - SSS III (PT)
Effective Date : 10/04/2021
42. Employee : Toney, Maddison
Department : 478210 - Nursing
Job : 030582 - Communicable Disease Specialist
Effective Date : 11/25/2021
43. Employee : Watson, Monica A
Department : 015000 - Procurement & General Services
Job : 020231 - Senior Buyer
Effective Date : 01/08/2022
44. Employee : Watson, Shantay M
Department : 135000 - Domestic Relations
Job : 048644 - Enforcement Officer
Effective Date : 11/11/2021
45. Employee : Williams, Lynnette A
Department : 135000 - Domestic Relations
Job : 040510 - SSS V
Effective Date : 11/20/2021
46. Employee : Wright, Myoshi C
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 11/03/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/10/2021Retirements

47. Employee : Closson, Donna L
Department : 491100 - Dept of Community Development
Job : 040055 - Account Clerk IV
Effective Date : 12/04/2021
48. Employee : Johnson, Scott A
Department : 251200 - Public Safety Communications
Job : 040200 - Telecommunicator III
Effective Date : 11/27/2021
49. Employee : Lee, Robert J
Department : 014200 - Human Resources/LTD
Job : 040920 - Correctional Officer I
Effective Date : 02/01/2022
50. Employee : Mast, Lynne M
Department : 478210 - Nursing
Job : 030580 - Public Health Nurse
Effective Date : 11/06/2021
51. Employee : Sharif, Margaret T
Department : 589100 - Chester County Library
Job : 030350 - Librarian II
Effective Date : 12/04/2021
52. Employee : Sutton Sr, Douglas L
Department : 210000 - Chester County Prison
Job : 040550 - Correctional Officer II
Effective Date : 12/04/2021
53. Employee : Zaber, Bernard W
Department : 451142 - Managed Behavioral Healthcare
Job : 020065 - Finance Director-OMBH
Effective Date : 12/04/2021

Date	Department Name	Fund	Org	Account	Project	Activity	Bud Ref	Amount	Account Description	Change to Budget
10-Nov-2021	Public Health	001	478000	331231	00000019	4780006		\$ 810,000	Fed-Penn Emerg Mngement Agency	Net Increase: +\$810,000
	Public Health	001	478120	420000	00000019	4780006		\$ 810,000	Materials and Services	
									To align budget with anticipated revenue and expenditures related to COVID-19.	
10-Nov-2021	Non-Departmental	001	000000	331231	00000019	0000001		\$ (810,000)	Fed-Penn Emerg Mngement Agency	Net Change (\$810,000)
	Non-Departmental	001	902100	442000	00000019	9021001		\$ (810,000)	To Organizations	
									To decrease CARES rollover budget for Health Department use.	
10-Nov-2021	Non-Departmental	001	000000	331231	00000019	0000001		\$ (107,000)	Fed-Penn Emerg Mngement Agency	Net Change (\$107,000)
	Non-Departmental	001	902100	442000	00000019	9021001		\$ (107,000)	To Organizations	
									To decrease CARES rollover budget for Department of Community Development use.	
10-Nov-2021	Parks	122	588100	420000	00000000	5880001		\$ 150,000	Materials and Services	Net Change \$245,000
	Parks	122	588100	442000	00000000	5880001		\$ 95,000	To Organizations	
	Parks	122	588100	369290	00000000	5880001		\$ 245,000	Misc Revenues	
									To adjust budget for anticipated revenues and expenditures.	
10-Nov-2021	Capital Imprvovement Fund	357	588950	471700	80400029	3570001		\$ 1,522,706	Land Improvements	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		\$ (1,522,706)	Unappropriated	
									To adjust budget for Schuylkill River Trail - Phase II.	