



COMMISSIONERS

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PRISON BOARD OF INSPECTORS MINUTES

January 21, 2026

1. CALL MEETING TO ORDER

The public meeting of the Chester County Prison Board of Inspectors was called to order at 2:00 PM on Wednesday, January 21, 2026, in the Commissioners Board Room by Commissioner Josh Maxwell. Commissioner Eric Roe, President Judge Anne Marie Wheatcraft, District Attorney Chris de Barrena-Sarobe, Controller Nick Cherubino, and Sheriff Kevin Dykes were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Commissioner Maxwell asked Controller Cherubino to lead the pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Warden Holland recognized Captain Boettlin for 29 years of service. December's Employee of the Month was CO Che and the Supervisor of the Quarter was Cpl Hirsh.

ANNOUNCEMENTS

Commissioner Maxwell announced that the Prison Board of Inspectors met in Executive Session on Wednesday, December 17, 2025, to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

President Judge Wheatcraft made a motion to approve the Prison Board of Inspectors minutes from the meeting on Wednesday, December 17, 2025. District Attorney de Barrena-Sarobe seconded the motion. All were in favor; motion carried to approve the minutes from the Wednesday, December 17, 2025, Prison Board of Inspectors Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items

PUBLIC COMMENT

6. ADOPTION OF AGENDA

Commissioner Roe made a motion to adopt the agenda. Sheriff Dykes seconded the motion. Motion carried to adopt the Wednesday, January 21, 2026, Prison Board of Inspectors Meeting agenda.

ADOPTION OF AGENDA

7. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

8. NEW BUSINESS

NEW BUSINESS

a. MONTHLY REPORT

Monthly Report

Warden Holland presented the monthly update on the Prison for December 2025, noting the average daily inmate population was 721, as compared to 673 in the previous year.

Warden Holland noted that on December 31, 2025, there were 711 inmates held, and no juvenile offenders housed in the Prison.

Central Booking had a year-to-date total of 1,736 arrestees, of which 831 made bail and 899 were committed, there were 124 arrestees in December, representing 48 different agencies.

The Correctional Center for December 2025 had an average daily population of 50 residents, the average at this time last year was 31.

For Security, there were 2 transports to a State Correctional Institute (SCI) in December, and 13 inmates transported to SCI. 22 inmates were held pending transfer to SCI, and 6 inmates were held for criminal action/return to SCI.

There were 51 medical transports, 17 of which were to the emergency room.

There was 1 Correctional Emergency Unit activation in December for non-compliant behavior.

There were 85 inmate disciplinary actions for major misconduct. There were 19 inmates housed in the Restricted Housing Unit.

There were 189 Video Conferencing Hearings in December with approximate cost savings of \$18,900.

The Warden reported the following medical updates:

Inmates seen at sick call: 588

Inmates on prescription or "over-the-counter" medications: 57%

Inmates on psychotropic medications: 51%

Inmates on suicide watch: 8%

The Warden reported the following mental health updates:

Serious Mentally Ill Inmates: 99

Inmates at Norristown State Hospital (NSH): 16

Inmates awaiting a bed at NSH: 0

Court Orders received in December for commitment to NSH: 1

Monthly Report (cont.)

Additionally, Warden Holland reported Institutional Programming included Alcoholics Anonymous, Anger Management, Art Therapy, Crime Victims, Draw the Line, Drug and Alcohol, Entrepreneur Workshop, Mac 609, Narcotics Anonymous, One Page at a Time, Sign, Assess, Validate, Expedite (SAVE), and Thinking for a Change with 169 participants.

Warden Holland reported that in the month of December 2025 a total of \$8,238.27 was collected for inmate booking fees and a total of \$2,484.63 was collected for inmate financial responsibilities.

Lastly, it was reported that the Prison had no officers complete the Basic Training Academy in the month of December. Warden Holland also reported that 4 employees started on January 5, 2026. As of January 21, 2026, the Prison has no net increase or decrease in employees since the Prison Board Meeting held on December 17, 2025.

54 officers participated in additional training including Addition & Connection to Treatment, Basic Crime Scene Investigators, C.E.R.T., FBI LEEDA – Command Leadership, Gracie Survival Tactics, Honor Guard, and Institutional Special Count.

b. PRISON SECURITY IMPROVEMENT UPDATES

Warden Holland reported that the yard enclosure project is in process, additional cameras are being installed, and interior upgrades are moving forward. Additionally, the roof project will resume when weather conditions allow.

Prison Security Improvement Updates

c. HUMAN RESOURCES MATTERS

Commissioner Roe made a motion to approve hires and rehires. President Judge Wheatcraft seconded the motion. Motion carried to approve ends of employment.

Human Resources Matters approved

District Attorney de Barrena-Sarobe made a motion to approve Promotions. Sheriff Dykes seconded the motion. Motion carried to approve promotions.

President Judge Wheatcraft made a motion to approve ends of employment. Sheriff Dykes seconded the motion. Motion carried to approve ends of employment.

d. CONTRACTS

District Attorney de Barrena-Sarobe made a motion to approve contracts. President Judge Wheatcraft seconded the motion. Motion carried to approve the Contracts.

Contracts approved

e. GRANTS

Commissioner Roe made a motion to approve grants District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve the Grants.

Grants approved

f. VOUCHERS AS SUBMITTED BY CONTROLLER

Sheriff Dykes made a motion to approve the vouchers as submitted by Controller. President Judge Wheatcraft seconded the motion. Motion carried to approve the vouchers as submitted by Controller.

Vouchers approved

9. PUBLIC COMMENT

Joe Mertz requested additional transparency and accountability at the prison related to food quality.

PUBLIC COMMENT

Guido Juntini from East Fallowfield requested evening hour visitations be made available.

10. ADJOURNMENT

Commissioner Roe made a motion to adjourn, which was seconded by President Judge Wheatcraft. Motion carried to adjourn the meeting. Meeting adjourned at 2:20 PM.

ADJOURNMENT