

COMMISSIONERS

Josh Maxwell
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PRISON BOARD OF INSPECTORS MINUTES**May 27, 2026****1. CALL MEETING TO ORDER**

The public meeting of the Chester County Prison Board of Inspectors was called to order at 2:00 PM on Wednesday, May 27, 2026, at the Chester County Prison by Commissioner Josh Maxwell. Commissioner Marian Moskowitz, Commissioner Eric Roe, District Attorney Chris de Barrena-Sarobe, and Sheriff Kevin Dykes were also present.

CALL TO ORDER**2. PLEDGE OF ALLEGIANCE**

Commissioner Maxwell asked Chris Pawlowski, Director of Probation, Parole, and Pretrial Services, to lead the pledge.

**PLEDGE OF
ALLEGIANCE****3. ANNOUNCEMENTS**

Acting Warden Sheller recognized both Maintenance Supervisor Robert Williamson and Administrative/Human Resources Supervisor Sue Crane for 25 years of service. April's Employee of the Month was CO Czaplicki.

ANNOUNCEMENTS

Commissioner Maxwell announced that the Prison Board of Inspectors met in Executive Session on Wednesday, April 29, 2026, to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

Commissioner Moskowitz made a motion to approve the Prison Board of Inspectors minutes from the meeting on Wednesday, April 29, 2026. Commissioner Roe seconded the motion. All were in favor; motion carried to approve the minutes from Wednesday, April 29, 2026, Prison Board of Inspectors Meeting.

MINUTES APPROVED**5. PUBLIC COMMENT ON AGENDA**

There was no public comment on agenda items.

PUBLIC COMMENT**6. ADOPTION OF AGENDA**

District Attorney de Barrena-Sarobe made a motion to adopt the agenda. Sheriff Dykes seconded the motion. Motion carried to adopt the Wednesday, May 27, 2026, Prison Board of Inspectors Meeting agenda.

ADOPTION OF AGENDA**7. OLD BUSINESS**

There were no items of old business.

OLD BUSINESS

8. NEW BUSINESS

NEW BUSINESS

a. MONTHLY REPORT

Monthly Report

Acting Warden Sheller presented the monthly update on the Prison for April 2026, noting the average daily inmate population was 692, as compared to 649 in the previous year.

Acting Warden Sheller noted that on April 30, 2026, there were 691 inmates held, and no juvenile offenders housed in the Prison.

Central Booking had a year-to-date total of 529 arrestees, of which 271 made bail and 256 were committed. There were 148 arrestees in April, representing 42 different agencies.

The Correctional Center for April 2026 had an average daily population of 37 residents, the average at this time last year was 28.

For Security, there was 1 transport to a State Correctional Institute (SCI) in April, and 9 inmates transported to SCI. 36 inmates were held pending transfer to SCI, and 8 inmates were held for criminal action/return to SCI.

There were 53 medical transports, 15 of which were to the emergency room.

There were no Correctional Emergency Unit activations in April.

There were 126 inmate disciplinary actions for major misconduct. There were 12 inmates housed in the Restricted Housing Unit.

There were 181 Video Conferencing Hearings in April with approximate cost savings of \$18,100.

The Acting Warden reported the following medical updates:

- Inmates seen at sick call: 692

- Inmates on prescription or “over-the-counter” medications: 57%

- Inmates on psychotropic medications: 53%

- Inmates on suicide watch: 11%

The Acting Warden reported the following mental health updates:

- Serious Mentally Ill Inmates: 103

- Inmates at Norristown State Hospital (NSH): 23

- Inmates awaiting a bed at NSH: 2

- Court Orders received in April for commitment to NSH: 6

Additionally, Acting Warden Sheller reported Institutional Programming included Alcoholics Anonymous, Anger Management, Community Volunteers in Medicine, Connections: Trauma and

Suicide, Crime Victims, Draw the Line, Drug and Alcohol, Exit, Enter, Employ (E3), GED, Narcotics Anonymous, One Page at a Time, Oral Hygiene, Peer Support Workshop, PennDOT Flagger Force, Question, Persuade, Refer (QPR), Stable Pathways, Step Forward, and Thinking for a Change with 274 participants.

Monthly Report (cont.)

Acting Warden Sheller reported that in the month of April 2026 a total of \$12,010.51 was collected for inmate booking fees and a total of \$3,419.58 was collected for inmate financial responsibilities.

Lastly, it was reported that the Prison had 9 officers complete the Basic Training Academy in the month of April and 6 officers are scheduled to start on June 16, 2026.

274 officers participated in additional training including Range/Weapons, FBI LEEDA – Executive, CJIS – Security and Privacy/C.L.E.A.N., Contraband and Cell Searches, Five Star Chief Executive Level 2, Honor Guard, Paul Butler – Leadership for a Lifetime, Advanced Fraudulent Identity Documents, Advanced Computer Excel Bootcamp, Drone Public Safety, Basic Crime Scene Investigation – Trace Evidence – DNA, Handgun/Shotgun Instructor Certification – DOC. Care Under Fire – Life Saving Measures, Field Training (FTO), C.E.R.T., The Art of the Interview, Notary Reappointment, K9 – Explosive Detection, and Supporting Mexican Nationals Facing Legal Procedures.

b. PRISON SECURITY IMPROVEMENT UPDATES

Prison Security Improvement Updates

Acting Warden Sheller reported that phase one of the yard enclosure project has begun and the roof project is complete.

c. HUMAN RESOURCES MATTERS

Human Resources Matters approved

Commissioner Moskowitz made a motion to approve promotions. Sheriff Dykes seconded the motion. Motion carried to approve promotions.

Commissioner Roe made a motion to approve ends of employment. Commissioner Moskowitz seconded the motion. Motion carried to approve ends of employment.

d. CONTRACTS

Contracts approved

District Attorney de Barrena-Sarobe made a motion to approve the contracts. Commissioner Moskowitz seconded the motion. Motion carried to approve the contracts.

e. GRANTS

Commissioner Roe made a motion to approve the grants.
Commissioner Moskowitz seconded the motion. Motion carried to approve the grants.

Grants approved

f. VOUCHERS AS SUBMITTED BY CONTROLLER

District Attorney de Barrena-Sarobe made a motion to approve the vouchers as submitted by Controller. Sheriff Dykes seconded the motion. Motion carried to approve the vouchers as submitted by Controller.

Vouchers approved

9. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

10. ADJOURNMENT

District Attorney de Barrena-Sarobe made a motion to adjourn, which was seconded by Commissioner Roe. Motion carried to adjourn the meeting. Meeting adjourned at 2:10 PM.

ADJOURNMENT