

COMMISSIONERS

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PRISON BOARD OF INSPECTORS MINUTES**June 17, 2026****1. CALL MEETING TO ORDER**

The public meeting of the Chester County Prison Board of Inspectors was called to order at 2:01 PM on Wednesday, June 17, 2026, in the Commissioners' Board Room by Commissioner Josh Maxwell. Commissioner Eric Roe, President Judge Anne Marie Wheatcraft, District Attorney Chris de Barrena-Sarobe, Controller Nick Cherubino, and Sheriff Kevin Dykes were also present.

CALL TO ORDER**2. PLEDGE OF ALLEGIANCE**

Commissioner Maxwell asked Josh Morton, Commissioner Office Intern, to lead the pledge.

**PLEDGE OF
ALLEGIANCE****3. ANNOUNCEMENTS**

Acting Warden Sheller recognized Account Clerk Amanda Beltran for 5 years of service and Lt. Lynch for 28 years of service. May's Employee of the Month was CO J. Gonzalez.

ANNOUNCEMENTS

Commissioner Maxwell announced that the Prison Board of Inspectors met in Executive Session on Wednesday, May 27, 2026, to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

Commissioner Roe made a motion to approve the Prison Board of Inspectors minutes from the meeting on Wednesday, May 27, 2026. President Judge Wheatcraft seconded the motion. All were in favor; motion carried to approve the minutes from Wednesday, May 27, 2026, Prison Board of Inspectors Meeting.

MINUTES APPROVED**5. PUBLIC COMMENT ON AGENDA**

There was no public comment on agenda items.

PUBLIC COMMENT**6. ADOPTION OF AGENDA**

District Attorney de Barrena-Sarobe made a motion to adopt the agenda. President Judge Wheatcraft seconded the motion. Motion carried to adopt the Wednesday, June 17, 2026, Prison Board of Inspectors Meeting agenda.

ADOPTION OF AGENDA

7. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

8. NEW BUSINESS

NEW BUSINESS

a. MONTHLY REPORT

Monthly Report

Acting Warden Sheller presented the monthly update on the Prison for May 2026, noting the average daily inmate population was 693, as compared to 657 in the previous year.

Acting Warden Sheller noted that on May 31, 2026, there were 690 inmates held, and no juvenile offenders housed in the Prison.

Central Booking had a year-to-date total of 666 arrestees, of which 338 made bail and 325 were committed. There were 137 arrestees in May, representing 45 different agencies.

The Correctional Center for May 2026 had an average daily population of 42 residents, the average at this time last year was 26.

For Security, there were 2 transports to a State Correctional Institute (SCI) in May, and 12 inmates transported to SCI. 29 inmates were held pending transfer to SCI, and 5 inmates were held for criminal action/return to SCI.

There were 55 medical transports, 12 of which were to the emergency room.

There was 1 Correctional Emergency Unit activation in May for non-compliant behavior.

There were 117 inmate disciplinary actions for major misconduct. There were 19 inmates housed in the Restricted Housing Unit.

There were 194 Video Conferencing Hearings in May with approximate cost savings of \$19,400.

The Acting Warden reported the following medical updates:

- Inmates seen at sick call: 650

- Inmates on prescription or "over-the-counter" medications: 54%

- Inmates on psychotropic medications: 50%

- Inmates on suicide watch: 8%

The Acting Warden reported the following mental health updates:

- Serious Mentally Ill Inmates: 105

- Inmates at Norristown State Hospital (NSH): 23

- Inmates awaiting a bed at NSH: 0

- Court Orders received in May for commitment to NSH: 2

Additionally, Acting Warden Sheller reported Institutional Programming included Alcoholics Anonymous, Career Workshop,

Community Volunteers in Medicine, Drug and Alcohol, GED, Identity Theft and Fraud Prevention, Narcotics Anonymous, Open Hearth, Oral Hygiene, Overcoming Debt, Pickleball Lessons, Question, Persuade, Refer (QPR), Stable Pathways, Step Forward, Stress and Anger Management, Thinking for a Change, and West Chester Food Cupboard with 191 participants.

Monthly Report (cont.)

Acting Warden Sheller reported that in the month of May 2026 a total of \$11,837.66 was collected for inmate booking fees and a total of \$3,062.96 was collected for inmate financial responsibilities.

Lastly, it was reported that the Prison had 3 officers complete the Basic Training Academy in the month of May and 5 officers started on June 16, 2026.

238 officers participated in additional training including Weapons Qualifications, Gracie – Defensive Tactics Instructor, Security Key Control/Radio Communications, Officer Level Leadership, Crime Scene (Blood Documentation), Human Trafficking, CPR/Basic First Aid, Crisis Intervention Team (C.I.T.), Emergency Preparedness, Honor Guard (FOP Memorial), Cell Searched and Contraband, C.E.R.T., Fire Emergency Response Team, and Roll Call (Shift Change Procedures).

b. PRISON SECURITY IMPROVEMENT UPDATES

Acting Warden Sheller reported that concrete and metalwork projects are progressing.

Prison Security Improvement Updates

c. HUMAN RESOURCES MATTERS

District Attorney de Barrena-Sarobe made a motion to approve hires and rehires. Controller Cherubino seconded the motion. Motion carried to approve hires and rehires.

Human Resources Matters approved

Commissioner Roe made a motion to approve transfers. Sheriff Dykes seconded the motion. Motion carried to approve transfers.

Controller Cherubino made a motion to approve ends of employment. Sheriff Dykes seconded the motion. Motion carried to approve ends of employment.

d. CONTRACTS

Commissioner Roe made a motion to approve the contracts. District Attorney de Barrena-Sarobe seconded the motion. Motion carried to approve the contracts.

Contracts approved

e. VOUCHERS AS SUBMITTED BY CONTROLLER

Commissioner Roe made a motion to approve the vouchers as submitted by Controller. Sheriff Dykes seconded the motion. Motion carried to approve the vouchers as submitted by Controller.

Vouchers approved

9. PUBLIC COMMENT

Margo Callahan, East Fallowfield, expressed concerns regarding communication regarding changes to an inmate schedule or medical issues and procedures for inmate visitation.

Guido Gentini, East Fallowfield, requested visitation procedures be more efficient.

PUBLIC COMMENT

10. ADJOURNMENT

District Attorney de Barrena-Sarobe made a motion to adjourn, which was seconded by President Judge Wheatcraft. Motion carried to adjourn the meeting. Meeting adjourned at 2:13 PM.

ADJOURNMENT