



County of Chester

BOARD OF COMMISSIONERS

COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
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(610) 344 6100

Agenda Commissioners' Meeting

November 30, 2022

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Announcements**
 - a. Executive Session – The Board of Commissioners met in Executive Session on Wednesday, October 26, 2022, and Monday, November 28, 2022, to discuss personnel and legal matters.
4. **Public Comment on Agenda**
5. **Adoption of Agenda**
6. **Consent Agenda** - A single vote will approve the following routine items of business without discussion, unless individual agenda item action is requested by a Commissioner:
 - a. **Minutes of the October 26, 2022 Meeting**
 - b. **Resolution 77-22**
Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in Newlin Township.
 - c. **Resolution 78-22**
Resolution of the Chester County Commissioners authorizing the Central and Western Chester County Industrial Development Authority Application/Project on behalf of Curtis L. and Marilyn B. Nolt.

d. **Contracts**

Adult Probation & Parole

Contract Amendment

With: MGS Consulting, LLC

Amount: \$12,075.00

Purpose: Online Alcohol Highway Safety Classes

Term: 01/01/2023-02/28/2023

Assessment

Contract Amendment

With: Tyler Technologies, Inc.

Amount: \$140,295.00

Purpose: 2023 Maintenance Renewal for the Integrated Assessment System

Term: 01/01/2023-12/31/2023

Children, Youth and Families

Contract Amendment

With: Justice Works Youth Care, Inc.

Amount: No Additional Cost

Purpose: Strength Based Family Workers Training Program

Term: 12/01/2022-06/30/2023

Community Development

Contract Amendment

With: Capacity for Change, LLC

Amount: \$33,000.00

Purpose: Partnership to End Homelessness Program Strategic Plan Consulting Services

Term: 01/01/2023-12/31/2023

Contract

With: Kennett Square Borough

Amount: \$500,000.00

Purpose: Birch Street Infrastructure Improvement Project

Term: 01/01/2023-12/31/2024

Contract

With: Kennett Square Borough

Amount: \$400,000.00

Purpose: Terminal Way Sewer Infrastructure Replacement

Term: 01/01/2023-12/31/2024

Contract

With: Human Services, Inc.

Amount: \$20,784.00

Purpose: Continuum of Care Forensic House Program

Term: 12/01/2022-11/30/2023

Contract

With: Habitat for Humanity of Chester County

Amount: \$238,345.00

Purpose: Habitat for Humanity housing development within the Borough of West Grove

Term: 12/01/2022-12/31/2024

Contract

With: City of Coatesville

Amount: \$300,000.00

Purpose: Storm water improvements within the area surrounding the Millview Development Basin and East Glencrest Road

Term: 12/01/2022-12/31/2024

Contract

With: Housing Partnership of Chester County

Amount: \$500,000.00

Purpose: 2023-2025 Home Rehabilitation Program

Term: 12/01/2022-12/31/2025

Contract

With: Housing Partnership of Chester County

Amount: \$270,107.00

Purpose: 2023-2025 First Time Homebuyer Program

Term: 12/01/2022-12/31/2025

Controller's Office

Contract

With: Zelenkofske Axelrod, LLC

Amount: \$374,900.00

Purpose: Auditing Services

Term: 01/01/2023-01/31/2026

Coroner's Office

Contract Amendment

With: Health Network Laboratories LP

Amount: In accordance with the Fee Schedule

Purpose: Forensic Pathology Services

Term: 01/01/2023-12/31/2023

Contract

With: Quincy Technology Solutions, Inc.

Amount: \$36,692.00

Purpose: Software Licensing and Support Services for the Forensic Information Management System

Term: 01/01/2023-12/31/2024

Contract

With: Peter Mazari

Amount: In accordance with the Pathologist Fee Schedule

Purpose: Forensic Pathology Services

Term: 11/30/2022-11/29/2023

DCIS

Contract Amendment

With: Chesconet

Amount: \$234,495.00

Purpose: Internet Services Provider and Fiber Maintenance Services at all County service locations

Term: 01/01/2023-12/31/2023

Contract Amendment

With: Teleosoft, Inc.

Amount: No Additional Cost

Purpose: Judicial Case Management System

Term: 12/10/2022-12/09/2023

District Justice Admin

Contract

With: Kramer, Charles

Amount: In accordance with the Constable Handbook

Purpose: Constable Services

Term: 11/30/2022-01/03/2028

Contract

With: Daywalt, Jon W.

Amount: In accordance with the Constable Handbook

Purpose: Constable Services

Term: 11/30/2022-01/03/2028

Contract

With: Chaess, Harrison

Amount: In accordance with the Constable Handbook

Purpose: Constable Services

Term: 11/30/2022-01/03/2028

Contract

With: Elder, Charlie V.

Amount: In accordance with the Constable Handbook

Purpose: Constable Services

Term: 11/30/2022-01/03/2028

Contract

With: Harley, Tyrone Eugene Sr.

Amount: In accordance with the Constable Handbook

Purpose: Constable Services

Term: 11/30/2022-01/03/2028

Contract

With: Colon, Jose

Amount: In accordance with the Constable Handbook

Purpose: Constable Services

Term: 11/30/2022-01/03/2028

Contract

With: Verderame, Douglas

Amount: In accordance with the Constable Handbook

Purpose: Constable Services

Term: 11/30/2022-01/03/2028

Contract

With: Dando, Robert S.

Amount: In accordance with the Constable Handbook

Purpose: Constable Services

Term: 11/30/2022-01/03/2028

Contract

With: Carozzo, William J.

Amount: In accordance with the Constable Handbook

Purpose: Constable Services

Term: 11/30/2022-01/03/2028

Contract

With: Markley, Glenn

Amount: In accordance with the Constable Handbook

Purpose: Constable Services

Term: 11/30/2022-01/03/2028

Contract

With: Chesko, William G.

Amount: In accordance with the Constable Handbook

Purpose: Constable Services

Term: 11/30/2022-01/03/2028

Contract

With: Sheller, Raymond E.

Amount: In accordance with the Constable Handbook

Purpose: Constable Services

Term: 11/30/2022-01/03/2028

Contract
With: Conover, Dale Fox
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Pollinger, John III
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Sellars, Lamont
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Castor, Allen
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Willauer, Gregory B.
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Force, Steven
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Willauer, Bradley F.
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Kirby, Christopher H.
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Campbell, Ricky
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Howe, Amanda
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Henry, Leslie R.
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Norris, Paul
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Cox, Jr., David E.
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Danacusky, David A.
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Castaldi, Doug
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Contract
With: Arnold, Gary A.
Amount: In accordance with the Constable Handbook
Purpose: Constable Services
Term: 11/30/2022-01/03/2028

Emergency Services

Contract Amendment

With: InTime Services, Inc.

Amount: \$11,808.00

Purpose: Scheduling Software for the 9-1-1 Center & Security Group

Term: 01/01/2023-12/31/2023

Contract Amendment

With: Arraya Solutions

Amount: \$34,396.22

Purpose: 9-1-1 Training Lab at the Government Services Center

Term: 11/30/2022-03/31/2023

Contract Amendment

With: American LE Training & Consulting LLC

Amount: \$19,800.00

Purpose: Comprehensive Training and Development Program

Term: 01/01/2023-12/31/2023

Facilities

Contract Amendment

With: Michael Baker International, Inc.

Amount: \$45,660.43

Purpose: Replacement of County Bridge #244

Term: 11/30/2022-Until Complete

Human Resources

Contract Amendment

With: Sign-In Solutions, Inc.

Amount: \$0.00

Purpose: Temporary Personnel Staffing Services

Term: 11/30/2022-09/20/2025

Contract

With: Randstad North America, L.P.

Amount: \$0.00

Purpose: Temporary Personnel Staffing Services

Term: 11/30/2022-11/29/2025

Human Services

Contract Amendment

With: Michael Baker International, Inc.

Amount: \$300,000.00

Purpose: In-House County Transportation Department

Term: 11/30/2022-12/31/2023

Contract Amendment
With: Access Services, Inc.
Amount: No Additional Cost
Purpose: Family Support Services Program
Term: 11/30/2022-06/30/2023

MH/IDD

Contract Amendment
With: Holcomb Associates, Inc.
Amount: \$20,000.00
Purpose: Mobile Psychiatric Rehabilitation Services
Term: 01/01/2023-06/30/2023

Managed Behavioral Healthcare

Contract Amendment
With: Human Services, Inc.
Amount: No Additional Cost
Purpose: Recruitment & Retention of Licensed Clinical Staff for the HealthChoices Program
Term: 01/01/2023-12/31/2023

Contract Amendment
With: Human Services, Inc.
Amount: No Additional Cost
Purpose: Recruitment & Retention of Non-Licensed Clinical Staff for the HealthChoices Program
Term: 01/01/2023-12/31/2023

Contract Amendment
With: Mingis, Gutowski & Company, LLP
Amount: No Additional Cost
Purpose: Financial Consulting Services for the HealthChoices Program
Term: 01/01/2023-12/31/2023

Parks and Preservation

Contract
With: Bergstrom, Gaye
Amount: \$109,909.80
Purpose: Agricultural Land Preservation in Upper Oxford Township
Term: 11/30/2022-Until Complete

Contract
With: Brown Partnership
Amount: \$221,365.15
Purpose: Agricultural Land Preservation in Penn Township
Term: 11/30/2022-Until Complete

Contract

With: Hershey, Arthur D. & Joyce E.

Amount: \$106,151.50

Purpose: Agricultural Land Preservation in West Fallowfield Township

Term: 11/30/2022-Until Complete

Planning Commission

Contract

With: London Britain Township

Amount: \$44,000.00

Purpose: Vision Partnership Program: Cash Grant Manual - Mason-Dixon Line/Arc Corner Heritage Interpretation and Connectivity Plan

Term: 12/01/2022-11/30/2024

Public Health Admin

Contract Amendment

With: MXI Environmental Services, LLC

Amount: \$200,000.00

Purpose: Household Hazardous Waste Collection

Term: 01/01/2023-12/31/2024

Contract Amendment

With: BMH, LLC

Amount: Revenue Contract

Purpose: Maternal and Child Health Program

Term: 01/01/2023-12/31/2023

Contract

With: Chester County Intermediate Unit

Amount: \$54,389.00

Purpose: Purchase and Installation of General Infection Control Equipment

Term: 11/30/2022-3/10/2023

Contract

With: Octorara Area School District

Amount: \$32,000.00

Purpose: Purchase and Installation of General Infection Control Equipment

Term: 11/30/2022-3/10/2023

Contract

With: Downingtown Area School District

Amount: \$40,300.00

Purpose: Purchase and Installation of General Infection Control Equipment

Term: 11/30/2022-3/10/2023

Contract

With: Avon Grove School District

Amount: \$12,000.00

Purpose: Purchase and Installation of General Infection Control Equipment

Term: 11/30/2022-3/10/2023

Contract

With: Unionville Chadds Ford School District

Amount: \$18,400.00

Purpose: Purchase and Installation of General Infection Control Equipment

Term: 11/30/2022-3/10/2023

Contract

With: Coatesville Area School District

Amount: \$78,982.00

Purpose: Purchase and Installation of General Infection Control Equipment

Term: 11/30/2022-3/10/2023

Recorder of Deeds

Contract

With: Info Quick Solutions, Inc.

Amount: \$512,574.00

Purpose: Image to PDF/A Conversion and Verification Services

Term: 01/01/2023-12/31/2025

Solicitors

Contract Amendment

With: Lamb McErlane, PC

Amount: \$0.00

Purpose: Legal Services

Term: 01/21/2023-Until Complete

Contract Amendment

With: Lamb McErlane, PC

Amount: \$0.00

Purpose: Legal Services

Term: 01/01/2023-12/31/2023

Treasurer's Office

Contract

With: Avondale Borough

Amount: Revenue Contract

Purpose: Collection of Municipal Property Taxes

Term: 01/01/2023-12/31/2025

Youth Center

Contract Amendment

With: Senior Salon Services, LLC

Amount: \$500.00

Purpose: Barber and Beauty Salon Services

Term: 11/30/2022-10/29/2023

e. **Grants**

District Attorney

Grant Application

With: Pennsylvania Commission on Crime and Delinquency

Amount:\$449,264.00

Description: Gun Violence Investigation and Prosecution

Term: 01/01/2023-12/31/2024

f. **HR Agenda**

Hires and rehires

Transfers

Promotions

Ends of employment

Retirements

g. **Budget Change 14-22**

Department: Commissioners

Amount: \$ 50,000

To align budget for Compensation Study expenditures.

Department: Coroner

Amount: \$ 10,000

To budget for the Opioid-Involved Drug Overdose Deaths grant.

Department: District Attorney

Amount: \$ 8,500

To budget District Attorney Special Investigation Fund.

Department: Emergency Services

Amount: \$ 4,913,838

To budget Federal Emergency Management Agency grant for public health emergency response.

Department: Facilities Management

Amount: \$ 2,898

To establish budget Loss Prevention grant from the County Commissioners' Association of Pennsylvania.

Department: Human Resources

Amount: \$ 43,500

To budget for additional legal, recruiting and employment agency expenditures.

Department: Public Defender
Amount: \$ 21,300
To budget for anticipated expenditures.

Department: Public Health
Amount: \$ 6,550
To establish budget for the Tuberculosis grant.

Department: Public Information
Amount: \$ 37,000
To align budget for anticipated personnel expenditures.

Department: Register of Wills
Amount: \$ 13,226
To align budget with anticipated expenditures for purchase of scanners required for implementation of Telesoft, which will replace Courtview.

Department: Water Resources
Amount: \$ 1,300
To establish budget Loss Prevention grant from the County Commissioners' Association of Pennsylvania.

Department: Parks
Amount: \$ 8,439
To establish budget Loss Prevention grant from the County Commissioners' Association of Pennsylvania.

Department: Library
Amount: \$ 28,626
To set-up initial vehicle lease.

Department: Library
Amount: \$ 3,953
To establish budget Loss Prevention grant from the County Commissioners' Association of Pennsylvania.

Department: Managed Behavioral Health Fund
Amount: \$ 17,100,000
To budget additional revenue and expenditures based on increased capitation due to continued COVID19 public health emergency.

Department: Capital Reserve Fund
Amount: \$ 240,000
To reallocate excess Mobile Data Computer Replacement funds to cover remaining 2022 invoiced costs for Data System Infrastructure enhancements.

Department: Capital Improvement Fund
Amount: \$ 153,930
To budget for Agricultural Easement costs (Smullen, Robert).

Department: Capital Improvement Fund

Amount: \$ 48,575

To budget a Preservation Partnership Program grant to Willistown Conservation Trust for the Rushton Woods Preserve Trail Restoration.

Department: Pocopson Home

Amount: \$ 429,950

To establish budget for PA Act 54 of 2022 ARPA award to long-term care providers.

h. **Vouchers as submitted by Controller**

7. **Old Business** - There are no items of old business.

8. **New Business**

a. **Intergovernmental Agreement**

Intergovernmental Agreement for a Southeast Pennsylvania Regional Household Hazardous Waste Education, Collection, and Management Program.

b. **Contracts**

DCIS

Contract Amendment

With: Hyland LLC

Amount: \$131,091.54

Purpose: ImageNow/Perceptive Content System

Term: 11/01/2022-10/31/2023

Drug and Alcohol Services

Contract Amendment

With: Spanish American Civic Association

Amount: \$200,000.00

Purpose: Non-Hospital Residential Rehabilitation and Halfway House Services

Term: 07/01/2022-06/30/2025

Contract Amendment

With: The Council of Southeast PA, Inc.

Amount: No Change in Cost

Purpose: Certified Recovery Specialist Support Services

Term: 11/01/2022-06/30/2024

Emergency Services

Contract Amendment

With: Cellco Partnership

Amount: Revenue Contract

Purpose: Tower and Ground Space Lease

Term: 11/01/2022-09/30/2041

MH/IDD

Contract Amendment

With: McDonald, Shannon K.

Amount: No Additional Cost

Purpose: Legal Services by Mental Health Hearing Officer

Term: 1/01/2022-06/30/2023

Contract Amendment

With: Child and Family Focus, Inc.

Amount: No Additional Cost

Purpose: Administrative Management Services for children in placement

Term: 07/01/2022-06/30/2023

Contract Amendment

With: Carelink Community Support Service

Amount: No Additional Cost

Purpose: Community Residential Rehabilitation

Term: 07/01/2022-06/30/2023

Youth Center

Contract

With: County of Franklin

Amount: Revenue Contract

Purpose: Bed Space Rental

Term: 10/01/2022-06/30/2023

c. **Grants**

Adult Probation, Parole, and Pretrial Services

Grant Amendment

With: Pennsylvania Commission on Crime and Delinquency

Amount: N/A - Change in Term

Description: Pretrial Program Resource Navigator

Term: 01/01/2022-02/28/2023

Coroner

Grant Award

With: Pennsylvania Department of Health

Amount: \$10,000.00

Description: Opioid-Involved Drug Overdose Deaths Grant

Term: 07/01/2022-06/30/2023

District Attorney

Grant Award

With: Liberty Mid-Atlantic High Intensity Drug Trafficking Area

Amount: \$117,570.00

Description: Liberty Mid-Atlantic High Intensity Drug Trafficking Area

Term: 10/01/2022-03/31/2024

Juvenile Probation

Grant Award

With: Pennsylvania Commission on Crime and Delinquency

Amount: \$200,381.00

Description: Coatesville Area School District - Crossroad 2 Success Grant

Term: 10/01/2022-09/30/2024

Mental Health/ Intellectual and Developmental Disabilities

Grant Amendment

With: Pennsylvania Commission on Crime and Delinquency

Amount: \$(33,157.00)

Description: Byrne Justice Assistance Grant Program - Social Worker for Prison

Term: 10/01/2022-09/30/2023

Grant Award

With: Pennsylvania Department of Human Services

Amount: \$150,000.00

Description: American Rescue Plan Act Initiative

Term: 10/31/2022-10/31/2024

Pocopson Home

Grant Award

With: Pennsylvania Department of Human Services

Amount: \$429,949.20

Description: Pennsylvania Act 54 of 2022 ARPA to Long-Term Care Providers

Term: 03/03/2021-12/31/2024

Public Health

Grant Amendment

With: Pennsylvania Department of Health

Amount: \$1,507,861.43

Description: Immunization Action Plan Grant 2022-2023

Term: 07/01/2022-06/30/2023

Grant Amendment

With: Pennsylvania Department of Health

Amount: \$123,551.62

Description: Lead Hazard Control Grant

Term: 07/01/2022-02/28/2023

Grant Amendment

With: Pennsylvania Department of Health

Amount: \$6,550.00

Description: Tuberculosis Grant

Term: 07/01/2022-06/30/2023

9. Commissioner Reports

10. Public Comment

11. Adjournment