



County of Chester

BOARD OF COMMISSIONERS

COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344 6100

Agenda **Commissioners' Meeting**

December 15, 2022

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Announcements**
 - a. Presentation - Chester County Color 5K
 - b. Executive Session – The Board of Commissioners met in Executive Session on Wednesday, November 30, 2022, and Tuesday, December 13, 2022 to discuss personnel and legal matters.
- 4. Public Comment on Agenda**
- 5. Adoption of Agenda**
- 6. Consent Agenda** - A single vote will approve the following routine items of business without discussion, unless individual agenda item action is requested by a Commissioner:
 - a. **Minutes of the November 30, 2022 Meeting**
 - b. **Bid Awards for New & Remanufactured/ Compatible Toner Cartridges for Southeastern Pennsylvania Counties Cooperative Purchasing Board, and Paper Products for Southeastern Pennsylvania Counties Cooperative Purchasing Board**
 - c. **Authorization to Bid Hatfield House Environmental Services**

d. **Board Appointments**

It is recommended that the Board of Commissioners approve the attached appointments.

e. **Resolution 81-22**

Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in East Brandywine Township.

f. **Contracts**

Children, Youth, and Families

Contract

With: Phoenixville Area School District

Amount: \$23,000.00

Purpose: Truancy Prevention Program

Term: 01/01/2023-06/30/2024

Clerk of Courts

Contract Amendment

With: Scantek, Inc.

Amount: \$0.00

Purpose: Document conversion

Term: 02/14/2023-02/13/2024

Community Development

Contract Amendment

With: Crecelius, Annetta

Amount: \$21,600.00

Purpose: Marketing Support of Partnership to End Homelessness Program

Term: 01/01/2023-12/31/2023

Emergency Services

Contract Amendment

With: N-Able Technologies, LTD

Amount: \$71,004.39

Purpose: Remote Management and Cyber-Security software

Term: 02/10/2023-02/09/2024

Facilities

Contract Amendment

With: Traffic Planning and Design, Inc.

Amount: \$618,299.93

Purpose: Rehabilitation of County Bridge #167

Term: 12/15/2022-Until complete

Contract Amendment
With: Ballinger Company, The
Amount: \$60,000.00
Purpose: Hybrid Workplace Design Services
Term: 12/15/2022-Until complete

Managed Behavioral Healthcare

Contract Amendment
With: Fellowship Health Resources, Inc.
Amount: \$0.00
Purpose: Recruitment and Retention Services of case management staff
Term: 01/01/2023-12/31/2023

Contract Amendment
With: Child Guidance Resource Centers
Amount: \$0.00
Purpose: Recruitment and Retention Services for clinical staff
Term: 01/01/2023-12/31/2023

Contract Amendment
With: Child Guidance Resource Centers
Amount: \$0.00
Purpose: Recruitment and Retention Incentives for non-licensed clinical staff
Term: 01/01/2023-12/31/2023

Planning Commission

Contract
With: Sheppard, Beverly Kay
Amount: \$9,000.00
Purpose: Consultant Services for Chester County's America 250PA Commission
Term: 12/16/2022-12/15/2023

Contract
With: Chester County Community Foundation
Amount: \$0.00
Purpose: America250 PA Chester County Charitable Fund creation
Term: 12/15/2022-12/14/2027

Public Health Admin

Contract
With: Great Valley School District
Amount: \$105,700.00
Purpose: General infection control equipment
Term: 12/15/2022-03/10/203

Recorder of Deeds

Contract Amendment

With: Info Quick Solutions, Inc.

Amount: \$3,600.00

Purpose: E-Film Reader Software Services

Term: 01/01/2023-06/30/2023

g. **Grants**

Facilities

Grant Application

With: Pennsylvania Department of Environmental Protection

Amount: \$144,928.00

Description: Chester County Charging Stations

Term: 03/01/2023-02/28/2025

Liquid Fuels

Grant Award

With: Pennsylvania Department of Transportation

Amount: \$498,000.00

Description: Bridge Reimbursement Agreement (Bridge #157)

Term: 12/15/2022-Until complete

h. **HR Agenda**

Hires and rehires

Transfers

Promotions

Ends of employment

Retirements

i. **Budget Change 15-22**

Department: Parks

Amount: \$ 24,014.00

To set-up initial vehicle lease.

Department: Parks

Amount: \$ 41,739.00

To set-up initial vehicle lease.

Department: Workforce Development

Amount: \$ 250,000

To budget for the WIOA Dislocated Worker Formula grant.

j. **Vouchers as submitted by Controller**

7. Old Business

- a. **Bid Rejection - New & Remanufactured/ Compatible Toner Cartridges for Southeastern Pennsylvania Counties Cooperative Purchasing Board (Section II), and Paper Products for Southeastern Pennsylvania Counties Cooperative Purchasing Board (Section XIII)**

- b. **Approve 2023 Budget**

It is recommended that the Board of Commissioners approve the 2023 Budget of \$670,704,054.

8. New Business

- a. **Resolution 82-22**

Resolution of the Chester County Commissioners authorizing the 2023 Real Estate Tax Rate.

- b. **Resolution 83-22**

Resolution of the Chester County Commissioners concerning Caln Township's Local Economic Revitalization Tax Assistance (LERTA) Program.

- c. **Resolution 84-22**

Resolution of the Chester County Commissioners authorizing the award of additional American Rescue Plan Grants.

- d. **Probationary Period Policies Changes**

It is recommended the Board of Commissioners adopt the recommended changes to the Probationary Period, Sick Time, and Change in Status policies to shorten the probationary period and ensure compliance with the Americans with Disabilities Act.

- e. **Chesco Choice Flexible Benefits Program Policy Change**

It is recommended the Board of Commissioners approve the recommended change in the benefits waiting period.

- f. **Contracts**

DCIS

Contract Amendment

With: Comcast Holdings Corporation

Amount: \$40,438.80

Purpose: Internet Services

Term: 09/01/2022-08/31/2023

Drug and Alcohol Services

Contract Amendment

With: Holcomb Associates, Inc.

Amount: \$0.00

Purpose: Certified Recovery Specialists

Term: 11/01/2022-06/30/2023

Emergency Services

Contract Amendment

With: Profit Systems Inc.

Amount: \$17,571.24

Purpose: Scheduling Software

Term: 12/01/2022-11/30/2023

Contract

With: Innovative Emergency Management, Inc.

Amount: \$718,313.36

Purpose: Natural Gas Pipeline Planning Consultant Services

Term: 12/15/2022-12/14/2022

MH/IDD

Contract

With: Agape Family Home LLC

Amount: \$25,000.00

Purpose: Residential Services

Term: 10/01/2022-06/30/2023

Workforce Development

Contract

With: Chester County OIC Inc.

Amount: \$646,302.00

Purpose: Workforce Re-integration Program

Term: 10/01/2022-06/30/2023

g. **Grants**

Adult Probation, Parole, and Pretrial Services

Grant Amendment

With: Pennsylvania Commission on Crime and Delinquency

Amount: *Project Modification Request*

Description: Intermediate Punishment Treatment Program

Term: 07/01/2022 - 06/30/2023

Juvenile Probation Office

Grant Award

With: Pennsylvania Juvenile Court Judges' Commission

Amount: \$ 330,093.00

Description: Juvenile Probation Services Grant FY2022-2023

Term: 07/01/2022 - 06/30/2023

Managed Behavioral Health Care

Grant Amendment

With: Pennsylvania Department of Human Services

Amount: *Change in Language*

Description: HealthChoices - Behavioral Health Agreement

Term: 01/01/2020 - 12/31/2024

Public Health

Grant Amendment

With: Pennsylvania Department of Health

Amount: *Change of Work Statement*

Description: Safe and Healthy Communities Grant

Term: 07/01/2022 - 06/30/2023

Workforce Development

Grant Award

With: Pennsylvania Department of Labor and Industry

Amount: \$ 430,133.67

Description: PY22 Workforce Innovation and Opportunity Act - Adult

Term: 10/01/2022 - 06/30/2025

Grant Award

With: Pennsylvania Department of Labor and Industry

Amount: \$ 646,302.00

Description: Workforce Innovation and Opportunity Act - Dislocated Worker Formula Grants

Term: 10/01/2020 - 06/30/2023

9. Commissioner Reports

10. Public Comment

11. Adjournment