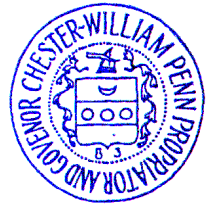




THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA **COMMISSIONERS' MEETING**

May 11, 2022

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- Proclamation – Mental Health Awareness Month
- Proclamation – Law Enforcement Blue Ribbon Week
- Proclamation – National Prevention Week
- Executive Session – The Board of Commissioners met in Executive Session on Wednesday, April 27, 2022, Thursday, April 28, 2022, and Monday, May 9, 2022 to discuss personnel and legal matters.

4. PUBLIC COMMENT ON AGENDA

5. ADOPTION OF AGENDA

6. CONSENT AGENDA – A single vote will approve the following routine items of business without discussion, unless individual agenda item action is requested by a Commissioner:

- a. **Minutes of the April 27, 2022 Meeting**
- b. **Bid Award for Exton Library Front Parking Lot Modifications**
- c. **Resolution No. 28-22**
Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in West Bradford Township.
- d. **Resolution No. 29-22**
Resolution authorizing the submittal and modification of Pennsylvania Department of Transportation DOT Grant Electronic Objects.
- e. **Memorandum of Understanding**
First amendment to the existing 2009 Southeastern Pennsylvania (SEPA RTF) Mutual Aid and Intergovernmental Cooperation Agreement made and entered into on the 22nd day of February, 2022.

f. Contracts

DCIS

Contract Amendment

With: Rimini Street, Inc.

Amount: \$5,292.00

Purpose: PeopleSoft and Oracle Support Services

Term: 05/11/2022-12/31/2024

Drug and Alcohol Services

Contract

With: Comcast Cable Communications Management

Amount: \$18,000.00

Purpose: Prevention Advertising Services

Term: 07/01/2022-06/30/2023

Emergency Services

Contract Amendment

With: Intergraph Corporation

Amount: \$24,051.30

Purpose: Software development to integrate the Locution automated alerting of Fire and EMS units and the Computer Aided Dispatch System

Term: 05/11/2022-Until complete

Human Services

Contract

With: Chester County Food Bank

Amount: \$850,000.00

Purpose: Purchase, management, and distribution of food under the Emergency Food Assistance and State Food Purchase Programs

Term: 07/01/2022-06/30/2024

MH/IDD

Contract

With: Cerebral Palsy Association

Amount: \$590,247.00

Purpose: Early Intervention Services

Term: 07/01/2022-06/30/2023

Contract

With: Educational Based Services, LLC

Amount: \$117,903.00

Purpose: Early Intervention Services

Term: 07/01/2022-06/30/2023

Contract

With: Sunny Days Early Childhood Development Services Inc.

Amount: \$536,370.00

Purpose: Early Intervention Services

Term: 07/01/2022-06/30/2023

Contract

With: Theraplay, Inc.

Amount: \$126,874.00

Purpose: Early Intervention Services

Term: 07/01/2022-06/30/2023

Contract

With: Creative Health Services, Inc.

Amount: \$24,634.00

Purpose: Outpatient, Administrative Management, and Certified Peer Support services

Term: 07/01/2022-06/30/2023

Parks and Preservation

Contract

With: Hougar Farms, LLC

Amount: \$0.00

Purpose: Lease of 22.73 acres of farmland in Black Rock Sanctuary

Term: 05/11/2022-05/10/2027

Contract

With: Silver Maple Family Farms, LLC

Amount: \$0.00

Purpose: Lease of 38.11 acres of farmland in Nottingham County Park

Term: 05/11/2022-05/10/2027

Contract

With: Martin, Mark R.

Amount: \$0.00

Purpose: Lease of 117.50 acres of farmland in Wolf's Hollow County Park

Term: 05/11/2022-05/10/2027

Contract

With: Anderson, Kathleen M.

Amount: \$74,277.27

Purpose: 15.98 acres of farmland in Elk Township owned by Kathleen M. Anderson

Term: 05/11/2022-Until complete

Public Health Admin

Contract Amendment

With: Event Medical Solutions

Amount: \$0.00

Purpose: COVID-19 standalone Paramedic Services and a Mobile Vaccination Unit

Term: 05/12/2022-06/30/2023

Contract
With: Bacon, Seth
Amount: \$12,000.00
Purpose: Professional Services for a Qualified Soil Scientist
Term: 06/17/2022-06/16/2025

Contract
With: Melrath, Chelsea
Amount: \$178,770.00
Purpose: Professional Services
Term: 07/01/2022-06/30/2025

Youth Center
Contract Amendment
With: Human Services, Inc.
Amount: \$42,750.00
Purpose: Psychiatric Consultation Services
Term: 07/01/2022-06/30/2023

Contract
With: Wyoming County
Amount: \$0.00
Purpose: Bed space rental at the Chester County Youth Center
Term: 05/11/2022-06/30/2022

g. HR Agenda

Hires and rehires
Transfers
Promotions
Ends of Employment
Retirements

h. Budget Change 07-22

Department: Water Resources
Amount: \$80,000
To budget revenue and expenditures for the Chester County
Conservation Plan update.

Capital Improvement Fund
No Net Change
To budget the Agricultural Conservation Easement Purchase,
Commonwealth Program, for Kathleen M. Anderson.

i. Vouchers as submitted by Controller

7. OLD BUSINESS – There are no items of old business.

8. NEW BUSINESS

a. Resolution No. 30-22

Resolution of the Chester County Commissioners authorizing Erik T. Walschburger to act when the Chief Clerk is absent or unavailable.

b. Contracts

Aging Services

Contract Amendment

With: Kennett Area Senior Center

Amount: \$17,252.00

Purpose: Needs of the facility and participants during the COVID-19 pandemic

Term: 07/01/2021-06/30/2022

Children, Youth, and Families

Contract Amendment

With: McDonald, Shannon K.

Amount: \$25,000.00

Purpose: Guardian Ad Litem Services

Term: 07/01/2021-03/31/2022

Contract

With: Haven Adoptions, Inc.

Amount: \$100,000.00

Purpose: Residential Placement Services

Term: 02/01/2022-06/30/2023

Community Development

Contract

With: Human Services, Inc.

Amount: \$40,000.00

Purpose: Emergency Rental Assistance Program

Term: 01/01/2022-12/31/2022

Contract

With: Community, Youth & Women's Alliance

Amount: \$52,200.00

Purpose: Emergency Shelter Operations related to COVID-19

Term: 01/01/2022-12/31/2022

Contract

With: WC Atkinson Memorial Community

Amount: \$83,656.00

Purpose: Emergency Shelter Operations related to COVID-19

Term: 01/01/2022-12/31/2022

Human Resources

Contract Amendment

With: Chadds Ford Alternacare, Inc.

Amount: \$0.00

Purpose: Temporary Staffing Services

Term: 01/01/2022-12/31/2022

Contract Amendment

With: General Healthcare Resources LLC

Amount: \$0.00

Purpose: Temporary Staffing Services

Term: 01/01/2022-12/31/2022

Voters Services

Contract Amendment

With: Wayne Moving & Storage Company

Amount: \$0.00

Purpose: Transportation of equipment for the 2022 Primary and General elections

Term: 05/01/2022-12/31/2022

c. Grants

Water Resources

Grant Award

With: Pennsylvania Department of Conservation and Natural Resources

Amount: \$80,000.00

Description: Chester County Rivers Conservation Plan Update

Term: 01/01/2022-12/31/2024

9. FINANCIAL MATTERS

a. 2022 First Quarter Budget Report

b. Settlement Agreements

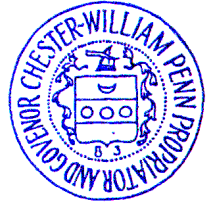
10. COMMISSIONER REPORTS

11. PUBLIC COMMENT

12. ADJOURNMENT



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
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**COMMISSIONERS' MEETING
&
PUBLIC HEARING ON SCHUYLKILL RIVER
PASSENGER RAIL AUTHORITY MINUTES**

April 27, 2022

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 AM on April 27, 2022 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Moskowitz asked Representative Joe Ciresi to lead the Pledge of Allegiance.

**PLEDGE OF
ALLEGIANCE**

3. ANNOUNCEMENTS

Commissioner Kichline read a Proclamation recognizing Humphrey Marshall Day, which was accepted by Conor Hepp, President of the Chester County Historical Society.

ANNOUNCEMENTS

Commissioner Maxwell read a Proclamation recognizing Active People Healthy Nation Week, which will be posted to the County's website.

Chair Moskowitz read a Proclamation recognizing Sexual Assault Awareness Month, which was accepted by Chris Zaccarelli, CEO of the Crime Victims' Center of Chester County.

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Thursday, April 7, 2022 and Monday, April 25, 2022 to discuss personnel and legal matters.

4. PUBLIC COMMENT ON AGENDA

Deb Swagely and Sandra Bowman spoke about the recognition of Sexual Assault Awareness Month and outlined their concerns surrounding certain books present and allowed in local public school libraries.

PUBLIC COMMENT

Barbara Powers referenced Budget Change 06-22 while expressing her concerns surrounding current election procedures.

There was no further public comment on agenda items.

(Consent Agenda)

5. ADOPTION OF AGENDA

Commissioner Maxwell made a motion to adopt the agenda.
Commissioner Kichline seconded the motion. Motion carried to adopt the April 27, 2022 Commissioners' Meeting agenda.

**ADOPTION OF
AGENDA**

- 6. CONSENT AGENDA** – Commissioner Kichline made a vote to approve the following routine items of business without discussion. Commissioner Maxwell seconded the motion. Motion carried to approve the following items:

CONSENT AGENDA

a. Minutes of the April 7, 2022 Commissioners' Meeting

Approval of Minutes

b. Resolution 22-22

Resolution 22-22

Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes for the North American Islamic Trust in Tredyffrin Township.

c. Resolution 23-22

Resolution 23-22

Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes for Tredyffrin/ Easttown School District in Tredyffrin Township.

d. Resolution 24-22

Resolution 24-22

Resolution of the Chester County Commissioners approving the Chester County Industrial Development Authority Next Generation Farmer Loan application/ project on behalf of John G. and Esther S. Stoltzfus.

e. Resolution 25-22

Resolution 25-22

Resolution of the Chester County Commissioners approving the Chester County Industrial Development Authority Next Generation Farmer Loan application/ project on behalf of Christian E. and Katie F. Stoltzfus.

f. Contracts

Contracts

Aging Services

Contract

With: Moore, Megan M.

Amount: \$30,000.00

Purpose: In-Home and Telecommunication

Psychological Consultant Services

Term: 05/01/2022-06/30/2024

Facilities

Contract Amendment

With: McCormick Taylor, Inc.

Amount: \$0.00

Purpose: Restricted Access Assessment of the

Brandywine Valley viaduct

Term: 05/01/2022-12/31/2022

(Consent Agenda)

Managed Behavioral Healthcare

Contract

With: Penn Psychiatric Center

Amount: \$361,724.00

Purpose: Expansion of CommonGround Services
for the HealthChoices Program

Term: 05/01/2022-12/31/2022

Public Health Admin

Contract

With: Hammond, Aliya M.

Amount: \$15,000.00

Purpose: Consumer Education Outreach in the
greater Coatesville area

Term: 04/27/2022-06/30/2022

g. Grants

Grants

Adult Probation, Parole, and Pretrial Services

Grant Application Renewal

With: Pennsylvania Commission on Crime and
Delinquency

Amount: \$429,068.00

Description: Intermediate Punishment Program
(State Intermediate Punishment/ Drug and
Alcohol Restrictive Intermediate Punishment)

Term: 07/01/2022-06/30/2023

Human Services

Grant Award Renewal

With: Pennsylvania Department of Human
Services

Amount: \$1,037,571.00

Description: Family Centers

Term: 07/01/2022-06/30/2025

Mental Health/ Intellectual and Developmental
Disabilities

Grant Application Renewal

With: Office of Mental Health and Substance
Abuse Services

Amount: \$240,000.00

Description: First Episode Psychosis Program

Term: 07/01/2022-06/30/2023

Grant Application Renewal

With: Pennsylvania Commission on Crime and
Delinquency

Amount: \$110,525.00

Description: Byrne Justice Assistance Grant
Program – Cross-System Re-entry Social Worker
for Prison

Term: 07/01/2022-03/31/2023

(Consent Agenda)

Planning Commission

Grant Award

With: Pennsylvania Department of Conservation
and Natural Resources

Amount: \$60,000.00

Description: Countywide Trail Plan - Planning

Term: 07/01/2022-12/31/2024

Public Health

Grant Award Renewal

With: Pennsylvania Department of Agriculture

Amount: \$6,750.00

Description: Farmers Market Nutrition Program

Term: 05/01/2022-12/31/2023

h. HR Agenda

Hires and rehires

Transfers

Promotions

Ends of employment

Retirements

HR Agenda

i. Budget Change 06-22

Department: Public Health

Amount: \$1,368.00

To establish a budget for the Farmers Market
Nutrition Program Grant

Budget Change 06-22

Department: Public Health

Amount: \$2,500.00

To establish a budget for the National
Environmental Health Association Grant

Department: Voter Services

Amount: \$99,283.00

To roll forward of the Election Security Grant
from 2021

Department: Voter Services

Amount: \$214,520.00

To budget for an increase in poll worker pay and
polling location compensation as authorized by
Resolution 13-22

Department: Public Safety Communications

Amount: \$80,885.00

To roll forward of the PEMA Interconnectivity
Grant from 2021

(Consent Agenda)

Department: Workforce Development
Amount: \$55,219.00
To establish budget for the PY19 Innovation
Technology Action Group Next Gen Industry
Partnership Grant

Department: Workforce Development
Amount: \$160,000.00
To establish budget for the PY20 Ag Connect
Next Gen Industry Partnership Grant

Department: Workforce Development
Amount: \$194,782.00
To establish budget for the PY20 Innovation
Technology Action Group Next Gen Industry
Partnership Grant

Capital Reserve Fund
No Net Change
To carry-forward the 2021 Alternate 9-1-1 Center
Infrastructure project

j. Vouchers as submitted by Controller

Vouchers

7. OLD BUSINESS

OLD BUSINESS

There were no items of old business.

**8. PUBLIC HEARING ON SCHUYLKILL RIVER
PASSENGER RAIL AUTHORITY**

PUBLIC HEARING

Commissioner Maxwell made a motion to open the public hearing for the Schuylkill River Passenger Rail Authority. Commissioner Kichline seconded the motion. Motion carried to open the public hearing.

Chester County Planning Commission's Executive Director, Brian O'Leary, gave a presentation outlining the authority. Mayor of Phoenixville Peter Urscheler, State Representative Joe Ciresi, and local residents Alex Tablokov and David Meadows each expressed their thanks to everyone involved with forming the authority, and their support of it on behalf of the community as a much needed revitalization. Deputy County Administrator Erik T. Walschburger noted the receipt of a letter supporting the establishment of the Authority that was sent by State Senators representing Berks, Chester, and Montgomery Counties. Representative Ciresi submitted a letter of support from State Representatives representing the tri-county region. Both letters are attached to these meeting minutes.

Commissioner Kichline made a motion to close the public hearing for the Schuylkill River Passenger Rail Authority. Commissioner Maxwell seconded the motion. Motion carried to close the public hearing.

9. NEW BUSINESS

NEW BUSINESS

a. Resolution 26-22

Resolution 26-22

Commissioner Maxwell made a motion to approve Resolution 26-22 authorizing the County to incorporate, jointly with the counties of Berks County, Pennsylvania and Montgomery County, Pennsylvania, to form the Schuylkill River Passenger Rail Authority. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 26-22.

b. Resolution 27-22

Resolution 27-22

Commissioner Kichline made a motion to approve Resolution 27-22 requesting appropriate funding to support the increased demand for services within the mental health system in the FY 2022-2023 State Budget. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 27-22.

c. Contracts

Contracts

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Contracts Agenda.

d. Grants

Grants

Commissioner Kichline made a motion to approve the Grants Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Grants Agenda.

10. COMMISSIONER REPORTS

COMMISSIONER REPORTS

Commissioner Maxwell reported that Saturday, April 30, 2022 is National Adopt a Shelter Pet Day and encouraged everyone to adopt a pet into a loving home if they are able and interested.

Commissioner Kichline reported that she recently attended a Pennsylvania Bar Election Law Seminar and encouraged her colleagues to consider inviting an outside party to review the County's current election procedures.

11. PUBLIC COMMENT

PUBLIC COMMENT

Jane Joyce, Bobbie Cerig, Dave Schumaker, Sandra Bowman, Amanda Prince, Steve Larick, Joanne Bamber, Deb Swagely, Mary Bellemey, Daryl Campbell, Stephanie O'Brien, Karen Lampe, Sues S., Gary Heasley, and an unnamed individual expressed their concern over current election procedures and expressed their support for an audit of previous elections.

Michael Taylor, Solicitor for the Republican Committee of Chester County, asked if his recommended changes for ballot drop box procedures will be incorporated for the upcoming Primary Election.

(Consent Agenda)

Lynn Strauss, Jeff Hucakbee, Catherine Miller, and Ginny Kerslake expressed their support of the Board and the current elections procedures.

A woman speaking on behalf of Remy Way, who was unable to attend, expressed Remy's concern over the salary rates for part-time county employees.

There was no further public comment.

12. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell. Motion carried to adjourn the meeting. Meeting adjourned at 12:23 PM.

ADJOURNMENT

A handwritten signature in black ink, appearing to read 'T. Pettit', with a stylized flourish at the end.

Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel

Senate of Pennsylvania



April 18th, 2022

Berks County Commissioners
633 Court Street, 13th Floor
Reading, PA 19601

Chester County Commissioners
313 West Market Street
West Chester, PA 19380

Montgomery County Commissioners
One Montgomery Plaza
Norristown, PA 19401

Re: Support for the Formation of the Schuylkill River Passenger Rail Authority

Dear County Commissioners:

As state legislators representing the tri-county region of Berks, Chester, and Montgomery counties, we are writing to support the formation of the Schuylkill River Passenger Rail Authority (SRPRA) by your respective counties. With the transformative potential of restoring passenger train service to the Schuylkill River Valley, the formation of this authority would be an important step to unlocking far-reaching benefits for our region.

Since the termination of passenger train service west of Norristown in the early 1980s, the region has seen rapid population growth, development, and worsening traffic congestion. The restoration of passenger train service to this region would spur job creation and economic development, relieve traffic congestion, support community revitalization, boost property values, provide environmental benefits, and promote equity and inclusion for underserved populations. A TEMS study supports this project's potential as a major economic driver, projecting that it would generate almost \$1.4 billion in new regional income and increase property values by over \$1 billion over 30 years.

Bringing back train service has been identified as not only technically feasible and economically viable but was also found in a Fall 2021 study as the best option for Route 422 traffic congestion relief. Passenger rail is an effective and efficient way to move people along the corridor, and it will open up access to new job markets and economic opportunities for residents of Reading, Philadelphia, and communities along the train line, as well as provide access to dining, entertainment, educational, and cultural venues throughout the region. This will bring significant improvements in quality of life, support downtown revitalization efforts, and dramatically increase local, state, and federal tax revenues.

April 18, 2022
County Commissioners
Schuylkill River Passenger Rail Authority

Forming the Schuylkill River Passenger Rail Authority is an important next step on the path to restoring passenger train service and would allow the project to obtain state and federal funding, execute necessary contracts, select a service operator, and perform other work necessary for train service. With unprecedented federal funding available for new passenger rail service and Amtrak's demonstrated interest in this corridor through their Amtrak Connects Us vision, we need to seize this opportunity and continue building momentum for this project.

Creating an authority will allow the project to continue moving forward and get us closer to achieving significant benefits for Berks, Chester, and Montgomery counties. We hope that you will support creation of the SRPRA at your April commissioners' meetings. Thank you for your consideration.

Sincerely,



Judith Schwank
State Senator - 11th District



Art Haywood
State Senator - 4th District



Tim Kearney
State Senator - 26th District



Amanda Cappelletti
State Senator - 17th District



John Kane
State Senator - 9th District



Katie Muth
State Senator - 44th District



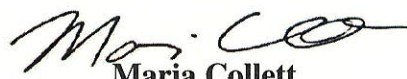
David Argall
State Senator - 29th District



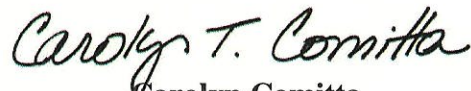
Scott Martin
State Senator - 13th District



Bob Mensch
State Senator - 24th District



Maria Collett
State Senator - 12th District



Carolyn Comitta
State Senator - 19th District

JOSEPH CIRESI, MEMBER
146TH LEGISLATIVE DISTRICT

125A EAST WING
P.O. BOX 202146
HARRISBURG, PENNSYLVANIA 17120-2146
(717) 783-4086
FAX: (717) 705-1891

PARK TOWNE PLAZA
301 N. LEWIS RD., SUITE 140C
ROYERSFORD, PENNSYLVANIA 19468
(484) 200-8265
FAX: (484) 200-8275



House of Representatives
COMMONWEALTH OF PENNSYLVANIA
HARRISBURG

COMMITTEES

POLICY, VICE CHAIR
EDUCATION
TOURISM & RECREATIONAL DEVELOPMENT,
ARTS & ENTERTAINMENT SUBCOMMITTEE, CHAIR
COMMERCE
GAMING OVERSIGHT

CAUCUSES

BIPARTISAN FILM CAUCUS, CO-CHAIR
LITTER CAUCUS, CO-CHAIR
ANIMAL PROTECTION CAUCUS
ARTS & CULTURE CAUCUS
CLIMATE CAUCUS
EARLY CHILDHOOD EDUCATION CAUCUS

BOARDS

PA COUNCIL ON THE ARTS
SPECIAL EDUCATION FUNDING COMMISSION

March 31, 2022

Berks County Commissioners
633 Court Street, 13th Floor
Reading, PA 19601

Chester County Commissioners
313 West Market Street
West Chester, PA 19380

Montgomery County Commissioners
One Montgomery Plaza
Norristown, PA 19401

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through their Amtrak Connects Us vision, we need to seize this opportunity and continue building momentum for this project.

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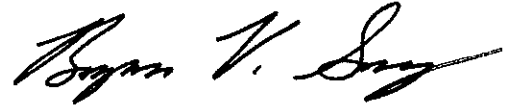
Sincerely,



Representative Joe Ciresi
146th Legislative District



Representative Tracy Pennycuik
147th Legislative District



Representative Ben Sanchez
153rd Legislative District



Representative Kristine Howard
167th Legislative District



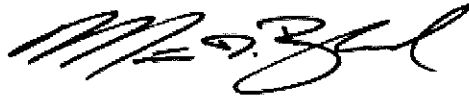
Representative Danielle Friel Otten
155th Legislative District



Representative Mark Gillen
128th Legislative District



Representative Tim Briggs
149th Legislative District



Representative Matthew Bradford
70th Legislative District



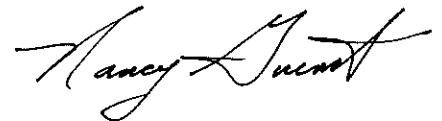
Representative Mark Rozzi
126th Legislative District



Representative Milou Mackenzie
131st Legislative District



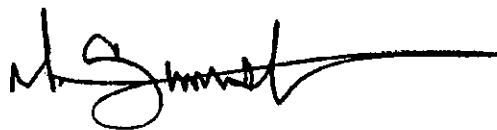
Representative Christina Sappey
158th Legislative District



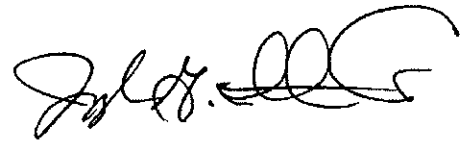
Representative Nancy Guent
152nd Legislative District



Representative Tim Hennessey
26th Legislative District



Representative Melissa Shusterman
157th Legislative District



Representative Joe Webster
150th Legislative District



Representative Jerry Knowles
124th Legislative District



Representative Manuel Guzman
127th Legislative District

Commissioners Agenda 05/11/2022

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

Exton Library Front Parking Lot Modifications, Bid #357109-1392E (Re-bid):

Donald E. Reisinger, Inc.

\$490,200.00

Other bids submitted:

None

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 28-22**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS
AUTHORIZING THE EXONERATION OF CERTAIN COUNTY TAXES**

WHEREAS, located in West Bradford Township, Chester County, Pennsylvania, is real property designated as tax parcel 50-5-119.17 which is subject to certain County taxes; and

WHEREAS, the property was acquired by West Bradford Township in April 2022 for use as open space; and

WHEREAS, the Chester County Board of Assessment Appeals granted tax-exempt status effective the 2022 school tax year; and

WHEREAS, 2009-2022 County taxes have accrued on this property totaling \$4,517.62 for which West Bradford Township is requesting exoneration; and

WHEREAS, there are neither Downingtown Area School District nor West Bradford Township taxes outstanding.

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the foregoing, the County of Chester, at the request of West Bradford Township, does hereby exonerate the 2009-2022 County taxes and fees as currently accrued on the aforementioned tax parcel.

This Resolution adopted this _____ day of _____, 2022, by the Board of County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 29-22**

**RESOLUTION AUTHORIZING THE SUBMITTAL AND MODIFICATION OF
PENNSYLVANIA DEPARTMENT OF TRANSPORTATION DOTGRANT
ELECTRONIC OBJECTS**

WHEREAS, the County of Chester, Commonwealth of Pennsylvania, (the “County”) is a Third-Class County and a political subdivision organized and existing under the laws of the Commonwealth of Pennsylvania (the “Commonwealth”); and

WHEREAS, the County of Chester, through its governmental departments works with the Commonwealth of Pennsylvania’s Department of Transportation on various projects; and

WHEREAS, Pennsylvania’s Department of Transportation uses an electronic platform which requires users across the Commonwealth to be pre-authorized in order to access, receive, input into and use the platform; and

WHEREAS, the County of Chester’s staff who work with Pennsylvania’s Department of Transportation on various projects need access to the electronic platform in order to perform their duties. Only individuals who are duly authorized may access said platform. Accordingly, the Chester County staff holding the positions set forth in attachment A to this resolution should be authorized to enter and receive information into the electronic platform as needed; and

NOW THEREFORE BE IT RESOLVED, by the authority of the Board of Commissioners of the County of Chester that any staff members holding the position titles listed on Attachment A are authorized to submit and modify the dotGrant electronic objects as indicated in Attachment A. This resolution shall remain in effect until rescinded or replaced with a new resolution.

THIS RESOLUTION, adopted this _____ day of _____, 2022, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

**RESOLUTION AUTHORIZING THE SUBMITTAL AND
MODIFICATION
OF PENNSYLVANIA DEPARTMENT OF TRANSPORTATION
DOTGRANT OBJECTS**

Be it resolved, by the authority of the County of Chester that any individual holding the position title(s) listed below

(Name of Governing Body, e.g. Board of Directors, etc.)

is authorized to submit and modify the dotGrant electronic objects indicated below. This resolution shall remain in effect until rescinded or replaced with a new resolution.

	Registration - Organization Core Info	Grant Applications	Projecte d Legacy	Unaudited Actual Legacy Budget	Audited Actual Legacy	Grant Agreement Execution	Invoices	Progre ss
Position Title:	Accountant II, DHS	Accountant II, DHS	Accountant II, DHS	Accountant II, DHS		Accountant II, DHS	Accountant II, DHS	Accountant II, DHS
Position Title:	Planner/Program Specialist II, DHS	Planner/Progra m Specialist II, DHS	Planner/Prog ram Specialist II, DHS	Planner/Program Specialist II, DHS		Planner/Progra m Specialist II, DHS	Planner/Progra m Specialist II, DHS	Planner/Prog ram Specialist II, DHS
Position Title:	Fiscal Operations Director, DHS	Fiscal Operations Director, DHS	Fiscal Operations Director, DHS	Fiscal Operations Director, DHS		Fiscal Operations Director, DHS	Fiscal Operations Director, DHS	Fiscal Operations Director, DHS
Position Title:	Director, DHS	Director, DHS	Director, DHS	Director, DHS	Director, DHS	Director, DHS	Director, DHS	Director, DHS
Position Title:	Sr. Financial Analyst, Finance	Sr. Financial Analyst, Finance	Sr. Financial Analyst, Finance	Sr. Financial Analyst, Finance	Sr. Financial Analyst, Finance	Sr. Financial Analyst, Finance	Sr. Financial Analyst, Finance	Sr. Financial Analyst, Finance
Position Title:	Contract Manager, Rover CT	Contract Manager, Rover CT	Contract Manager, Rover CT	Contract Manager, Rover CT		Contract Manager, Rover CT	Contract Manager, Rover CT	Contract Manager, Rover CT
Position Title:	Operations Manager, Rover CT	Operations Manager, Rover CT	Operations Manager, Rover CT	Operations Manager, Rover CT		Operations Manager, Rover CT	Operations Manager, Rover CT	Operations Manager, Rover CT
Position Title:	President, Rover CT	President, Rover CT	President, Rover CT	President, Rover CT	President, Rover CT	President, Rover CT	President, Rover CT	President, Rover CT

(Consent Agenda)

I Marian D. Moskowitz, Chair of the Chester County Board of Commissioners for the County of Chester

do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the

Chester County Board of Commissioners held the ____ day of _____, 2022
(Name of Governing Body)

By: _____
(Signature and Official Title) (Date)

ATTEST:

(Name of Governing Body)

By: _____
(Signature and Official Title) (Date)

* PennDOT requires the Audited Actual Legacy Budget to be submitted by the chief operating officer (such as Executive Director, General Manager, etc.).

FIRST AMENDMENT TO SOUTHEASTERN PENNSYLVANIA (SEPA RTF)
MUTUAL AID AND COOPERATION AGREEMENT OF 2009

THIS AMENDMENT to the existing 2009 Mutual Aid and Intergovernmental Cooperation Agreement, MADE AND ENTERED INTO THE 22nd DAY OF FEBRUARY, 2022, among the following political subdivisions of the Commonwealth of Pennsylvania, by their duly elected and incumbent Board of County Commissioners and Governing Executives, Montgomery County, Berks County, Bucks County, Chester County and the City of Philadelphia, hereafter collectively referred to as “Political Subdivisions”.

WHEREAS, attached is the original Mutual Aid and Cooperation Agreement entered by the Political Subdivisions September, 2009.

NOW, THEREFORE, WITNESSETH: that, for and in consideration of mutual promises and agreements contained herein, the Political Subdivisions hereby agree as follows:

1. The 2009 Mutual Aid agreement is hereby amended.
2. Montgomery County shall be deemed the “agent” of each of the Political Subdivisions for the purpose set forth in Paragraph 13 of the 2009 Agreement.
3. Berks County is hereby added to the existing SEPA RTF as the sixth (6th) member county.
4. Berks County is added for the sole purpose of their State Homeland Security Grant Program management.
5. Voting rights for Berks County may be added via majority vote of the five (5) original SEPA RTF members (Chester, Bucks, Delaware, Montgomery and the City of Philadelphia).
6. Each of the Political Subdivisions signing this Amendment, by their signature, agrees to this Amendment.
7. Each of the Political Subdivisions signing this Amendment acknowledge that in all other respects the original 2009 Agreement shall remain in full force and effect with no other terms of that agreement being amended hereby.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

(Consent Agenda)

FIRST AMENDMENT TO 2009 "SEPA RTF" MUTUAL AID AGREEMENT
SIGNATURE PAGE
MONTGOMERY COUNTY

IN WITNESS HEREOF, the parties hereto have signed this "First Amendment to the 2009 Mutual Aid Agreement" the day and year first above written.

Attest

MONTGOMERY COUNTY

By.....

.....

.....

Solicitor

.....

FIRST AMENDMENT TO 2009 "SEPA RTF" MUTUAL AID AGREEMENT
SIGNATURE PAGE
CHESTER COUNTY

IN WITNESS HEREOF, the parties hereto have signed this "First Amendment to the 2009 Mutual Aid Agreement" the day and year first above written.

Attest

CHESTER COUNTY

By.....

.....

.....

Solicitor

.....

(Consent Agenda)

FIRST AMENDMENT TO 2009 “SEPA RTF” MUTUAL AID AGREEMENT
SIGNATURE PAGE
DELAWARE COUNTY

IN WITNESS HEREOF, the parties hereto have signed this “First Amendment to the 2009 Mutual Aid Agreement” the day and year first above written.

Attest

By: **Brian Zidek, Delaware County Council Chair**

Signature:.....

.....
Anne Coogan, County Clerk

FIRST AMENDMENT TO 2009 “SEPA RTF” MUTUAL AID AGREEMENT
SIGNATURE PAGE
BERKS COUNTY

IN WITNESS HEREOF, the parties hereto have signed this “First Amendment to the 2009 Mutual Aid Agreement” the day and year first above written.

Attest

BERKS COUNTY

By.....

.....

.....

Solicitor

.....

(Consent Agenda)

FIRST AMENDMENT TO 2009 "SEPA RTF" MUTUAL AID AGREEMENT
SIGNATURE PAGE
BUCKS COUNTY

IN WITNESS HEREOF, the parties hereto have signed this "First Amendment to the 2009 Mutual Aid Agreement" the day and year first above written.

Attest

BUCKS COUNTY

By.....

.....

.....

Solicitor

.....

(Consent Agenda)

FIRST AMENDMENT TO 2009 “SEPA RTF” MUTUAL AID AGREEMENT
SIGNATURE PAGE
CITY OF PHILADELPHIA

IN WITNESS HEREOF, the parties hereto have signed this “First Amendment to the 2009 Mutual Aid Agreement” the day and year first above written.

Approve as to Form

CITY OF PHILADELPHIA

By.....

.....
Solicitor

.....

.....

May 11, 2022

Page 1
20220511

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/11/2022

Hires and Rehires

1. Employee : Bakken, Eugenia M
Department : 210000 - Chester County Prison
Job : 040870 - Account Clerk II
Salary Grade : N04
Compensation : \$ 34,538.14(A)
Effective Date : 05/16/2022
2. Employee : Bomm, Brad
Department : 132000 - Register of Wills/Orphans' Crt
Job : 040450 - Account Clerk III
Salary Grade : N06
Compensation : \$ 40,108.36(A)
Effective Date : 05/16/2022
3. Employee : Butts, Megan K
Department : 451143 - Office of Aging Services
Job : 048253 - Aging Community Service Coord
Salary Grade : T04
Compensation : \$ 38,914.93(A)
Effective Date : 05/16/2022
4. Employee : DeMatteo, Laura H
Department : 085100 - Planning
Job : 020173 - Heritage Preservation Coord
Salary Grade : E06
Compensation : \$ 64,563.36(A)
Effective Date : 08/22/2022
5. Employee : Dewees, Peter G
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Salary Grade : N04
Compensation : \$ 37,498.55(A)
Effective Date : 05/23/2022
6. Employee : Diaz, Amy J
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 42,434.00(A)
Effective Date : 05/31/2022
7. Employee : Hays, Jonathan B
Department : 251315 - Safety and Security
Job : 041381 - Safety & Security Operator
Salary Grade : N03
Compensation : \$ 35,909.12(A)
Effective Date : 05/02/2022

May 11, 2022

Page 2
20220511

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/11/2022

Hires and Rehires

8. Employee : Huff, Brittany L
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Salary Grade : N04
Compensation : \$ 37,498.55(A)
Effective Date : 05/23/2022
9. Employee : Jensen, Tyler Eric
Department : 012000 - Finance
Job : 030220 - Financial Analyst
Salary Grade : E05
Compensation : \$ 60,000.00(A)
Effective Date : 05/16/2022
10. Employee : Johnson Sr, Almalik J
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 46,400.00(A)
Effective Date : 05/16/2022
11. Employee : Kolvereid, Jennifer Laura Baxendell
Department : 085100 - Planning
Job : 240510 - SSS V
Salary Grade :
Compensation : \$ 27.94(H)
Effective Date : 05/23/2022
12. Employee : Lugo, Haley M
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Salary Grade :
Compensation : \$ 20.00(H)
Effective Date : 05/23/2022
13. Employee : Malmstrom, Erik
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 42,434.00(A)
Effective Date : 05/31/2022
14. Employee : Marra, Catherine
Department : 589000 - Libraries P/T
Job : 240830 - Library Assistant III PT
Salary Grade :
Compensation : \$ 20.20(H)
Effective Date : 05/16/2022

May 11, 2022

Page 3
20220511

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/11/2022

Hires and Rehires

15. Employee : Melville, Amber M
Department : 251315 - Safety and Security
Job : 041381 - Safety & Security Operator
Salary Grade : N03
Compensation : \$ 35,909.12(A)
Effective Date : 05/09/2022
16. Employee : Pinkerton, Alexander
Department : 131000 - Prothonotary
Job : 040510 - SSS V
Salary Grade : N05
Compensation : \$ 36,796.66(A)
Effective Date : 05/16/2022
17. Employee : Purnell, Jana R
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : P01
Compensation : \$ 39,000.00(A)
Effective Date : 05/23/2022
18. Employee : Quist, Andrew
Department : 065000 - Public Defender
Job : 030423 - Attorney I
Salary Grade : L01
Compensation : \$ 62,400.00(A)
Effective Date : 05/09/2022
19. Employee : Rodriguez, Christopher A
Department : 603000 - Chester Cty Conservation Dist
Job : 020940 - Resource Conservationist I
Salary Grade : E02
Compensation : \$ 55,510.00(A)
Effective Date : 05/31/2022
20. Employee : Sankaran, Alex K
Department : 085100 - Planning
Job : 030480 - Planner II
Salary Grade : E04
Compensation : \$ 55,739.15(A)
Effective Date : 05/16/2022
21. Employee : Serna, Niko A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 46,400.00(A)
Effective Date : 05/16/2022

May 11, 2022

Page 4
20220511

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/11/2022

Hires and Rehires

22. Employee : Shufflebarger, Lauren
Department : 478120 - Population Health
Job : 020441 - PH Emerg Preparedness Planner
Salary Grade : N08
Compensation : \$ 55,212.02(A)
Effective Date : 05/23/2022
23. Employee : Simmons, Jennifer S
Department : 461210 - Pocopson Nursing Care
Job : 030671 - Registered Nurse
Salary Grade : P04
Compensation : \$ 76,570.00(A)
Effective Date : 05/23/2022
24. Employee : Simril, Ronald Z
Department : 251315 - Safety and Security
Job : 041381 - Safety & Security Operator
Salary Grade : N03
Compensation : \$ 35,909.12(A)
Effective Date : 05/16/2022
25. Employee : Stokes, Lakeisha D
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Salary Grade : N04
Compensation : \$ 37,498.55(A)
Effective Date : 05/23/2022
26. Employee : Talley, Matthew C
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Salary Grade : N04
Compensation : \$ 37,498.55(A)
Effective Date : 05/23/2022
27. Employee : Tate, Keileia M
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 46,400.00(A)
Effective Date : 05/16/2022
28. Employee : Void, Dennis C
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 42,434.00(A)
Effective Date : 05/31/2022

May 11, 2022

Page 5
20220511

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/11/2022

Hires and Rehires

29. Employee : Walker, Khalief R
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 46,400.00(A)
Effective Date : 05/16/2022
30. Employee : Walton, Joseph Clancy
Department : 589000 - Libraries P/T
Job : 805010 - Library Page
Salary Grade :
Compensation : \$ 15.00(H)
Effective Date : 05/16/2022
31. Employee : Winters, Katelyn D
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Salary Grade : T04
Compensation : \$ 37,005.15(A)
Effective Date : 05/09/2022
32. Employee : Wood, Nicholas
Department : 120000 - Court Administration
Job : 803710 - Tipstaff
Salary Grade :
Compensation : \$ 11.38(H)
Effective Date : 05/16/2022

May 11, 2022

Page 6
20220511

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/11/2022

Transfers

33. Employee : Solano-Pailles, Yasbeth

Proposed

Current

Department	:	129000	-	District Attorney	129000
Job	:	040510	-	SSS V	040780
Salary Grade	:	N05			N04
Compensation	:	\$ 36,796.66(A)			\$ 34,538.14(A)
Effective Date	:	05/21/2022			04/09/2022

34. Employee : Toner, Alexa M

Proposed

Current

Department	:	135000	-	Domestic Relations	135000
Job	:	040780	-	SSS IV	240781
Salary Grade	:	N04			
Compensation	:	\$ 34,538.14(A)			\$ 18.98(H)
Effective Date	:	05/21/2022			04/23/2022

May 11, 2022

Page 7
20220511

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/11/2022

Promotions

35.	Employee	: Azcona, Maria	
		<u>Proposed</u>	<u>Current</u>
	Department	: 131000 - Prothonotary	131000
	Job	: 040360 - SSS VI	040510
	Salary Grade	: N06	N05
	Compensation	: \$ 40,108.36(A)	\$ 38,176.53(A)
	Effective Date	: 05/07/2022	04/09/2022
36.	Employee	: Hammond, Gary H	
		<u>Proposed</u>	<u>Current</u>
	Department	: 221000 - Adult Probation	221000
	Job	: 048251 - Probation Offcr Specialist	048784
	Salary Grade	: U07	U04
	Compensation	: \$ 47,257.00(A)	\$ 43,707.00(A)
	Effective Date	: 05/21/2022	12/18/2021
37.	Employee	: Kelly, Laura M	
		<u>Proposed</u>	<u>Current</u>
	Department	: 045000 - Treasurer	035100
	Job	: 040235 - Accounts&Special Project Coord	040780
	Salary Grade	: N06	N04
	Compensation	: \$ 40,108.36(A)	\$ 34,538.14(A)
	Effective Date	: 05/21/2022	04/09/2022
38.	Employee	: Kempf, Miranda	
		<u>Proposed</u>	<u>Current</u>
	Department	: 251200 - Public Safety Communications	251200
	Job	: 040330 - Telecommunicator II	040730
	Salary Grade	: N05	N04
	Compensation	: \$ 40,975.69(A)	\$ 39,782.22(A)
	Effective Date	: 05/21/2022	04/09/2022

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/11/2022

Promotions

39. Employee : Rosenbaum III, William P

Proposed

Current

Department	:	133000	-	Sheriff	133000
Job	:	040680	-	Deputy Sheriff II	040950
Salary Grade	:	N07			N06
Compensation	:	\$ 50,192.74(A)			\$ 48,130.03(A)
Effective Date	:	05/07/2022			04/10/2022

40. Employee : Secaira, Jose Javier

Proposed

Current

Department	:	065000	-	Public Defender	065000
Job	:	030081	-	Attorney II	030423
Salary Grade	:	L02			L01
Compensation	:	\$ 70,512.00(A)			\$ 63,960.00(A)
Effective Date	:	05/07/2022			04/09/2022

May 11, 2022

Page 9
20220511

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/11/2022

End of Employment

41. Employee : Bah, Jariah
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Effective Date : 05/08/2022
42. Employee : Belinn, Katherine M
Department : 129000 - District Attorney
Job : 041120 - SSS III
Effective Date : 04/21/2022
43. Employee : Bomm, Lauren
Department : 478310 - Environmental Health Protection
Job : 040061 - Env Health Specialist
Effective Date : 05/07/2022
44. Employee : Desselle, Falon
Department : 451145 - Children, Youth and Families
Job : 020223 - Child Abuse Investigations Mgr
Effective Date : 06/02/2022
45. Employee : Duff Jr, Malcolm
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 05/03/2022
46. Employee : Jaffy, Kimberly
Department : 124401 - Dist Court 15-4-01 Paoli
Job : 041150 - D J Clerk I
Effective Date : 04/23/2022
47. Employee : Kruelle, Scott V
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 05/10/2022
48. Employee : Long, Rita A
Department : 124306 - Dist Court 15-3-06 Honey Brook
Job : 040590 - D J Clerk II
Effective Date : 05/03/2022
49. Employee : Macaulay, Kaitlyn R
Department : 129000 - District Attorney
Job : 030081 - Attorney II
Effective Date : 06/10/2022
50. Employee : Marker, Ashley Nicole
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 05/20/2022

May 11, 2022

Page 10
20220511

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/11/2022

End of Employment

- 51. Employee : McClain, Tori L
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 05/03/2022
- 52. Employee : McGowan, Keeleigh C
Department : 129000 - District Attorney
Job : 040510 - SSS V
Effective Date : 05/18/2022
- 53. Employee : Meadowcroft, William C
Department : 251320 - ES Fire Services
Job : 030382 - Deputy Director for Fire Svcs
Effective Date : 05/04/2022
- 54. Employee : Murphy Jr, Michael P
Department : 251100 - ES Admin/Director
Job : 010170 - Dir Of Emergency Svcs
Effective Date : 05/02/2022
- 55. Employee : Nunez, Brenda
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Effective Date : 05/07/2022
- 56. Employee : Pennings, Jordan J
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 05/13/2022
- 57. Employee : Preston, Kaili A
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048460 - EI Service Coordinator
Effective Date : 04/11/2022
- 58. Employee : Rose, Hailey Marie
Department : 065000 - Public Defender
Job : 041120 - SSS III
Effective Date : 04/28/2022
- 59. Employee : Ruggeri, Nicholas Joseph
Department : 129000 - District Attorney
Job : 040780 - SSS IV
Effective Date : 06/25/2022
- 60. Employee : Sowers, Tiffany D
Department : 014000 - Human Resources
Job : 010210 - Director HR & Performance Mgt
Effective Date : 05/02/2022

May 11, 2022

Page 11
20220511

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/11/2022

End of Employment

- 61. Employee : Versailles, Pierre C
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 05/12/2022
- 62. Employee : Watson, Monica A
Department : 015000 - Procurement & General Services
Job : 801060 - General Clerk
Effective Date : 04/01/2022

May 11, 2022

Page 12
20220511

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/11/2022

Retirements

63. Employee : Baigis, Wendy S
Department : 221000 - Adult Probation
Job : 020151 - Probation Supv II / Trng Coord
Effective Date : 06/04/2022
64. Employee : Black, Anna Marie
Department : 589000 - Libraries P/T
Job : 605190 - Librarian
Effective Date : 05/03/2022
65. Employee : Butts, Margaret S
Department : 129100 - County Detectives
Job : 041120 - SSS III
Effective Date : 06/02/2022
66. Employee : Dioguardi, Monica
Department : 129000 - District Attorney
Job : 040510 - SSS V
Effective Date : 07/02/2022
67. Employee : McLaughlin, Wendy
Department : 065000 - Public Defender
Job : 040097 - Clerical Supervisor I
Effective Date : 06/04/2022

(Consent Agenda)

2022
Budget Amendment
BC - 07
May 11, 2022

[illegible]

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 30-22**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING
ERIK T. WALSCHBURGER TO ACT WHEN THE CHIEF CLERK IS ABSENT OR
UNAVAILABLE**

WHEREAS, it is necessary pursuant to the County Code to have a Chief Clerk fulfill certain duties and responsibilities on behalf of the Chester County Commissioners; and

WHEREAS, Robert J. Kagel, County Administrator, is currently appointed as the Chief Clerk; and

WHEREAS, Erik T. Walschburger is currently appointed Deputy County Administrator; and

WHEREAS, from time to time the Chief Clerk may be absent or unavailable to carry out the duties and responsibilities set forth in the County Code; and

WHEREAS, functions of the Chief Clerk must continue uninterrupted in the event of absence or unavailability.

NOW THEREFORE, BE IT RESOLVED, that Erik Walschburger, Deputy County Administrator, is authorized to act in the absence or unavailability of the Chief Clerk and will be authorized to perform such duties and have all powers, duties, and obligations of the Chief Clerk until such time as this appointment is revoked, rescinded, or otherwise terminated.

THIS RESOLUTION, adopted this _____ day of _____, 2022, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 11-MAY-2022

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u>				
Vendor: Kennett Area Senior Center Contract ID: 0018923	Amendment	17,252.00	07-01-2021 06-30-2022	Amendment #7: This amendment provides additional funding to meet the needs of the facility and participants during the COVID-19 pandemic for the period of July 1, 2021 to June 30, 2022. The cost associated with this amendment is funded by the Pennsylvania Department of Aging 2021-2022 Senior Community Center Grant and COVID-19 Supportive Services. CO: 0% ST: 15% FED: 85%
<u>Children Youth and Families</u>				
Vendor: McDonald, Shannon K. Contract ID: 0018282	Amendment	25,000.00	07-01-2021 03-31-2022	Amendment #4: This amendment for Guardian Ad Litem Services extends the contract term through March 31, 2022. The cost associated with this amendment is funded by Act 148 for children in the Child Welfare Program and under the Juvenile Act. CO: 45% ST: 50% FED: 5%
Vendor: Haven Adoptions, Inc Contract ID: 0021254	Contract	100,000.00	02-01-2022 06-30-2023	This contract provides funding for Residential Placement Services. This contract is funded by Act 148 for children in the Child Welfare Program and for children under the Juvenile Act. CO: 20% ST: 75% FED: 5%
<u>Community Development</u>				
Vendor: Human Services, Inc. Contract ID: 0021308	Contract	40,000.00	01-01-2022 12-31-2022	This contract renews funding for the Emergency Rental Assistance Program. The cost associated with this contract is funded by the Housing Trust Program and was the result of a departmental Request for Proposal. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 100% ST: 0% FED: 0%
Vendor: Community, Youth & Women's Alliance Contract ID: 0021336	Contract	52,200.00	01-01-2022 12-31-2022	This contract provides funding for Emergency Shelter Operations related to COVID-19. The cost associated with this contract is funded by the Emergency Solutions Grant: The Coronavirus Aid, Relief and Economic Security Act and was the result of a departmental Request for Proposal. This supports Strategic Business Plan Homeless Shelter Services activity. CO: 0% ST: 0% FED: 100%
Vendor: WC Atkinson Memorial Community Contract ID: 0021360	Contract	83,656.00	01-01-2022 12-31-2022	This contract provides funding for Emergency Shelter Operations related to COVID-19. The cost associated with this contract is funded by the Emergency Solutions Grant: The Coronavirus Aid, Relief and Economic Security Act. This contract is the result of a departmental Request for Proposal. This supports Strategic Business Plan Homeless Shelter Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 11-MAY-2022

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>DCIS</u>				
Vendor: Rimini Street, Inc. Contract ID: 0021258 (Consent Agenda)	Amendment	5,292.00	05-11-2022 12-31-2024	Amendment #1: This amendment provides additional funding for PeopleSoft and Oracle Support Services and the addition of the PeopleSoft Enterprise eProcurement module. CO: 100% ST: 0% FED: 0%
<u>Drug and Alcohol Services</u>				
Vendor: Comcast Holdings Corporation Contract ID: 0021392 (Consent Agenda)	Contract	18,000.00	07-01-2022 06-30-2023	This Contract renews Prevention Advertising Services. CO: 10% ST: 90% FED: 0%
<u>Emergency Services</u>				
Vendor: Intergraph Corporation Contract ID: 0014283 (Consent Agenda)	Amendment	24,051.30	05-11-2022 UNTIL COMPLETE	Amendment #9: This amendment provides software development to integrate the Locution automated alerting of Fire and EMS units and the Computer Aided Dispatch System to allow for 9-1-1 Telecommunicator intervention and adjustment of dispatches. CO: 100% ST: 0% FED: 0%
<u>Human Resources</u>				
Vendor: Chadds Ford Alternacare, Inc. Contract ID: 0021228	Amendment	0.00	01-01-2022 12-31-2022	Amendment #1: This amendment revises the contract term to reflect a one (1) year period starting January 1, 2022 - December 31, 2022 for Temporary Staffing Services for registered nurses and non-medical/logistical personnel to administer and support COVID-19 vaccines. CO: 100% ST: 0% FED: 0%
Vendor: General Healthcare Resources LLC. Contract ID: 0021230	Amendment	0.00	01-01-2022 12-31-2022	Amendment #1: This amendment revises the contract term to reflect a one (1) year period starting January 1, 2022 - December 31, 2022 for Temporary Staffing Services as requested by various County Departments. CO: 100% ST: 0% FED: 0%
<u>Human Services</u>				
Vendor: Chester County Food Bank Contract ID: 0021418 (Consent Agenda)	Contract	850,000.00	07-01-2022 06-30-2024	This contract renews funding for the purchase, management and distribution of food under the Emergency Food Assistance and State Food Purchase Programs. This contract is funded by the Pennsylvania Department of Agriculture. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 11-MAY-2022

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u>				
Vendor: Cerebral Palsy Association Contract ID: 0021292 (Consent Agenda)	Contract	590,247.00	07-01-2022 06-30-2023	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-English speaking children and their families. This contract is the result of a consumer choice. CO: 10% ST: 90% FED: 0%
Vendor: Educational Based Services, LLC Contract ID: 0021296 (Consent Agenda)	Contract	117,903.00	07-01-2022 06-30-2023	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-English speaking children and their families. This contract is the result of a consumer choice. CO: 10% ST: 90% FED: 0%
Vendor: Sunny Days Early Childhood Dev Svcs Inc. Contract ID: 0021302 (Consent Agenda)	Contract	536,370.00	07-01-2022 06-30-2023	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-English speaking children and their families. This contract is the result of a consumer choice. CO: 10% ST: 90% FED: 0%
Vendor: Theraplay, Inc. Contract ID: 0021303 (Consent Agenda)	Contract	126,874.00	07-01-2022 06-30-2023	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-English speaking children and their families. This contract is a result of a consumer choice. CO: 10% ST: 90% FED: 0%
Vendor: Creative Health Services, Inc. Contract ID: 0021364 (Consent Agenda)	Contract	24,634.00	07-01-2022 06-30-2023	This contract renews Outpatient, Administrative Management and Certified Peer Support services to eligible residents with mental illness. This contract is the result of Continuity of Care for Professional Services. CO: 0% ST: 100% FED: 0%
<u>Parks and Preservation</u>				
Vendor: Hougar Farms, LLC Contract ID: 0021397 (Consent Agenda)	Contract	0.00	05-11-2022 05-10-2027	This contract provides for the lease of 22.73 acres of farmland in Black Rock Sanctuary per the Request for Quotation #LLG22-01. This is a revenue contract. CO: 0% ST: 0% FED: 0%
Vendor: Silver Maple Family Farms, LLC Contract ID: 0021400 (Consent Agenda)	Contract	0.00	05-11-2022 05-10-2027	This contract provides for the lease of 38.11 acres of farmland in Nottingham County Park per the Request for Quotation #LLG22-02. This is a revenue contract. CO: 0% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 11-MAY-2022

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Parks and Preservation</u>				
Vendor: Martin, Mark R. Contract ID: 0021414 (Consent Agenda)	Contract	0.00	05-11-2022 05-10-2027	This contract provides for the lease of 117.50 acres of farmland in Wolf's Hollow County Park per the Request for Quotation #LLG22-04. This is a revenue contract. CO: 0% ST: 0% FED: 0%
Vendor: Anderson, Kathleen M. Contract ID: 0021420 (Consent Agenda)	Contract	74,277.27	05-11-2022 UNTIL COMPLETE	15.98 acres of farmland in Elk Township owned by Kathleen M. Anderson are recommended by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$74,277.27. The County will pay \$74,277.27 (100%) and be reimbursed by Elk Township \$33,424.77 (45%) per the Funding Agreement. The actual cost to the County is \$40,852.50 (55%). CO: 55% ST: 0% FED: 0%
<u>Public Health Admin</u>				
Vendor: Event Medical Solutions Contract ID: 0019954 (Consent Agenda)	Amendment	0.00	05-12-2022 06-30-2023	Amendment #3: This amendment extends the contract term for COVID-19 standalone Paramedic Services and a Mobile Vaccination Unit. The cost associated with this amendment is funded by the Immunization Action Plan Grant. CO: 0% ST: 0% FED: 100%
Vendor: Bacon, Seth Contract ID: 0021417 (Consent Agenda)	Contract	12,000.00	06-17-2022 06-16-2025	This contract renews Professional Services for a Qualified Soil Scientist to perform soil investigation and analysis. This contract is the result of Continuity of Service for Professional Services. CO: 100% ST: 0% FED: 0%
Vendor: Melrath, Chelsea Contract ID: 0021419 (Consent Agenda)	Contract	178,770.00	07-01-2022 06-30-2025	This contract renews Professional Services to raise awareness and coordinate activities focused on adverse childhood experiences, trauma and other toxic stressors. This contract is the result of Continuity of Care for Professional Services. CO: 0% ST: 100% FED: 0%
<u>Voters Services</u>				
Vendor: Wayne Moving & Storage Company Contract ID: 0010580	Amendment	0.00	05-01-2022 12-31-2022	Amendment #7: This amendment provides for equipment transportation in support of the 2022 Primary and General elections and revises the hourly rates on an as-needed basis by Voter Services. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 11-MAY-2022

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Youth Center</u>				
Vendor: Human Services, Inc. Contract ID: 0018550 (Consent Agenda)	Amendment	42,750.00	07-01-2022 06-30-2023	Amendment #4: This amendment extends the contract term for an additional one (1) year period for Psychiatric Consultation Services to individuals admitted to the Youth Center who are experiencing behavioral health difficulties and are recommended for Mental Health Services. CO: 45% ST: 50% FED: 5%
Vendor: Wyoming County Contract ID: 0021396 (Consent Agenda)	Contract	0.00	05-11-2022 06-30-2022	This contract renews bed space rental for Wyoming County Children and Youth Services at the Chester County Youth Center. This is a revenue contract. CO: 0% ST: 0% FED: 0%
Number of Contracts:			27	

Grants Agenda
May 11, 2022

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
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Water Resources

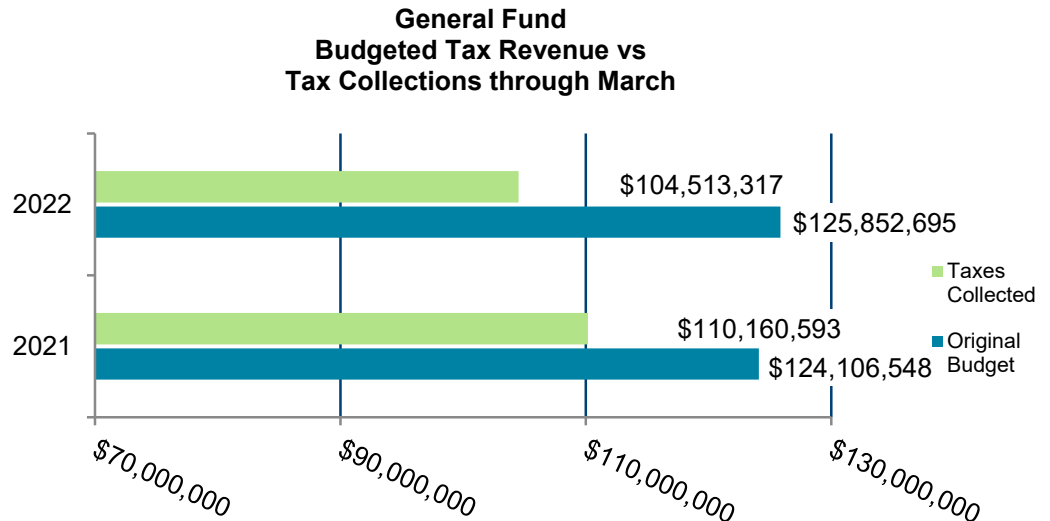
Pennsylvania Department of Conservation and Natural Resources	\$ 80,000.00	01/01/2022	Chester County Rivers Conservation Plan Update
Contract / Award – New		12/31/2024	No New Positions
001-085200-332238-98500503-0852001			State Funding = \$80,000.00
			County Match / In-Kind = \$102,517.18
			Other - Volunteer Services = \$5,708.00
			Total Funding = \$188,225.18

BUDGET STATUS REPORT FOR OPERATING FUNDS

As of March 31, 2022

General Fund Revenues

Tax collections through March 2022 as a percentage of budget are lower than those through March 2021. **Current** year tax collections are 83 percent for 2022 and 90 percent for 2021. Current year collections are \$5.6M lower than 2021 at the same time. **Interim** collections are \$89K greater than 2021. Interim collections are at 28 percent of budget for 2022 and 14 percent for 2021. **Delinquent** tax collections for 2022 are at 41 percent of budget with \$985K received.



General Fund Revenues Year-to-Date March

	Original Budget	Year-to-Date March	% of Revenue Received
Taxes	\$ 125,852,695	\$ 104,513,317	83.0%
Federal & State Grants *	15,156,734	650,690	4.3%
Departmental Earnings	22,513,002	4,182,681	18.6%
Interest, Rent, and Other *	3,643,375	205,550	5.6%
Operating Transfers In	424,063	17,789	4.2%
Cost Recovery	12,385,965	3,114,333	25.1%
Total	\$ 179,975,834	\$ 112,684,360	62.6%

* excludes COVID funds of \$5.1M (budget) and \$140K (ytd)

The budget for **Federal & State Grants** has increased 17 percent or \$2.3M from the 2021 original budget for this category. As of March 2022, \$651K or four percent of budgeted intergovernmental revenue has been received, which is \$121K less than March 2021 receipts. First quarter grant revenue is normally slow to arrive.

The **2022 Departmental Earnings** budget which consists of **Licenses and Permits**, **Charges for Services**, and **Fines and Forfeitures** increased three percent or \$677K from the 2021 original budget. Departmental Earnings receipts as of March 31 are less than 2021 by \$253K or six percent.

Licenses and Permits – Revenue received through March 31 shows a two percent or \$11K increase from 2021 receipts. \$484K or 23 percent of the original budget has been received. The budget for 2022 is six percent over that of 2021.

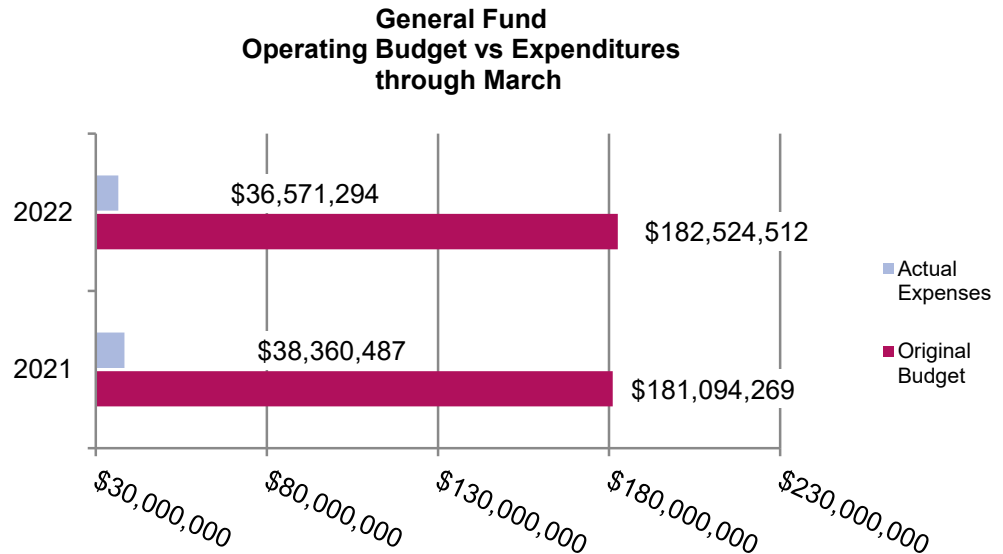
Charges for Services - Revenue through March 31 is \$224K or six percent lower than 2021 receipts, mostly due to timing of receipts. \$3.4M or 19 percent of the budget has been received. The budget increased three percent or \$495K from 2021.

Fines and Forfeitures – Actual receipts through March are \$40K or 13.5 percent less than 2021 receipts. The budget for this category increased three percent or \$59K over 2021. \$255K or 14 percent of the budget has been received.

Miscellaneous Revenues - Actuals are \$75K or 27 percent less than 2021 receipts. The budget for this category increased seven percent or \$263K over 2021. \$206K or six percent of the budget has been received.

General Fund Expenditures

The **Operating expenditures** budget for 2022 is \$1.4M or one percent higher than the original 2021 budget. Operating expenditures through March 31, 2022 total \$36.6M or 20 percent of budget. Actual expenditures are \$1.8M less than 2021, net of COVID expenditures.



General Fund Expenditures Year-to-Date March

	Original Budget	Year-to-Date March	% Expended
Personnel *	\$ 116,502,472	\$ 21,785,240	18.7%
Materials and Services *	39,220,282	8,283,543	21.1%
Contributions, Grants, Subsidies *	4,951,073	1,160,325	23.4%
Fleet / Capital Leases	1,910,736	450,305	23.6%
Operating Transfers Out	17,974,319	4,440,472	24.5%
Allocated Costs	1,965,630	491,409	25.0%
Total*	\$ 182,524,512	\$ 36,571,294	20.0%

*excludes unappropriated and COVID expenditures of \$4.9M (budget) and \$16K (ytd)

The **Materials and Services** budget increased one percent or \$524K from 2021. The Materials and Services expenditures through March 2022 are \$556K or six percent less than 2021.

The overall **Personnel Services** budget for 2022 increased two percent or \$2.7M from the 2021 original budget. The Salaries budget increased two percent. The budget for Retirement decreased as the result of a rate decrease. The budget for Standard Fringe Benefits increased as the result of a rate increase.

Personnel Services Comparison

	2022 Original Budget	2022 Year-to-Date March	% Spent 2022	2021 Original Budget	2021 Year-to-Date March	% Spent 2021
Salaries *	\$ 79,324,387	\$ 14,065,857	17.7%	\$ 78,093,724	\$14,151,511	18.2%
Wages *	3,003,966	406,209	13.5%	3,253,981	428,073	13.2%
Overtime *	2,609,856	735,083	28.2%	2,082,285	783,569	37.6%
Standard Fringe Benefits *	18,536,219	3,808,392	20.5%	16,403,703	3,494,905	21.3%
FICA *	6,482,034	1,340,388	20.7%	6,378,151	1,332,414	20.9%
Retirement *	6,175,918	1,329,217	21.5%	7,280,617	1,580,514	21.7%
Workers' Compensation	370,092	100,094	27.0%	317,598	79,609	25.1%
Total	\$ 116,502,472	\$ 21,785,240	18.7%	\$ 113,810,059	\$ 21,880,595	19.2%

* excludes COVID expenditures of \$1.2M (budget) and \$16K (ytd)

The percent of budget spent in 2022 is less than 2021. All categories except overtime are on target for the percent of budget spent through March 31. Overtime at the Prison is \$31K greater than 2021 due to the high number of vacancies, which is 60 percent higher than that of the first quarter 2021. However, vacancies also contribute to a \$230K decrease in salaries at the Prison in comparison with 2021.

Analysis of Major Personnel Services Categories March 2022 & 2021				
Category	2022 Expenses	2021 Expenses	Difference	% Inc / Dec
Salaries	\$ 14,065,857	\$ 14,181,511	\$ (115,654)	-0.8%
Fringe Benefits	3,808,392	3,494,905	313,487	9.0%
Wages	406,209	428,073	(21,864)	-5.1%
Overtime/On-call	735,083	783,569	(48,486)	-6.2%
Retirement	1,329,217	1,580,514	(251,297)	-15.9%

General Fund Approved Full-time Positions and Vacancies

Date	Approved Positions	Vacancies	% of Vacancies
March 2022	1,458.0	213.2	14.6%
March 2021	1,441.1	126.7	8.8%

As the chart to the left indicates, the vacancy rate in March 2022 is 14.6 percent versus 8.8 percent in March 2021. Of the 213.2 current vacant positions, the Prison has 68 vacancies, Health Department has 22 vacancies, Sheriff has 18 vacancies, and the District

Justices have 17 vacancies. Emergency Services has 13.7 vacancies and Facilities has 12 vacancies. The District Attorney has eight vacancies and DCIS and Court Administration both have six vacancies each. There are three departments that each have five vacancies, two departments with four vacancies each, one department with three vacancies, three departments that have two vacancies each, ten departments that have one vacancy each, and one with 0.5 vacancy.

Transfers from the General Fund

	Original Budget	Year-end Estimate as of March	Variance
Domestic Relations	\$ 2,151,388	\$ 2,160,957	\$ 9,569
Bridge Program (Liquid Fuels)	0	56,578	56,578
Public Safety Communications	4,773,455	4,916,335	142,880
Human Services	28,000	28,000	0
Mental Health / Intellectual and Developmental Disabilities	984,750	1,087,451	102,701
Aging Services	304,504	304,504	0
Drug & Alcohol Services	348,000	348,000	0
Children, Youth & Families	7,424,268	5,572,535	(1,851,733)
Community Development	89,424	89,424	0
Capital Reserve	1,500,000	1,500,000	0
Total	\$ 17,603,789	\$ 16,063,784	\$ 1,540,005

Prepared by:
E. Deutsch