



THE COUNTY OF CHESTER

COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100



AGENDA **SALARY BOARD**

November 10, 2021

- 1. CALL MEETING TO ORDER**
- 2. ANNOUNCEMENTS**
- 3. MINUTES OF PREVIOUS MEETING**
 - October 7, 2021
- 4. PUBLIC COMMENT ON THE AGENDA**
- 5. ADOPTION OF AGENDA**
- 6. NEW POSITIONS** – There are no new positions.
- 7. POSITION CHANGES**
 - Position Changes
 - Board of Viewers
- 8. POSITION INACTIVATIONS** – There are no position inactivations.
- 9. PUBLIC COMMENT**
- 10. ADJOURNMENT**



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SALARY BOARD MINUTES

October 7, 2021

1. CALL MEETING TO ORDER

Chair Marian D. Moskowitz of the Chester County Board of Commissioners called the Salary Board Meeting to order on Thursday, October 7, 2021 at 10:23 AM in the Commissioners' Boardroom. Commissioner Josh Maxwell, Commissioner Michelle Kichline, and Controller Margaret Reif were also present.

CALL TO ORDER

2. ANNOUNCEMENTS

There were no announcements.

ANNOUNCEMENTS

3. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the Salary Board minutes from the last meeting on September 9, 2021. Commissioner Kichline seconded the motion. Motion carried to approve the minutes from the September 9, 2021 Salary Board Meeting.

MINUTES APPROVED

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. ADOPTION OF AGENDA

Commissioner Kichline made a motion to adopt the October 7, 2021 Salary Board agenda. Controller Reif seconded the motion. Motion carried to adopt the October 7, 2021 Salary board agenda.

ADOPTION OF AGENDA

6. NEW POSITIONS

Controller Reif made a motion to approve the new positions listed on the Salary Board agenda, which was seconded by Commissioner Maxwell. Motion carried to approve the new positions on the Salary Board agenda.

NEW POSITIONS

7. POSITION CHANGES

Commissioner Maxwell made a motion to approve the position changes listed on the Salary Board agenda, which was seconded by Commissioner Kichline. Motion carried to approve the position changes on the Salary Board agenda.

POSITION CHANGES

8. POSITION INACTIVATIONS

Commissioner Kichline made a motion to approve the position inactivations listed on the Salary Board agenda, which was seconded by Controller Reif. Motion carried to approve the position inactivations on the Salary Board agenda.

POSITION INACTIVATIONS

9. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

10. ADJOURNMENT

Commissioner Maxwell made a motion to adjourn, which was seconded by Commissioner Kichline. Meeting adjourned at 10:26 AM.

ADJOURNMENT

A handwritten signature in dark ink, appearing to read 'T. Pettit', with a stylized, flowing script.

Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel

COUNTY OF CHESTER
Salary Board
Meeting Date - 11/10/2021

Position Change

1. Position Number: 00000041 Training Officer F/T Reg
 Department : 251320 - ES Fire Services
 JOB/TITLE : 030486 - Training Officer
 Prior Job/TITLE: 021053 - ES Trainer I
 Effective Date : 11/06/2021 Job Re-Classification

2. Position Number: 00000498 Telecommunicator III F/T Reg
 Department : 251200 - Public Safety Communications
 JOB/TITLE : 040200 - Telecommunicator III
 Prior Job/TITLE: 040330 - Telecommunicator II
 Effective Date : 11/20/2021 Job Re-Classification

3. Position Number: 00001415 Training Officer F/T Reg
 Department : 251500 - Emergency Medical Services
 JOB/TITLE : 030486 - Training Officer
 Prior Job/TITLE: 020892 - EMS Training Coordinator
 Effective Date : 11/20/2021 Job Re-Classification

4. Position Number: 00001517 D J Clerk II F/T Reg
 Department : 124203 - Dist Court 15-2-03 West Goshen
 JOB/TITLE : 040590 - D J Clerk II
 Prior Job/TITLE: 041150 - D J Clerk I
 Effective Date : 11/20/2021 Job Re-Classification

5. Position Number: 00002241 Telecommunicator III F/T Reg
 Department : 251200 - Public Safety Communications
 JOB/TITLE : 040200 - Telecommunicator III
 Prior Job/TITLE: 040202 - Telecommunicator IV
 Effective Date : 11/20/2021 Job Re-Classification

6. Position Number: 00002350 D J Clerk II F/T Reg
 Department : 124203 - Dist Court 15-2-03 West Goshen
 JOB/TITLE : 040590 - D J Clerk II
 Prior Job/TITLE: 041150 - D J Clerk I
 Effective Date : 11/20/2021 Job Re-Classification

7. Position Number: 00002382 Telecommunicator III F/T Reg
 Department : 251200 - Public Safety Communications
 JOB/TITLE : 040200 - Telecommunicator III
 Prior Job/TITLE: 040202 - Telecommunicator IV
 Effective Date : 11/20/2021 Job Re-Classification

COUNTY OF CHESTER
Salary Board
Meeting Date - 11/10/2021Position Change

- | | | | | | |
|-----|------------------|------------|----------------------|-----------------------|-----|
| 8. | Position Number: | 00003383 | Attorney IV | F/T | Reg |
| | Department : | 065000 | - Public Defender | | |
| | JOB/TITLE : | 020081 | - Attorney IV | | |
| | Prior Job/TITLE: | 020261 | - Attorney III | | |
| | Effective Date : | 11/20/2021 | | Job Re-Classification | |
| 9. | Position Number: | 00003615 | Attorney IV | F/T | Reg |
| | Department : | 129000 | - District Attorney | | |
| | JOB/TITLE : | 020081 | - Attorney IV | | |
| | Prior Job/TITLE: | 020261 | - Attorney III | | |
| | Effective Date : | 11/20/2021 | | Job Re-Classification | |
| 10. | Position Number: | 00004141 | Training Officer | F/T | Reg |
| | Department : | 251310 | - ES Law Enforcement | | |
| | JOB/TITLE : | 030486 | - Training Officer | | |
| | Prior Job/TITLE: | 021053 | - ES Trainer I | | |
| | Effective Date : | 11/20/2021 | | Job Re-Classification | |

**IN THE COURT OF COMMON PLEAS
CHESTER COUNTY, PENNSYLVANIA**

**IN RE: CHESTER COUNTY BOARD OF VIEWERS LIST, COMPENSATION
AND TERMS**

ADMINISTRATIVE ORDER NO. 14-2021

AND NOW, this ____ day of _____, 2021, it is hereby **ORDERED**
and **DECREED** as follows:

The Chester County Court Administrator, or her/his assignee, shall establish and maintain a current list of persons who are willing to serve as a member of a board of viewers. Pursuant to 42 Pa.C.S. § 2142(a), at least one-third of the members of a board shall be members of the Pennsylvania bar and each member shall be a resident of Chester County, unless the court is unable to complete membership of the board from residents of Chester County.

When a board of viewers is required in any Chester County common pleas case, the Court Administrator, or her/his assignee, shall provide the assigned judge with the current board of viewers list and a copy of this administrative order to allow the court to issue an appropriate order for the appointment of a board of viewers. The chair of any such board shall be one of the listed Pennsylvania bar members. In accordance with 42 Pa.C.S. § 2142(b), the term of any appointed board of viewer member shall not be less than three years nor more than six years from the date of the appointment. All appointments shall be subject to the power of the court to remove members without cause and to appoint successors. Compensation for the appointed board members shall equal the compensation paid to appointed, full day, Chester County compulsory arbitration board members.¹

BY THE COURT:

JOHN L. HALL, President Judge

¹ As of January 1, 2022, the compensation for compulsory arbitration board members will be as follows:
full day board chair - \$350.00, full day board member (non-chair) - \$300.00.